

Individual State Agency Fiscal Note

Bill Number: 6208 SB	Title: Mandatory reporters	Agency: 300-Dept of Social and Health Services
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

FUND	FY 2008	FY 2009	2007-09	2009-11	2011-13
General Fund-Federal 001-2		6,417,000	6,417,000	12,185,000	12,166,000
Total \$		6,417,000	6,417,000	12,185,000	12,166,000

Estimated Expenditures from:

	FY 2008	FY 2009	2007-09	2009-11	2011-13
FTE Staff Years	0.0	280.8	140.4	280.8	280.8
Fund					
General Fund-State 001-1	0	20,502,000	20,502,000	38,885,000	38,866,000
General Fund-Federal 001-2	0	6,417,000	6,417,000	12,185,000	12,166,000
Total \$	0	26,919,000	26,919,000	51,070,000	51,032,000

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☒ Requires new rule making, complete Part V.

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Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe, by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 (7) and Section 2 (7) requires the department to conduct an investigation of child abuse or neglect reports made by mandatory reporters.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Cash receipts impact for federal funding is Title IV-E

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Child Protective Service (CPS) Social Worker 3 Costs:

Investigations are estimated to increase by 29,880 a year, based on Case and Management Information System (CAMIS) data. (The August 2007 CAMIS download shows 14,938 low risk and information only referrals were made by mandatory reporters January 2007 – June 2007). Investigations are required to be completed within 45 days. However, not all investigations take 45 days to complete. For the purpose of this fiscal note, we will assume investigations are completed within 30 days. Based on the workload study, the staff needed and associated costs are as follows:

CPS Social Worker 4 (Supervisor) spends .9 hours on a case and has 79.7 hours available a month.
 $2,490 \text{ cases a month} \times .9 \text{ hours} = 2,241 \text{ hours a month}$
 $2,241 / 79.7 \text{ hours available} = 28.1 \text{ FTEs required}$

CPS Social Worker 3 (Case Carrying) spends 10.2 hours on a case and has 119.2 hours available a month.
 $2,490 \text{ cases a month} \times 10.2 \text{ hours} = 25,398 \text{ hours a month}$
 $25,398 \text{ hours} / 119.2 \text{ hours available} = 213.1 \text{ FTEs required}$

CPS Social Worker 3 (Non-Case Carrying) spends .5 hours on a case and has 98.1 hours available a month.
 $2,490 \text{ cases a month} \times .5 \text{ hours} = 1,245 \text{ hours a month}$
 $1,245 \text{ hours} / 98.1 \text{ hours available} = 12.7 \text{ FTEs required}$

Program Manager spends .1 hours on a case and has 56.7 hours available a month.
 $2,490 \text{ cases a month} \times .1 \text{ hours} = 249 \text{ hours a month}$
 $249 \text{ hours} / 56.7 \text{ hours available} = 4.4 \text{ FTEs required}$

The noncase-carrying social workers and program managers perform specialized functions that normally would be performed by case-carrying social workers. This work includes Child Protective Team staff. Even though the decision of whether to investigate is mandated by this bill, intake workers and supervisors will need to spend time prioritizing and distributing the new workload. Home support specialists or social worker 1's will be utilized more in helping maintain or assist some families.

Program Managers will manage statewide policy for the new caseload, draft Washington Administrative Code (WAC) provisions and complete manual revisions write policies and procedures conduct training in the field staff hired to handle the increased caseload and for existing staff for any new policies and procedures created for the new caseload prepare

additional reports, briefing papers, and other documents in response to legislative and stakeholders' interest and requirements establish funding priorities and procedures develop, negotiate, and monitor contract performance for new contracts, i.e. contracts for training of mandatory reporters on the new law's requirements; review and approve contractor/vendor payments and conduct contract fiscal monitoring and program review; direct preparation, planning, evaluation, and provide consultation for proposals designed to meet the needs of the new caseload.

Clerical Support Staff spends .3 hours on a case and has 43.4 hours available a month.

2,490 cases a month x .3 hours = 747 hours a month

747 hours / 43.4 hours available = 17.2 FTEs required

Special Support Staff spends .2 hours on a case and has 93.6 hours available a month.

2,490 cases a month x .2 hours = 498 hours a month

498 hours / 93.6 hours available = 5.3 FTEs required

Child protective services support staff and fiduciary specialists will handle the increase in paperwork that's connected with investigations, i.e., faxing reports and/or requests for information. Public disclosure requests would increase if referrals and investigations increase. Case files must be set up or pulled if already existing and then closed and filed as cases are closed. If children are at risk of placement (any kind of placement including return home) then Family Team Decision Meeting (FTDM) facilitators assist the social worker by facilitating a meeting with family and community partners to address questions/concerns/issues about safety and placement. Receptionists will receive more calls through the front desk, more traffic coming into the office if visitation or meetings with social workers are set up in the office. Increase in fax usage for urinalysis (UA) requests and other document production. Increase in audio recorded interviews and increase in photographs taken that support staff download and manage. More notification letters will need to be sent out.

Mandatory Reporting Publication Costs:

12,000 Mandatory Reporting DVDs need to be updated. The estimated cost is \$20,000, which is based on the cost of the DVD update in November of 2006.

12,000 "Protecting the Abused and Neglected Child – An Explanation of the Washington State Mandatory Reporting Law on Child Abuse" publications need to be updated and reprinted. The estimated cost is \$2,500, based on an estimate received from Department of Printing.

12,000 "Parent's Guide to Child Protective Service" publications need to be updated and reprinted. The estimated cost is \$2,500, based on an estimate received from Department of Printing.

FamLink Costs:

FamLink will need additional programming to support this requirement. An identifier will need to be created in FamLink to distinguish these new cases/referrals for reporting in order to override the current Intake screening decision. The current Intake screening decision is based on the statutory definition of abuse or neglect. Associated costs include design, development, testing, pilot, and implementation performed by the vendor, CGI. Based on an estimate from Children's Administration's (CA) Technology Services Division costs in FY10 = \$38,400.

Summary of costs:* ** *** *****

Job Class	Hours per Case	Available Hours/Mo	Cases per Month	Hours Needed	# of Staff Needed	Cost 1st Year	Cost 2nd Year	Cost 3rd & Subsequent
Social Worker 4	0.9	79.7	2,490	2,241	28.1	\$ 2,949,000	\$ 2,811,000	\$ 2,811,000
Social Worker 3	10.2	119.2	2,490	25,398	213.1	20,614,000	19,566,000	19,566,000
Social Worker 3	3.5	98.1	2,490	1,245	12.7	1,232,000	1,168,000	1,168,000
Program Manager	0.1	56.7	2,490	249	4.4	421,000	401,000	401,000
Clerical Support Staff	0.3	43.4	2,490	747	17.2	1,277,000	1,194,000	1,194,000
Special Support Staff	0.2	93.6	2,490	498	5.3	401,000	376,000	376,000

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	\$26,894,000	\$25,516,000	\$25,516,000
Mandatory Reporting Publication Costs	20,000		
"Protecting the Abused and Neglected Child" publication update	2,500		
"Parent's Guide to Child Protective Services" publication update	2,500		
FamLink FY10 costs*		38,000*	
	\$26,919,000	\$25,554,000	\$25,516,000

*The estimated \$38,000 is contingent upon implementation in conjunction with release 2 of FamLink, which is scheduled for October 2009. If implementation is subsequent to release 2, then the total FamLink fiscal impact will be \$115,200. If this bill is implemented prior to Famlink release 2, CA will need additional funding to carry out manually tasks that will later be automated in Release 2. These additional costs are not included in this fiscal note.

***Currently mandatory reporters are trained on an as requested basis. CA staff currently encourages mandatory reports to call with any concerns they may have even if they are unsure if the situation constitutes abuse or neglect because CA has a system in place to determine if the concern rises to the level of intervention. However, this bill would require CA to investigate all reports made by mandatory reporters regardless if it is a case of child abuse or neglect. Therefore, CA staff would need to train mandatory reporters on the situations that do constitute abuse or neglect and need to be reported. Training costs for mandatory reporters are not included in this fiscal note.

Part III: Expenditure Detail

	FY 2008	FY 2009	2007-09	2009-11	2011-13
FTE Staff Years		280.8	140.4	280.8	280.8
A-Salaries and Wages		14,779,000	14,779,000	29,558,000	29,558,000
B-Employee Benefits		5,088,000	5,088,000	10,176,000	10,176,000
C-Personal Service Contracts					
E-Goods and Services		3,455,000	3,455,000	6,898,000	6,860,000
G-Travel		1,011,000	1,011,000	2,022,000	2,022,000
J-Capital Outlays		2,297,000	2,297,000	1,838,000	1,838,000
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements		289,000	289,000	578,000	578,000
Total:	\$0	\$26,919,000	\$26,919,000	\$51,070,000	\$51,032,000

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2008	FY 2009	2007-09	2009-11	2011-13
Clerical Support Staff	34,356		17.2	8.6	17.2	17.2
Program Manager	65,004		4.4	2.2	4.4	4.4
Social Worker 3	53,436		225.8	112.9	225.8	225.8
Social Worker 4	60,420		28.1	14.1	28.1	28.1
Special Support Staff	36,000		5.3	2.7	5.3	5.3
Total FTE's			280.8	140.4	280.8	280.8

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

CPS policy updates would be required.