

Multiple Agency Fiscal Note Summary

Bill Number: 1320 HB	Title: Higher ed transfer, advising
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Estimated Cash Receipts

NONE

Estimated Expenditures

Agency Name	2013-15			2015-17			2017-19		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Student Achievement Council	1.0	856,000	856,000	1.0	446,000	446,000	1.0	446,000	446,000
Work Force Training and Education Coordinating Board	.0	0	0	.0	0	0	.0	0	0
University of Washington	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Washington State University	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Eastern Washington University	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Central Washington University	Non-zero but indeterminate cost and/or savings. Please see discussion.								
The Evergreen State College	.0	3,276	3,276	.0	2,184	2,184	.0	2,184	2,184
Western Washington University	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Community and Technical College System	1.0	160,000	160,000	1.0	160,000	160,000	1.0	160,000	160,000
Total	2.0	\$1,019,276	\$1,019,276	2.0	\$608,184	\$608,184	2.0	\$608,184	\$608,184

Estimated Capital Budget Impact

NONE

Prepared by: Marc Webster, OFM	Phone: 360-902-0650	Date Published: Pending Distribution
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* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

FNPID 33274

FNS029 Multi Agency rollup

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 340-Student Achievement Council
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
Account					
General Fund-State 001-1	633,000	223,000	856,000	446,000	446,000
Total \$	633,000	223,000	856,000	446,000	446,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

☒

If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

☐

If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact: Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation: Jim West	Phone: 360-753-7890	Date: 02/04/2013
Agency Approval: Don Bennett	Phone: 360-753-7810	Date: 02/04/2013
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/04/2013

Request # 1320-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1(1), implementation of an online higher education transfer and student advising system, will require 1 FTE staff at the Washington Student Achievement Council to manage implementation; coordinate with SBCTC, WTECB, and 4-year institutions (public and private, non-profit and for-profit); and provide ongoing maintenance and updates. This FTE would also manage the procurement process associated with hiring a vendor to develop the system as described below.

Section 1(1): The Council will select a vendor to develop a system that will help students access higher education program information and speed completion of their programs. The system will simplify the process for researching transferability of courses and improve efficiency of service delivery to students.

Section 1(2): The system will:

- (a) integrate websites maintained by the Council, SBCTC, WTECB, institutions of higher education, and others to provide an inventory of postsecondary degrees and certificates available in-state, including online. Educational requirements, including labor market information for various occupations, will be included.
- (b) specify admission requirements, prerequisites, and educational requirements for all postsecondary programs;
- (c) identify course options meeting degree and certificate requirements;
- (d) provide admission and registration information for postsecondary institutions;
- (e) provide a method for students to assess which courses and programs are transferrable from one institution to another and which programs will transfer with credit towards completion of a degree or certificate;
- (f) provide financial aid information that will assist students in researching, accessing, and completing degrees and certificates.

Total cost for the system would be \$633,000 for the first year and \$223,000 in subsequent years. This includes payment to the vendor for development, hosting, and management of the system, and 1 FTE agency staff to manage procurement and implementation, facilitate communication between the vendor and postsecondary institutions, and provide continuing maintenance and updates.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Summary:

Cost estimates were derived from vendor responses to informal inquiries regarding such systems when previously proposed. Components include: portal content development, portal design, college profile links and development, links to course equivalencies, program information, transfer agreements and course information, data collection service for all

participating institutions, mapping and data import/export across institutional data systems, user training, technical support, customer help desk, documentation, and system hosting and maintenance.

Total cost for the system is estimated to be \$633,000 for the first year and \$223,000 in subsequent years.

Year one costs include:

System license and hosting - \$100,000

One-time development costs - \$400,000

One FTE Staff and related costs - \$133,000

Ongoing costs beginning in FY15 include:

System license and hosting - \$100,000

One FTE Staff and related costs - \$123,000

Section 1(1), implementation of an online higher education transfer and student advising system, will require 1 FTE staff at the Washington Student Achievement Council to manage implementation; coordinate with SBCTC, WTECB, and 4-year institutions (public and private, non-profit and for-profit); and provide ongoing maintenance and updates. This FTE would also manage the procurement process associated with hiring a vendor to develop the system. The Council will select a vendor to develop a system as described in Sec 1(1) and 1(2) that will help students access higher education program information and speed completion of their programs. The system will simplify the process for researching transferability of courses and improve efficiency of service delivery to students.

The Washington Student Achievement Council was established in 2012 by enabling legislation codified in Chapter 28B.77 RCW. For the purpose of analyzing the fiscal impact of HB 1320, we assume that in creating the Council and providing appropriations for all assigned duties and responsibilities, the Legislature retained only those duties necessary to carry out the Council's intended purposes and that appropriations were scaled to accomplish those duties. Accordingly, additional duties or responsibilities described in this bill cannot be absorbed within existing resources.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
A-Salaries and Wages	60,000	60,000	120,000	120,000	120,000
B-Employee Benefits	19,000	19,000	38,000	38,000	38,000
C-Professional Service Contracts					
E-Goods and Other Services	542,000	142,000	684,000	284,000	284,000
G-Travel	5,000	2,000	7,000	4,000	4,000
J-Capital Outlays	7,000		7,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$633,000	\$223,000	\$856,000	\$446,000	\$446,000

Request # 1320-1

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2014	FY 2015	2013-15	2015-17	2017-19
Program Associate	60,000	1.0	1.0	1.0	1.0	1.0
Total FTE's	60,000	1.0	1.0	1.0	1.0	1.0

III. C - Expenditures By Program (optional)

Program	FY 2014	FY 2015	2013-15	2015-17	2017-19
Policy Coordination & Administration (010)	633,000	223,000	856,000	446,000	446,000
Total \$	633,000	223,000	856,000	446,000	446,000

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 354-Work Force Train & Educ Coord Board
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation: Julie Anderson	Phone: 360 709-4622	Date: 01/29/2013
Agency Approval: Walt Wong	Phone: 360 709-4620	Date: 01/29/2013
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 01/29/2013

Request # 013-003-01-1

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

NONE

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 360-University of Washington
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

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- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation:	Mandy Gill	Phone: 206-616-8401	Date: 02/01/2013
Agency Approval:	Kateri Schlessman	Phone: 206-543-3542	Date: 02/01/2013
OFM Review:	Marc Webster	Phone: 360-902-0650	Date: 02/04/2013

Request # 2013-17-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

To Establish & maintain statewide online transfer and student advising system that integrates information from websites maintained by WSAC, SBCTC, Workforce Training, all higher education institutions in Washington, and “other” websites.

>Provide easy access to wide range of information regarding higher education in Washington, including a) programs offered; b) advising; c) registration; d) admissions; e) transfer of course; f) financial aid; g) labor market information.

>Premise is that clarifying and simplifying the process for researching programs, resources, and transferable courses will lead to speedier completion of education programs.

>Calls for a memo of understanding among agencies and higher education sectors, including Washington Student Achievement Council, State Board for Community & Technical Colleges, Workforce Training & Education Coordinating Board, and higher education institutions to include: community and technical colleges, public 4-year institutions, non-profit institutions (e.g., private 4-year institutions, for-profit institutions. The MOU would specify roles & responsibilities regarding design, implementation, promotion, development, maintenance, and analysis of effectiveness of the “online transfer and student advising system.”

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The UW assumes the fiscal impact of this legislation is indeterminate. An example of the potential impact is outlined below.

Section (2e) references a student’s ability to assess courses and programs that transfer. The four-year higher education institutions all have different systems, so true integration would require significant effort and expense at the individual campuses. Depending upon the level of integration in the envisioned system, perhaps the UW could leverage course equivalency information already maintained for WACC to UW transfer, but we do not currently maintain that information for courses from other institutions (e.g., WA BIs) to UW.

Section (3) refers to a memo of understanding that specifies roles and responsibilities across sectors. Based on the new agency assumptions released, we assume that Student Achievement Council would facilitate the MOU. We anticipate that maintaining an integrated transfer and advising system will require responsive maintenance efforts, including constant review and assessment of transfer information, and advising/degree requirements.

Based on the newly created/modified agency assumptions, the language suggests vendor professional services can do the data mapping and integration work. Data mapping would require significant subject matter expertise at the UW level from the office of the registrar, admissions, and UWIT. Porting data from our systems would have to be done by our staff, as it requires knowledge and access to internal systems -that can not be easily and quickly picked up by a contractor.

Based on the limited information in the bill, and without the ability to determine the actual system, hardware, software, and technical support costs, we estimate the following minimum labor costs in Admissions, the Registrar's office, and necessary IT support:

Admissions Staff: 2 FTE

Degree Audit Reporting System (DARS) staff:2 FTE

UW IT Support: 2 FTE

Data Mapping Support:1 FTE

Depending on the scope of system needs, more robust requirements could result in greater staffing needs and cost but based on the potential number of staff required, the impact of this legislation would be greater than \$50,000.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

NONE

No capital impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 365-Washington State University
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

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If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

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☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact:	Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation:	Kelley Westhoff	Phone: 5093350907	Date: 01/30/2013
Agency Approval:	Matt Skinner	Phone: 509-335-1836	Date: 01/30/2013
OFM Review:	Marc Webster	Phone: 360-902-0650	Date: 01/31/2013

Request # 2013-18-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

By September 1, 2014, the Student Achievement Council (WSAC) in conjunction with higher education institutions and the workforce training and education coordinating board (WTECB) is to establish and maintain a statewide online transfer and student advising system.

Specific system outcomes and deliverables are defined in Section 1(2) of the bill.

A memorandum of understanding to be signed by the WSAC, WTECB, and higher education institutions will define specifies roles and responsibilities regarding design, implementation, promotion, development, maintenance, and analysis of the effectiveness of the system.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Expenditure impact is indeterminate until specific elements of the memorandum of understanding relating to WSU's roles and responsibilities are known. The scope of the project as described in the bill, is substantial, and the timeframe for implementation is short. Assuming WSU staff would be involved in the planning, start-up, implementation and maintenance of such a system, costs would be significant.

The current version of the bill does not contain funding for the project. WSU would not be able to participate without new funding.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 370-Eastern Washington University
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

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If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

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Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact:	Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation:	Tammy Felicijan	Phone: (509) 359-2480	Date: 01/31/2013
Agency Approval:	Tammy Felicijan	Phone: (509) 359-2480	Date: 01/31/2013
OFM Review:	Marc Webster	Phone: 360-902-0650	Date: 01/31/2013

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The fiscal impact to Eastern Washington University of HB 1320 relating to an online higher education transfer and student advising system is indeterminate, but could be substantial. There would be significant costs to integrate existing degree audit systems into a state system. Significant staff effort would also be required to perform and test the integration. Changes to educational curriculum occur on an annual basis, which would result in substantial system maintenance time and effort as well.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 375-Central Washington University
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

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Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact:	Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation:	Shelly Baird	Phone: (509) 963-2340	Date: 02/01/2013
Agency Approval:	Shelly Baird	Phone: (509) 963-2340	Date: 02/01/2013
OFM Review:	Marc Webster	Phone: 360-902-0650	Date: 02/01/2013

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The lead agency assumptions indicate annual subscription costs including technical support, hosting, and system maintenance. Also, that WSAC, in collaboration with institutions, will develop and release RFP, select vendor, and manage contract. In addition, staff would coordinate implementation of the system and act as liaison between vendor and institutions.

No estimate of time or cost is available therefore we estimate the cost of this bill to be indeterminate.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 376-The Evergreen State College
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	0.0	0.0	0.0	0.0	0.0
Account					
General Fund-State 001-1	2,184	1,092	3,276	2,184	2,184
Total \$	2,184	1,092	3,276	2,184	2,184

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

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- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation: Steve Trotter	Phone: (360) 867-6185	Date: 01/31/2013
Agency Approval: Steve Trotter	Phone: (360) 867-6185	Date: 01/31/2013
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 01/31/2013

Request # TESC0015-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1320 would require a collaboration between the council and higher education stakeholders to establish and then to maintain a new statewide online transfer and student advising system. In addition, there would need to substantial work to in creating binding memorandum of agreements (MOU's) regarding roles and responsibilities regarding the design, implementation, promotion, development, maintenance, and analysis of the effectiveness of the system.

HB 1320 further describes that the online system will integrate all the relevant Web sites with the higher education community to include information regarding:

- courses and programs
- educational, administration and pre-requisite requirements
- identification of course options that would provide a path toward a degree or certificate
- provide registration and admissions information
- provide a method for students to see what courses and programs are transferrable from one institution to another
- provide information regarding student financial aid and other services that assist student success toward degree attainment

Following are our basic assumptions:

- The council would take the primary lead role in coordinating the process and the actual development of the new on-line system
- The primary access to various data sets on campus are based on each institutions providing the URL's to the council that would link to campus existing web based information
- The council will limit student financial aid data to only that data administered by WSAC for state funded aid and scholarship resources.
- College staff work would primary be limited to the involvement in various planning and organizing meetings that will be coordinated by the council.
- And, college staff would also actively participate in the development and subsequent signing of required interagency memorandum of understandings.

Given, these assumptions Evergreen's primary estimated fiscal impacts would be associated only with time spend during council coordinated meetings necessary to design and implement the new on-line system and then in the actual development and administration of subsequent MOU's necessary to implement the proposed legislation.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

We assume that the council meetings and work on necessary MOU's would average one two-hour meeting per month in the 1st year of implementation. We would also need to account for at least an equal 2 hour per month investment of time that would be needed to prepare for those meetings. Once implemented we assume that total time needed to maintain the system and associated agreements would reduce our estimated fiscal impact by 50% to 75% of the time invested in the initial year. For purposes of this fiscal note the college is assuming 50% reduction in workload.

However, if we are unable to utilize existing web sources that would require the college to locally develop new data sources or materially modify existing data sources for this project the costs would be substantially more and would require a new fiscal note. Also, as the bill is written there is a potential that the college might be forced to do substantial cross-walking in an attempt to make Evergreen's unique full-time multi-quarter interdisciplinary programs seem more like standard course at other universities. For purposes of this fiscal note we are assuming that the system will be developed in such a way to accommodate Evergreen's distinctiveness.

Calculations:

1st year - (2 hours meeting time + 2 hours preparation time) x 12 months x \$35 = \$1680/year plus 30% employee benefits = \$504/year.

x 30% employee benefits

2nd year is calculated at 50% of 1st year results.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	0.0	0.0	0.0	0.0	0.0
A-Salaries and Wages	1,680	840	2,520	1,680	1,680
B-Employee Benefits	504	252	756	504	504
C-Professional Service Contracts					
E-Goods and Other Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$2,184	\$1,092	\$3,276	\$2,184	\$2,184

III. B - Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2014	FY 2015	2013-15	2015-17	2017-19
Institutional Research	70,848	0.0	0.0	0.0	0.0	0.0
Total FTE's	70,848	0.0	0.0	0.0	0.0	0.0

Part IV: Capital Budget Impact

NONE

Request # TESC0015-1

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 380-Western Washington University
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation:	Kirk England	Phone: 360-650-4694	Date: 01/31/2013
Agency Approval:	Linda Teater	Phone: 360-650-4762	Date: 01/31/2013
OFM Review:	Marc Webster	Phone: 360-902-0650	Date: 01/31/2013

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1320 as written could potentially have a significant fiscal impact on WWU.

Sec 1 (2)(a) states that the online transfer and student advising system must: "Integrate with web sites maintained by the council,...institutions of higher education, and other web sites to provide an inventory of postsecondary degrees and certificates available in the state, including online options; and outline educational requirements for various occupations, including labor market information."

Though WWU believes it meets the merits of this sub-section, it is unclear as to what specifically will be required. Should major changes be required to present format, this section could have a significant fiscal impact.

Sec 1 (2)(e) states that the online transfer and student advising system must: "Provide a method for students to assess which courses and programs are transferrable from one institution of higher education to another; and which programs will transfer with credit towards completion of their chosen degree or certificate...."

To determine which programs will transfer with credit towards completion of the chosen degree or certificate across state institutions of higher education would require several years of labor hours at WWU.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

HB 1320 as written could potentially have a significant fiscal impact on WWU.

Sec 1 (2)(a) states that the online transfer and student advising system must: "Integrate with web sites maintained by the council,...institutions of higher education, and other web sites to provide an inventory of postsecondary degrees and certificates available in the state, including online options; and outline educational requirements for various occupations, including labor market information."

Though WWU believes it meets the merits of this sub-section, it is unclear as to what specifically will be required. Should major changes be required to present format, this section could have a significant fiscal impact.

Sec 1 (2)(e) states that the online transfer and student advising system must: "Provide a method for students to assess which courses and programs are transferrable from one institution of higher education to another; and which programs will transfer with credit towards completion of their chosen degree or certificate...."

To determine which programs will transfer with credit towards completion of the chosen degree or certificate across state institutions of higher education would require several years of labor hours at WWU.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1320 HB	Title: Higher ed transfer, advising	Agency: 699-Community/Technical College System
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
Account					
General Fund-State 001-1	80,000	80,000	160,000	160,000	160,000
Total \$	80,000	80,000	160,000	160,000	160,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

☒

If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

☐

If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact: Madeleine Thompson	Phone: 360-786-7304	Date: 01/28/2013
Agency Preparation: Arnel Blancas	Phone: 360-704-4384	Date: 01/31/2013
Agency Approval: Nick Lutes	Phone: (360) 704-1023	Date: 01/31/2013
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 01/31/2013

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 adds a new section to chapter 28B.77 RCW, and requires the Student Achievement Council (SAC), in conjunction with the State Board for Community and Technical Colleges (SBCTC), the Workforce Training and Education Coordinating Board (WTECB), four-year institutions of higher education, nonprofit institutions of higher education, and for-profit institutions of higher education to establish and maintain a statewide online transfer and student advising system that integrates information related to programs, advising, registration, admissions, and transfer, by September 1, 2014.

The SAC, WTECB, SBCTC, the four-year institutions of higher education, nonprofit institutions of higher education, and for-profit institutions of higher education must sign a memorandum of understanding that specifies roles and responsibilities regarding the design, implementation, promotion, development, maintenance, and analysis of the effectiveness of the online transfer and student advising system.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

This bill requires the SBCTC to collaborate with the SAC, WTECB, the four-year institutions of higher education, nonprofit institutions of higher education, and for-profit institutions of higher education on an online transfer and student advising system. It is assumed that the SAC will be the lead agency and be responsible for funding the system and its operation and maintenance. The SBCTC assumes it will be responsible for updating the database information. Updates would be required as classes, degrees, programs, prerequisites and processes change. It is assumed that someone at the State Board will be responsible for continual updates to ensure that information is accurate as changes happen on campus. This is estimated to require 1,000 hours to coordinate through the State Board office, as well as 1,000 hours across our 34 community and technical colleges. It would cost \$80,000 for the SBCTC to ensure the database is current.

There may be additional work required by community and technical college system staff, depending on the agreed upon roles and responsibilities in the memorandum of understanding. If work in addition to database updates is required, the SBCTC would need additional resources.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2014	FY 2015	2013-15	2015-17	2017-19
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
A-Salaries and Wages	60,000	60,000	120,000	120,000	120,000
B-Employee Benefits	20,000	20,000	40,000	40,000	40,000
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$80,000	\$80,000	\$160,000	\$160,000	\$160,000

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2014	FY 2015	2013-15	2015-17	2017-19
Project Manager	60,000	1.0	1.0	1.0	1.0	1.0
Total FTE's	60,000	1.0	1.0	1.0	1.0	1.0

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.