

Individual State Agency Fiscal Note

Revised

Bill Number: 5160 SB	Title: Native early childcare & edu	Agency: 357-Department of Early Learning
-----------------------------	--	---

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

	FY 2016	FY 2017	2015-17	2017-19	2019-21
FTE Staff Years	2.5	2.5	2.5	2.5	2.5
Account					
Native ECC & Educ Pub/Priv Part. Acct-Non-Appropriated New-6	342,371	614,371	956,742	938,742	938,742
Total \$	342,371	614,371	956,742	938,742	938,742

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Ailey Kato	Phone: 786-7434	Date: 01/15/2015
Agency Preparation: John Rich	Phone: 360 725-4513	Date: 01/23/2015
Agency Approval: Mike Steenhout	Phone: (360) 725-4920	Date: 01/23/2015
OFM Review: Rayanna Williams	Phone: (360) 902-0553	Date: 01/23/2015

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

New Section 2(1) creates an Office of Native Early Child Care and Education within the Department of Early Learning (DEL) and requires the DEL director to appoint an individual to be responsible for the office.

New Section 2(2) requires the office, with additional support of federal and local funds where authorized by law, to:

- (a) Provide assistance to families to meet the needs of American Indian and Alaska Native (AI/AN) children;
- (b) Facilitate the development and implementation of culturally appropriate curricula and instructional materials in native languages that promote pride in the unique heritage, culture, and history of tribal nations;
- (c) Provide assistance to providers to acquire funding to develop culturally appropriate curricula and materials in conjunction with native language practitioners and tribal elders;
- (d) Coordinate technical assistance for programs serving AI/AN students;
- (e) Seek, in conjunction with tribal nations, funds to develop and implement support services to expand the number of licensed tribal child care providers, increase the number of AI/AN professionals, and provide continued professional development to AI/AN child care and education professionals;
- (f) Facilitate the inclusion of native language programs serving AI/AN students;
- (g) Work with other agencies and committees to highlight the need for data that is accurate, useful and appropriately disaggregated to provide a more accurate picture regarding AI/AN children; and,
- (h) Beginning December 2015, report annually to the governor, legislature and governor's Office of Indian Affairs.

New Section 3 creates the Native Early Child Care and Education Public-Private Partnership Account with the purpose to support the activities of the new DEL Office of Native Early Child Care and Education. It is assumed that the expenditures detailed below will be funded from this new account.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

New Section 2:

FTE, Salary and Benefits: 2.5 FTE costing \$219,228 in each of fiscal years 2016-2021, comprised of:

--1.0 FTE WMS2 to be responsible for the office, facilitate or contract for the development of curricula and materials, engage in fund raising and relationship building with official representative of the tribal governments and with philanthropic organizations, work with other agencies and committees to highlight the data quality issues regarding AI/AN children, oversee the office budget and preparation of the annual report, and supervise a Program Specialist 5 (PS5) and part-time Administrative Assistant 3 (AA3).

--1.0 FTE (PS5) to manage the budget, contracts and travel; coordinate curriculum development committees; perform grant research, assist with the data quality work; and, assist with annual report preparation.

--1.0 FTE AA3 to provide general administrative support to the office.

Professional Service Contracts: \$4,500 for technical assistance with the development of culturally appropriate curricula and instructional materials, and \$14,500 for translation services, for a total of \$19,000 per year in each of fiscal years 2016-2021.

Goods and Services: \$1,875 in fiscal year 2016, \$291,875 in fiscal year 2017, and \$146,875 in each of fiscal years 2018-2021, comprised of:

--\$1,875 in each of fiscal years 2016-2021 for direct goods and service, comprised of supplies and materials, communications, routine printing, employee development and training, and communications, based on a rate of \$750 per FTE per fiscal year.

--\$290,000 in fiscal year 2017 (10,000 per tribe x 29 tribes) and \$145,000 each year thereafter (\$5,000 per tribe x 29 tribes) to offset some of the printing and distribution costs for the curricula and instructional materials.

Travel: \$12,800 in each of fiscal years 2016-2021 for attendance at national conferences on Native American education and child care, and for travel to meet with the 29 federally recognized tribes in Washington State and other organizations.

Intra-agency Reimbursements: \$71,468 in each of fiscal years 2016-2021 for indirect costs for agency administration and central services, calculated at 32.6 percent of direct salaries and benefits ($\$219,228 \times 32.6\% = \$71,468$). This is for administration and management of the department including governance, executive management, fiscal operations, human resources, communications and outreach, government relations and agency information technology services. It is also for agency central services including space and utilities, data processing fees and computer leases, communications, attorney general and audit services and other mandatory charges for services from the Department of Personnel and Department of Enterprise Services.

Equipment (Capital Outlay): A one-time expenditure of \$18,000 in fiscal year 2016 for necessary office furniture and equipment for the 2.5 FTE (3 persons x \$6,000 each = \$18,000).

Total expenditures are \$342,371 in fiscal year 2016, \$614,371 in fiscal year 2017, and \$469,371 in each of fiscal years 2018-2021.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2016	FY 2017	2015-17	2017-19	2019-21
FTE Staff Years	2.5	2.5	2.5	2.5	2.5
A-Salaries and Wages	161,532	161,532	323,064	323,064	323,064
B-Employee Benefits	57,696	57,696	115,392	115,392	115,392
C-Professional Service Contracts	19,000	19,000	38,000	38,000	38,000
E-Goods and Other Services	1,875	291,875	293,750	293,750	293,750
G-Travel	12,800	12,800	25,600	25,600	25,600
J-Capital Outlays	18,000		18,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements	71,468	71,468	142,936	142,936	142,936
9-					
Total:	\$342,371	\$614,371	\$956,742	\$938,742	\$938,742

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2016	FY 2017	2015-17	2017-19	2019-21
Admin Assistant 3	40,524	0.5	0.5	0.5	0.5	0.5
Program Specialist 5	66,420	1.0	1.0	1.0	1.0	1.0
WMS Band 2	74,850	1.0	1.0	1.0	1.0	1.0
Total FTE's	181,794	2.5	2.5	2.5	2.5	2.5

Part IV: Capital Budget Impact

NONE

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None.