

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters
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## Estimated Cash Receipts

Agency Name	2019-21		2021-23		2023-25	
	GF- State	Total	GF- State	Total	GF- State	Total
University of Washington	0	(14,000)	0	(28,000)	0	(28,000)
Washington State University	0	(3,360)	0	(6,720)	0	(6,720)
Eastern Washington University	0	(2,184)	0	(4,368)	0	(4,368)
Western Washington University	0	(5,600)	0	(11,200)	0	(11,200)
Western Washington University	In addition to the estimate above,there are additional indeterminate costs and/or savings. Please see individual fiscal note.					
<b>Total \$</b>	<b>0</b>	<b>(25,144)</b>	<b>0</b>	<b>(50,288)</b>	<b>0</b>	<b>(50,288)</b>

Agency Name	2019-21		2021-23		2023-25	
	GF- State	Total	GF- State	Total	GF- State	Total
Local Gov. Courts						
Loc School dist-SPI						
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.					
Local Gov. Total						

## Estimated Operating Expenditures

Agency Name	2019-21			2021-23			2023-25		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Office of the Secretary of State	.0	676,900	676,900	.0	1,146,800	1,146,800	.0	1,241,300	1,241,300
Office of the Secretary of State	In addition to the estimate above,there are additional indeterminate costs and/or savings. Please see individual fiscal note.								
Department of Licensing	.1	0	45,000	.0	0	0	.0	0	0
Superintendent of Public Instruction	.0	0	0	.0	0	0	.0	0	0
University of Washington	.0	0	0	.0	0	0	.0	0	0
Washington State University	.0	0	0	.0	0	0	.0	0	0
Eastern Washington University	.0	0	0	.0	0	0	.0	0	0
Central Washington University	.0	0	0	.0	0	0	.0	0	0
The Evergreen State College	.0	8,500	8,500	.0	728	728	.0	728	728
Western Washington University	Non-zero but indeterminate cost and/or savings. Please see discussion.								
<b>Total \$</b>	<b>0.1</b>	<b>685,400</b>	<b>730,400</b>	<b>0.0</b>	<b>1,147,528</b>	<b>1,147,528</b>	<b>0.0</b>	<b>1,242,028</b>	<b>1,242,028</b>

Agency Name	2019-21			2021-23			2023-25		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other			660,900			1,132,800			1,227,300
Local Gov. Other	In addition to the estimate above, there are additional indeterminate costs and/or savings. Please see individual fiscal note.								
Local Gov. Total			660,900			1,132,800			1,227,300

## Estimated Capital Budget Expenditures

Agency Name	2019-21			2021-23			2023-25		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Secretary of State	.0	0	0	.0	0	0	.0	0	0
Department of Licensing	.0	0	0	.0	0	0	.0	0	0
Superintendent of Public Instruction	.0	0	0	.0	0	0	.0	0	0
University of Washington	.0	0	0	.0	0	0	.0	0	0
Washington State University	.0	0	0	.0	0	0	.0	0	0
Eastern Washington University	.0	0	0	.0	0	0	.0	0	0
Central Washington University	.0	0	0	.0	0	0	.0	0	0
The Evergreen State College	.0	0	0	.0	0	0	.0	0	0
Western Washington University	.0	0	0	.0	0	0	.0	0	0
<b>Total \$</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>

## Estimated Capital Budget Breakout

<b>Prepared by:</b> Gwen Stamey, OFM	<b>Phone:</b> (360) 902-9810	<b>Date Published:</b> Final 2/13/2020
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# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 085-Office of the Secretary of State
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2020	FY 2021	2019-21	2021-23	2023-25
<b>Account</b>					
General Fund-State 001-1	9,000	667,900	676,900	1,146,800	1,241,300
<b>Total \$</b>	9,000	667,900	676,900	1,146,800	1,241,300

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Kathy Cody	Phone: (360) 704-5215	Date: 02/11/2020
Agency Approval: Mark Neary	Phone: 360-902-4186	Date: 02/11/2020
OFM Review: Gwen Stamey	Phone: (360) 902-9810	Date: 02/13/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Section 10 would require civics material to be updated and made available on the Superintendent of Public Instruction website.

Section 12 would require information about the voter empowerment locations to be published in the voters' pamphlet.

Section 24 would provide amounts to county auditors for student engagement centers.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

- Section 10 would require civics material to be updated and made available on the Superintendent of Public Instruction website – as the subject matter experts for this information, the Office of Secretary of State staff would assist in the development of these materials at a cost of about \$2,000, which is mostly associated with staff time.

- Section 12 would require information about the voter empowerment locations to be published in the voters' pamphlet. The cost of adding one additional page that contains this information to 3,200,000 voters' pamphlets, would cost about \$6,033 per fiscal year.

- Section 24 states the Secretary of State may, subject to appropriation, provide grants to county auditors to establish student engagement centers. The local government fiscal note program estimates the cost to run a student engagement center ranges from \$377,600 to \$755,200 (depending on the number of elections). Based the average number of elections, if each county containing a state university campus were awarded a grant, OSOS would require an appropriation of at least \$566,400. Counties would also need an additional \$94,500 to replace equipment for all student engagement centers every three years, which would increase the appropriation amount to \$660,900 for those years. However, these costs could change based on how many other universities will request a student engagement center beyond the ten currently listed in the local fiscal note, the number of counties applying for grants, and the number of elections, therefore impacts are indeterminate.

SOS has included an additional indirect cost rate of 15 percent for administrative support associated with implementing this legislation. Support costs include, but are not limited to, IT support, payroll and accounting services, and human resource services.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2020	FY 2021	2019-21	2021-23	2023-25
001-1	General Fund	State	9,000	667,900	676,900	1,146,800	1,241,300
Total \$			9,000	667,900	676,900	1,146,800	1,241,300

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

### III. B - Expenditures by Object Or Purpose

	FY 2020	FY 2021	2019-21	2021-23	2023-25
FTE Staff Years					
A-Salaries and Wages	1,300		1,300		
B-Employee Benefits	500		500		
C-Professional Service Contracts	6,000	6,000	12,000	12,000	12,000
E-Goods and Other Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services		660,900	660,900	1,132,800	1,227,300
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements	1,200	1,000	2,200	2,000	2,000
9-					
Total \$	9,000	667,900	676,900	1,146,800	1,241,300

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

**III. C - Operating FTE Detail:** List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

NONE

### III. D - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B - Expenditures by Object Or Purpose

NONE

### IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

## Part V: New Rule Making Required

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 240-Department of Licensing
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2020	FY 2021	2019-21	2021-23	2023-25
FTE Staff Years	0.0	0.1	0.1	0.0	0.0
<b>Account</b>					
Highway Safety Account-State 106-1	0	45,000	45,000	0	0
<b>Total \$</b>	0	45,000	45,000	0	0

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

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- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Kim Buechel	Phone: 360-902-3639	Date: 01/31/2020
Agency Approval: Kristin Bettridge	Phone: 360-902-3644	Date: 01/31/2020
OFM Review: Veronica Jarvis	Phone: (360) 902-0649	Date: 01/31/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Section 7: Amends 29A.08.355 as follows;

- (1) The Department of Licensing (DOL) must allow a person eighteen years or older to be registered to vote or update voter information by automated process at the time of registration, renewal, or change of address if;
  - o (a) The person meets voter requirements,
  - o (b) Has received or is renewing an enhanced driver's license or identicard or is changing the address for an existing license or identicard, and
  - o (c) DOL has records associated with the applicant,
- ? (i) The data to determine whether the applicant meets requirements for voter registration under RCW 29A.08.010,
- ? (ii) Other information as required by the Office of Secretary of State (OSOS); and
- ? (iii) A signature image.
  
- (2) DOL must allow a person sixteen or seventeen years of age to sign up to register to vote by automated process at the time of registration, renewal, or change of address if;
  - o (a) The person meets requirements to register,
  - o (b) The person received or is renewing an enhanced driver's license or identicard issued under RCW 46.20.202 or is changing the address for an existing enhanced driver's license or identicard pursuant to RCW 46.20.205; and,
  - o (c) DOL record associated with the applicant contains;
- ? (i) The data required to determine whether the applicant meets the requirements for voter registration under RCW 29A.08.210, other than age;
- ? (ii) Other information as required by the OSOS; and,
- ? (iii) A signature image

Section 8 (2) Amends RCW 46.20.155 by updated the script, "Are you at least sixteen years old?"

Sections 7 and 8 of this act takes effect September 1, 2020.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

None

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

The following changes will be implemented in the DRIVES:

- Modify existing Motor Voter screens to change voter questions, for pre-application and renewal,
- Modify existing Motor Voter screens online to change voter questions, for pre-application and renewal, and
- Assess security and risk for sharing of electronic signatures and information with the OSOS.

The agency will hire contract programmers to accomplish this work or hire agency temporary staff to support permanent staff assigned to this legislative effort at a cost of approximately \$36,000.

Any change requires a process to ensure changes are correctly applied to the system. This involves Project Managers that manage the team that completes the update, business analyst that documents and reviews the system changes, architect services that analyzes how the update could have an effect on other systems or DOL processes, developers who create the change, and testers and quality assurance teams that ensure the update is working correctly.

Support Services:

Agency Administrative Overhead is included at a rate of 26 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration, financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2020	FY 2021	2019-21	2021-23	2023-25
106-1	Highway Safety Account	State	0	45,000	45,000	0	0
Total \$			0	45,000	45,000	0	0

#### III. B - Expenditures by Object Or Purpose

	FY 2020	FY 2021	2019-21	2021-23	2023-25
FTE Staff Years		0.1	0.1		
A-Salaries and Wages		6,000	6,000		
B-Employee Benefits		2,000	2,000		
C-Professional Service Contracts					
E-Goods and Other Services		37,000	37,000		
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	0	45,000	45,000	0	0

**III. C - Operating FTE Detail:** List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2020	FY 2021	2019-21	2021-23	2023-25
Fiscal Analyst 2	4,509		0.1	0.1		
Total FTEs			0.1	0.1		0.0

#### III. D - Expenditures By Program (optional)

NONE

### Part IV: Capital Budget Impact

#### IV. A - Capital Budget Expenditures

NONE



**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: 6313 SSB

Bill Title: Increasing opportunities for young voters

## Part 1: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts:

Account Name	Account	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
Account Totals		-	-	-	-	-

### Estimated Expenditures:

Account Name	Account	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
Highway Safety Account	106	-	45,000	45,000	-	-

*The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions.

- ☒ If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 1/31/2020
Agency Preparation: Kim Buechel	Phone: 360-902-3639	Date: 1/31/2020
Agency Approval: Kristin Bettridge	Phone: 360-902-3644	Date: 1/31/2020

Request #	1
Bill #	6313 SSB

## **Part 2 – Explanation**

This proposed legislation relates to increasing opportunities for young voters.

### **2. A – Brief Description of What the Measure Does That Has Fiscal Impact**

Section 8: Amends 29A.08.355 as follows;

- (1) The Department of Licensing (DOL) must allow a person eighteen years or older to be registered to vote or update voter information by automated process at the time of registration, renewal, or change of address if;
  - (a) The person meets voter requirements,
  - (b) Has received or is renewing an enhanced driver's license or identicard or is changing the address for an existing license or identicard, and
  - (c) DOL has records associated with the applicant,
    - (i) The data to determine whether the applicant meets requirements for voter registration under RCW 29A.08.010,
    - (ii) Other information as required by the Office of Secretary of State (OSOS); and
    - (iii) A signature image.
- (2) DOL must allow a person sixteen or seventeen years of age to sign up to register to vote by automated process at the time of registration, renewal, or change of address if;
  - (a) The person meets requirements to register,
  - (b) The person received or is renewing an enhanced driver's license or identicard issued under RCW 46.20.202 or is changing the address for an existing enhanced driver's license or identicard pursuant to RCW 46.20.205; and,
  - (c) DOL record associated with the applicant contains;
    - (i) The data required to determine whether the applicant meets the requirements for voter registration under RCW 29A.08.210, other than age;
    - (ii) Other information as required by the OSOS; and,
    - (iii) A signature image

Section 9 (2) Amends RCW 46.20.155 by updated the script, "Are you at least sixteen years old?"

Sections 8 and 9 of this act takes effect September 1, 2020.

### **2. B - Cash receipts Impact**

None.

### **2. C – Expenditures**

The changes of this legislation will be in the Information Services Program who will modify DRIVES.

Standard FTE goods and services (object E) costs are included on Table 3.B.1. Standard FTE costs do not include objects EM (AG services), ER (contractual services), and EZ (Other goods & Svcs) which are also shown in Table 3.B.1.

**Information Services:**

The following changes will be implemented:

- Modify existing Motor Voter screens to change voter questions, for pre-application and renewal,
- Modify existing Motor Voter screens online to change voter questions, for pre-application and renewal, and
- Assess security and risk for sharing of electronic signatures and information with the OSOS.

Cost Category	Description	Rate	2020	2021	2022	2023	2024	2025	Total Cost
TESTER	Test to verify individual components meet requirements; ensure that other business transactions have not been impacted.	\$ 18,444	-	7,400	-	-	-	-	7,400
BUSINESS ANALYST	Determine business requirements; translate requirements into what changes are needed to various systems including account codes, inventory codes, testing considerations, etc.	\$ 26,448	-	5,300	-	-	-	-	5,300
PROJECT MANAGER	Manage schedule and contracts	\$ 27,492	-	2,700	-	-	-	-	2,700
QUALITY ASSURANCE	Plan and carry out activities to assure project deliverables; e.g. preventative defect activities, align quality measures and business objectives.	\$ 31,668	-	-	-	-	-	-	-
SECURITY AND ARCHITECT SERVICES	Create the conceptual model that defines the structure, behavior and framework of a computerized system including a breakdown of the system into components, the component interactions and interfaces (including with the environment, especially the user), and the technologies and resources to be used in the design.	\$ 27,144	-	2,700	-	-	-	-	2,700
SERVER & NETWORK SUPPORT		\$ 18,444	-	-	-	-	-	-	-
DEVELOPERS	Modify programming and coding to all major systems	\$ 18,444	-	7,400	-	-	-	-	7,400
CONTRACTED FAST DEVELOPER / TESTER	Updates to the DRIVES system will require additional vendor hours outside of the contracted maintenance to make system updates to implement this bill.	\$ 34,800	-	7,000	-	-	-	-	7,000
Project Contingency	Office of the Chief Information Officer designated rate of 10%	\$ -	-	3,300	-	-	-	-	3,300
<b>Totals</b>			-	<b>35,800</b>	-	-	-	-	<b>35,800</b>
<i>These figures are calculated and rounded to 100th value</i>									

The agency will use appropriated funds to hire contract programmers to accomplish this work or to support current staff implementing this legislation within the required timeline. Appropriated funds may also be used to hire agency temporary staff to support permanent staff assigned to this legislative effort.

Any change requires a process to ensure changes are correctly applied to the system. This involves Project Managers that manage the team that completes the update, business analyst that documents and reviews the system changes, architect services that analyzes how the update could have an effect on other systems or DOL processes, developers who create the change, and testers and quality assurance teams that ensure the update is working correctly.

#### Support Services:

Agency Administrative Overhead is included at a rate of 26 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration, financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees.

## Part 3 – Expenditure Detail

### 3.A – Operating Budget Expenditures

Account Name	Account	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
Highway Safety Account	106	-	45,000	45,000	-	-

### 3.B – Expenditures by Object or Purpose

Object Name	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
FTE Staff Years	-	0.1	0.1	-	-
Salaries and Wages	-	6,000	6,000	-	-
Employee Benefits	-	2,000	2,000	-	-
Goods and Services	-	37,000	37,000	-	-
<b>Total By Object Type</b>	-	<b>45,000</b>	<b>45,000</b>	-	-

#### 3.B.1 – Detail of Expenditures by Sub-Object (Goods and Services Only)

Object E - Description	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
ED - Facility/Lease Costs	-	400	400	-	-
EK - Facilities and Services	-	100	100	-	-
EL - Interagency DP Svcs	-	500	500	-	-
ER - Application Programmers	-	35,800	35,800	-	-
EY - Software Maintenance	-	400	400	-	-
<b>Total Goods &amp; Services</b>	-	<b>37,200</b>	<b>37,200</b>	-	-

### 3.C – FTE Detail

Position	Salary	FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
Indirect MSS Fiscal Analyst 2	4,509	0.0	0.1	0.1	0.0	0.0
<b>Total FTE</b>		<b>0.0</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>	<b>0.0</b>

Totals may differ due to rounding.

### 3.D – Expenditures by Program (Optional)

Program		FY 20	FY 21	19-21 Total	21-23 Total	23-25 Total
100 - Mgmt & Support Services	MSS	-	5,000	5,000	-	-
200 - Information Services	ISD	-	39,000	39,000	-	-
100 - Central Payment Area	CPA	-	1,000	1,000	-	-
<b>Totals by Program</b>		-	<b>45,000</b>	<b>45,000</b>	-	-

## Part 4 – Capital Budget Impact

None.

## Part 5 – New Rule Making Required

None.

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 350-Superintendent of Public Instruction
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## Part I: Estimates

☒ **No Fiscal Impact**

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

NONE

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

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- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Amy Kollar	Phone: 360 725-6420	Date: 02/13/2020
Agency Approval: Mike Woods	Phone: 360 725-6283	Date: 02/13/2020
OFM Review: Cynthia Hollimon	Phone: (360) 902-0562	Date: 02/13/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Changes from prior version (SB 6313):

Section 10(3) modifies language identifying the League of Women Voters and replaces it with a nonprofit organization.

Summary:

The Office of the Superintendent of Public Instruction (OSPI) is directed to collaborate with the Washington State Association of County Auditors and a nonprofit 501(c)(3) to make civics materials available on its website by September 1, 2020.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

No cash receipts impact is anticipated as a result of this bill.

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

No fiscal impact.

OSPI has already worked with the League of Women voters, and county auditors via the Office of Secretary of State, to curate, catalogue, create, and post civics materials and resources on its website.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

NONE

### III. B - Expenditures by Object Or Purpose

NONE

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

### III. D - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

No capital budget impacts.

**Part V: New Rule Making Required**



# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 360-University of Washington
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

ACCOUNT	FY 2020	FY 2021	2019-21	2021-23	2023-25
Institutions of Higher Education - Dedicated Local Account-Non-Appropriated 148-6		(14,000)	(14,000)	(28,000)	(28,000)
<b>Total \$</b>		(14,000)	(14,000)	(28,000)	(28,000)

### Estimated Operating Expenditures from:

NONE

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Lauren Hatchett	Phone: 2066167203	Date: 01/30/2020
Agency Approval: Kelsey Rote	Phone: 2065437466	Date: 01/30/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 01/30/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Compared to the previous version, SSB 6313 (HB 2558) does not further materially impact the University of Washington, and so the fiscal impact assessment remains unchanged.

SSB 6313 (HB 2558) would increase voting access to college students.

Section 11 would require state universities defined under RCW 28B.10.016 to open a student engagement center on each campus. Additionally, each campus would be required to contract with the county auditor to operate these centers.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

#### SECTION 11

This section would require the University of Washington to open student engagement centers on the Bothell, Seattle, and Tacoma campuses. We assume that we would provide a physical location and internet access for each center for eight days prior to a general election. Given that student enrollment is larger on the Seattle campus, UW Seattle would reserve a larger conference room in the Husky Union Building, totaling approximately \$12,000. This price includes set up, internet access, overnight storage, and a building opening fee for access on Sunday. The UW Bothell and Tacoma campuses would reserve smaller conference rooms, totaling approximately \$1,000 each.

We assume that conference rooms on each campus would otherwise be reserved by student organizations. Therefore, total forgone revenue would amount to \$14,000 beginning in FY21 and each subsequent year. Because room rental fees are recorded in various accounts, we have assumed all lost revenue would occur in Fund 148, Institutions of Higher Education – Dedicated Local Account.

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

#### SECTION 11

This section would require the University to contract with the county auditor to operate each center. We assume the county auditor would provide staff, equipment, and other supplies necessary to run a voting center, and therefore the University would not be responsible for these additional expenditures or FTE.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

NONE

### III. B - Expenditures by Object Or Purpose

NONE

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*  
NONE

**III. D - Expenditures By Program (optional)**  
NONE

**Part IV: Capital Budget Impact**

**IV. A - Capital Budget Expenditures**  
NONE

**IV. B - Expenditures by Object Or Purpose**  
NONE

**IV. C - Capital Budget Breakout**  
*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*  
NONE

**Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 365-Washington State University
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

ACCOUNT	FY 2020	FY 2021	2019-21	2021-23	2023-25
Institutions of Higher Education - Dedicated Local Account-Non-Appropriated 148-6		(3,360)	(3,360)	(6,720)	(6,720)
<b>Total \$</b>		(3,360)	(3,360)	(6,720)	(6,720)

### Estimated Operating Expenditures from:

NONE

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Chris Jones	Phone: 509-335-9682	Date: 02/04/2020
Agency Approval: Chris Jones	Phone: 509-335-9682	Date: 02/04/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 02/04/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Section 11 of S SB 6313 require institutions of higher education to open a student engagement center 8 days before each general election. The student engagement center would provide voter registration materials and ballots. Each institution will contract with the county auditor for the operation of the student engagement center.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

For purposes of the fiscal note, WSU assumes that the county auditor will provide staffing and materials for the engagement center. WSU will provide adequate space to host the engagement center. The fiscal impact is estimated based on the rental cost of a typical mid-sized space in WSU's student union building. The current rental rate of this space is \$420 per day, so foregone revenue over 8 days would be \$3,360. The rental cost includes internet access and seating.

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

NONE

### III. B - Expenditures by Object Or Purpose

NONE

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

### III. D - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B - Expenditures by Object Or Purpose

NONE

### IV. C - Capital Budget Breakout

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 370-Eastern Washington University
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

ACCOUNT	FY 2020	FY 2021	2019-21	2021-23	2023-25
Institutions of Higher Education - Associated Students' Account-Non-Appropriated 522-6		(2,184)	(2,184)	(4,368)	(4,368)
<b>Total \$</b>		(2,184)	(2,184)	(4,368)	(4,368)

### Estimated Operating Expenditures from:

NONE

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Alexandra Rosebrook	Phone: (509) 359-7364	Date: 02/04/2020
Agency Approval: Alexandra Rosebrook	Phone: (509) 359-7364	Date: 02/04/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 02/04/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

This bill would allow persons to vote in a primary election if they are currently 17 years old, but will be 18 by the general election. This bill would also establish practices for student engagement centers, which would be voting centers on university campuses.

Section 3 would amend current statute regarding registration to vote. The section would change the application to include a check box allowing the applicant to acknowledge that he or she is at least 16 years old, and add clear language stating that “the applicant may register to vote if the applicant is at least 16 years old and may vote if the applicant will be at least 18 years old by the next general election , or is at least 18 years old for special elections”.

Section 4 and 5 would require that a registrant is at least 16 years old at the time of voter registration and alter the relevant voter documents.

Section 6 would change current statute so that a challenge to a person’s right to vote must be based on personal knowledge of , among other options, the fact that the challenged voter will not be 18 years old by the next general election. This would allow that the challenged voter can be younger than 18 years old before the next general election.

Section 10 would establish student engagement centers. This section requires that each public university campus as defined in RCW 28B.45.012 shall open a student engagement center on its campus, which provides ballots, and where an individual may register to vote in person. In addition, each public four-year university, upon request of its student government, would be required to open a student engagement center on its campus which would provide ballots and voter registration materials. These student engagement centers could be open during business hours in the eight days before an election , and up to 8 p.m. on election night. Each university would be required to contract with the county auditor for the operation of student engagement centers.

Sections 12 and 13 would require that state and local voters' pamphlets list the location of student engagement centers , designating them as voter empowerment campuses.

Section 23 states that sections 3, 4, 5, 6, and 22 would take effect January 1, 2022.

Section 24 states that sections 7 and 8 would take effect September 1, 2020.

Multiple additional sections would make changes to language in current statute to include voters registering by at least age 16 who would be 18 by the general elections as voters in all relevant legislation.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

Section 10 requires the student engagement center to be open eight days prior to an election. Eastern is assuming that the County Auditor would assume responsibility for the operation of the student engagement center and the



institution would be responsible for the space used and internet costs. Eastern is estimating that we would open a student engagement center for the Cheney campus students which would cost about \$273 per day (cost of a room rental in the Pence Union Building) \* 8 days is \$2,184 in foregone revenue. Eastern would not be required to open a student engagement center for the EWU Spokane campus students.

## **II. C - Expenditures**

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

## **Part III: Expenditure Detail**

### **III. A - Operating Budget Expenditures**

NONE

### **III. B - Expenditures by Object Or Purpose**

NONE

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

### **III. D - Expenditures By Program (optional)**

NONE

## **Part IV: Capital Budget Impact**

### **IV. A - Capital Budget Expenditures**

NONE

### **IV. B - Expenditures by Object Or Purpose**

NONE

### **IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

## **Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 375-Central Washington University
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## Part I: Estimates

☒ **No Fiscal Impact**

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

NONE

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Lisa Plesha	Phone: (509) 963-1233	Date: 01/31/2020
Agency Approval: Lisa Plesha	Phone: (509) 963-1233	Date: 01/31/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 02/02/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

S SB 6313 provides expanded opportunities to young voters to register to vote. Section 11 would require CWU to open a student engagement center on campus, which will be open during business hours from eight days before until 8:00 pm the day of an election. The student engagement center must provide replacement ballots and must allow voters to register to vote in person. CWU must contract with the county auditor for the operation of the student engagement center under this section.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

CWU assumes that we would be responsible for providing the campus location for the student engagement center and the internet connection and that the Kittitas County Auditor's office would provide staffing, laptops, and any other necessary equipment or supplies needed to run the center.

CWU does not anticipate any costs associated with compliance to this legislation as we are already 'contracting' with Kittitas County in a similar way. In the November 2019 election, CWU provided static public IP's on the CWU network as well as the space for students to register to vote. Kittitas County provided the laptops for voter registration.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

NONE

### III. B - Expenditures by Object Or Purpose

NONE

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

### III. D - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 376-The Evergreen State College
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2020	FY 2021	2019-21	2021-23	2023-25
<b>Account</b>					
General Fund-State 001-1	0	8,500	8,500	728	728
<b>Total \$</b>	0	8,500	8,500	728	728

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Laura Coghlan	Phone: (360) 867-6510	Date: 02/05/2020
Agency Approval: Holly Joseph	Phone: 360-867-6652	Date: 02/05/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 02/06/2020

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Part IV of this new act to increase engagement of young voters establishes new Student Engagement Centers. Sec. 11(1) states that public universities and The Evergreen State College are required to open a student engagement center on their campuses. Centers must be open during business hours beginning eight days before, and ending at 8:00 PM on the the day of, the general election. Centers must provide replacement ballots on-site. Upon request of Evergreen's student government organization, the center must allow students to register to vote in person and provide voter registration materials. Sec.11 (2): Public higher education institutions shall contract with the county auditor to operate the student engagement center.

- Sec. 11(1) We assume higher education institutions would be required to provide a location and secure internet access for student engagement centers 8 days prior to a general election
- Sec. 11(2) We assume that we would be required to contract with the county auditor to operate student engagement centers. We assume "contract" means that elections officials would provide all staff, equipment, and other supplies necessary to run a voting center. We assume that we would incur fiscal impact from establishing and managing the contract, assessing initial technology requirements, providing space, and ensuring necessary information technology infrastructure.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

Sec.11(2):

- We assume "contract" with the county auditor means that elections officials would provide all staff, equipment, and other supplies necessary to run a voting center; such provisions would include security personnel to secure ballots and equipment and if the technology needs require that installation of new fiber or storage or service provider contracts, they would cover such costs within the contract.
- We assume that we would incur fiscal impact from establishing and managing the contract, assessing initial technology requirements, providing space, and ensuring necessary information technology infrastructure.

Our fiscal estimate is grounded in a model that assumes we would be setting up a space rental contract with an outside agency for a specific purpose.

In FY21, in order to establish the initial contract, we estimate \$3500 of staff time from Conference Services to negotiate the contract, space requirements, and coordinate among college service providers. We also estimate \$5000 of staff time from Computing and Communications to consult with the Auditor's technical team. For a total of about \$8,500 in salary and benefit impact.

In subsequent years, we estimate about 8 hours of the Conference Services Manager's time each election cycle. Thus far, this presumes only one general election per year.

Wage is \$34.34/hr x 8 hours = \$275; benefits are estimated at 32.3% = \$89

Salary impacts are estimated at FY20 rates and are not adjusted for inflation.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2020	FY 2021	2019-21	2021-23	2023-25
001-1	General Fund	State	0	8,500	8,500	728	728
Total \$			0	8,500	8,500	728	728

#### III. B - Expenditures by Object Or Purpose

	FY 2020	FY 2021	2019-21	2021-23	2023-25
FTE Staff Years					
A-Salaries and Wages		5,755	5,755	550	550
B-Employee Benefits		2,745	2,745	178	178
C-Professional Service Contracts					
E-Goods and Other Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	0	8,500	8,500	728	728

**III. C - Operating FTE Detail:** List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

NONE

#### III. D - Expenditures By Program (optional)

NONE

### Part IV: Capital Budget Impact

#### IV. A - Capital Budget Expenditures

NONE

#### IV. B - Expenditures by Object Or Purpose

NONE

#### IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

### Part V: New Rule Making Required

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 6313 S SB	<b>Title:</b> Young voters	<b>Agency:</b> 380-Western Washington University
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

ACCOUNT	FY 2020	FY 2021	2019-21	2021-23	2023-25
Institutions of Higher Education - Dedicated Local Account-State 148-1		(5,600)	(5,600)	(11,200)	(11,200)
<b>Total \$</b>		(5,600)	(5,600)	(11,200)	(11,200)

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

### Estimated Operating Expenditures from:

Non-zero but indeterminate cost and/or savings. Please see discussion.

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Preparation: Kristen Stouder	Phone: (360) 650-2811	Date: 02/04/2020
Agency Approval: Ted Castro	Phone: (360) 650-4694	Date: 02/04/2020
OFM Review: Breann Boggs	Phone: (360) 902-0659	Date: 02/04/2020



Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 11 requires public universities to open a student engagement center. The student engagement center will be open eight days prior to the general election, ending at 8pm on election day.

The student engagement center must allow voters to register in person and provide voter registration materials and ballots.

Section 11(2) requires that institutions contract with the county auditor for the operation of a student engagement center.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

For purposes of this fiscal note, we have the following assumptions:  
-We assume higher education institutions would be required to provide a location and internet access for student engagement centers 8 days prior to a general election (per Section 11).  
-Public universities are required to contract with the county auditor to operate student engagement centers. We assume “contract” means that elections officials would provide all staff, equipment, and other supplies necessary to run a voting center.

Western estimates a fiscal impact in the form of negative cash receipts from this bill. Western would typically charge up to \$700 per day for rental space that would adequately meet the requirements for a student engagement center as specified in the bill. The cost of foregone revenue from potentially waiving this fee would be \$5,600 per year (8 days x \$700 per day = \$5,600 per year). However, the exact amount of foregone cash receipts is unknown until a location is determined.

We are also unclear on if Western is to provide any parking options free of charge to individuals who may choose to access these student engagement centers to vote.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Western expects some additional but minor operating costs associated with this bill. Even though Western would not be required to staff the center or provide supplies, Western would still incur expenditures through staff time to process the contract with local government and help set up and open the facility.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Non-zero but indeterminate cost and/or savings. Please see discussion.

III. B - Expenditures by Object Or Purpose

Non-zero but indeterminate cost and/or savings. Please see discussion.

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*  
NONE

**III. D - Expenditures By Program (optional)**  
NONE

**Part IV: Capital Budget Impact**

**IV. A - Capital Budget Expenditures**  
NONE

**IV. B - Expenditures by Object Or Purpose**  
NONE

**IV. C - Capital Budget Breakout**  
*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*  
NONE

**Part V: New Rule Making Required**

# LOCAL GOVERNMENT FISCAL NOTE

Department of Commerce

Bill Number: 6313 S SB

Title: Young voters

## Part I: Jurisdiction-Location, type or status of political subdivision defines range of fiscal impacts.

### Legislation Impacts:

☐ Cities:

☒ Counties: Indeterminate impacts to counties due to additional work and establishment of student engagement centers for the county auditors and their staff.

☐ Special Districts:

☐ Specific jurisdictions only:

☐ Variance occurs due to:

## Part II: Estimates

☐ No fiscal impacts.

☐ Expenditures represent one-time costs:

☐ Legislation provides local option:

☒ Key variables cannot be estimated with certainty at this time: The exact number of elections in a given year; the number of other university campuses that would request a student engagement center; technical costs needed to provide secure access to the county into the VoteWA system; costs relating to voter registrations for people aged 16 and 17; the costs of duplicating ballots or sending out special ballots for voters under 18; and the amount of funds that would be allocated for grants for counties to implement student engagement centers.

### Estimated revenue impacts to:

Non-zero but indeterminate cost and/or savings. Please see discussion.

### Estimated expenditure impacts to:

Jurisdiction	FY 2020	FY 2021	2019-21	2021-23	2023-25
County		660,900	660,900	1,132,800	1,227,300
<b>TOTAL \$</b>		660,900	660,900	1,132,800	1,227,300
<b>GRAND TOTAL \$</b>					<b>3,021,000</b>

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

## Part III: Preparation and Approval

Fiscal Note Analyst: Rebecca Duncan	Phone: 360-725-5040	Date: 02/06/2020
Leg. Committee Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/30/2020
Agency Approval: Alice Zillah	Phone: 360-725-5035	Date: 02/06/2020
OFM Review: Gwen Stamey	Phone: (360) 902-9810	Date: 02/07/2020

## **Part IV: Analysis**

### **A. SUMMARY OF BILL**

*Provide a clear, succinct description of the bill with an emphasis on how it impacts local government.*

#### **CHANGES FROM PREVIOUS BILL VERSION:**

The substitute version of this bill has some changes that would affect local governments. However, these changes do not affect the indeterminate nature of the fiscal impact of the bill.

A new section, section 5, would be added, changing the following section numbers accordingly.

Changes to section 10, now noted as section 11, would clarify that there must be a student engagement center at each state university, regional university, Evergreen state college, and each higher education campus (University of Washington Bothell, University of Washington Tacoma, Washington State University Tri-Cities, and Washington State University Vancouver). Some of the requirements and specifications for these centers are removed, such as the times during which such centers would be open.

The prior section 11 amending RCW 29A.40.160 is removed, changing the following section numbers accordingly.

A new section, section 20, would clarify that candidates for precinct committee officer must be 18 years old by the date of the election for precinct committee officer.

A new section, Section 24, would provide that the Secretary of State may provide grants to county auditors to implement section 11 of this act subject to the availability of amounts appropriated for this specific purpose.

#### **SUMMARY OF CURRENT BILL VERSION:**

This bill would allow persons to vote in a primary election if they are currently 17 years old, but will be 18 by the general election. This bill would also establish practices for student engagement centers, which would be voting centers on university campuses.

Section 3 would amend current statute regarding registration to vote. The section would change the application to include a check box allowing the applicant to acknowledge that he or she is at least 16 years old, and add clear language stating that “the applicant may register to vote if the applicant is at least 16 years old and may vote if the applicant will be at least 18 years old by the next general election, or is at least 18 years old for special elections”.

Section 4 and 6 would require that a registrant is at least 16 years old at the time of voter registration and alter the relevant voter documents.

Section 7 would change current statute so that a challenge to a person’s right to vote must be based on personal knowledge of, among other options, the fact that the challenged voter will not be 18 years old by the next general election. This would allow that the challenged voter can be younger than 18 years old before the next general election.

Section 11 would establish student engagement centers. This section would move provisions from RCW 29A.40.160 into this new section, and would require that each state university, regional university, Evergreen state college, and each higher education campus must open a student engagement center which provides ballots which would provide ballots and associated materials. In addition, each public four year university, upon request of its student government, would be required to open a student engagement center on its campus which would provide ballots and voter registration materials. Each university would be required to contract with the county auditor for the operation of student engagement centers.

Sections 12 and 13 would require that state and local voters' pamphlets list the location of student engagement centers.

A new section, Section 24, would provide that the Secretary of State may provide grants to county auditors to implement section 11 of this act subject to the availability of amounts appropriated for this specific purpose.

Section 25 states that sections 3, 6, 7 and 14 through 18 would take effect January 1, 2022.

Section 26 states that sections 8, 9, 19, 21 and 22 would take effect September 1, 2020.

Multiple additional sections would make changes to language in current statute to include voters registering by at least age 16 who would be 18 by the general elections as voters in all relevant legislation.

## B. SUMMARY OF EXPENDITURE IMPACTS

*Briefly describe and quantify the expenditure impacts of the legislation on local governments, identifying the expenditure provisions by section number, and when appropriate, the detail of expenditures. Delineate between city, county and special district impacts.*

### CHANGES FROM PREVIOUS BILL VERSION:

Changes to section 11 would increase the anticipated expenditures for counties. Section 11 clarifies that a total of 10 universities, colleges or branches would need a student engagement center, which is more than the seven locations that were previously estimated. However, this change would not affect the overall indeterminate impact of the bill.

### EXPENDITURE IMPACT OF CURRENT BILL VERSION:

This bill would result in an indeterminate increase in county expenditures.

According to the Washington State Association of County Auditors (WSACA), the estimated cost of running one student engagement center is \$18,880 per election. This is the total cost for running a student engagement center over 8 days, including the costs of staffing and equipment. The staff required would include a full-time trained supervisor and additional county election staff. Therefore, there would be costs due to recruitment, training and salary for temporary staff to backfill the permanent staff being pulled to each university. In addition, this bill requires on-site voter registration at each university (which necessitates access into the secured VoteWA system), so a fully-trained staff person would need to be on site to supervise the center and process the registrations.

WSACA also estimates that equipment costs for all student engagement centers that would recur every three years are \$94,500. However, any technical costs needed to provide secure access to the county into the VoteWA system are unknown.

According to the bill, there would be a total of 10 locations where student engagement centers would be located. Section 11 clarifies student engagement centers would need to be located at 1) the 5 state and regional universities (University of Washington, Washington State University, Western Washington University, Eastern Washington University, Central Washington University); 2) Evergreen State College; 3) and 4 higher education campuses (University of Washington Bothell, University of Washington Tacoma, Washington State University Tri-Cities, and Washington State University Vancouver). However, if the student government at other 4 year universities request a student engagement center, such a center must be established, so there could be additional locations for a given election.

There are at least 2 elections, primary and general, held in Washington every year. (The primary and general elections for 2020 have already been scheduled for August 4, 2020 and November 3, 2020.) Current statute also allows for special elections, which may be held on the same day as the primary or general election, or on 2 additional dates: 1) the second Tuesday in February and 2) the fourth Tuesday in April. In addition, a special election to validate an excess levy or bond issue may be called at any time to meet the needs resulting from fire, flood, earthquake, or other act of God. Therefore, we can assume there will be a minimum of 2 elections each year, with a maximum of 4 elections to include the possible special elections, as well as the possibility of additional special elections to address emergency needs.

Given the aforementioned assumptions regarding elections per year, as well as the number of campus locations that would need a student engagement center, the estimated costs for running student engagement centers annually are as follows:

Lower estimate: (2 elections x 10 locations) x \$18,880 = \$377,600

Higher estimate: (4 elections x 10 locations) x \$18,880 = \$755,200

Midpoint: \$566,400

Counties would also incur a cost of \$94,500 to replace equipment for all student engagement centers that would recur every three years. Therefore, every third year, the approximate annual cost (using the midpoint value \$566,400+ \$94,500) would be \$660,900

However, these estimates do not include the possibility that another university requests a student engagement center because which campuses would request a center for which election is not known. Any technical costs needed to provide secure access to the county into the VoteWA system are also unknown. Therefore, there would be additional indeterminate costs for student engagement centers.

In addition to the costs of student engagement centers, there are costs to county auditors that cannot be estimated. At this time, the costs relating to voter registrations for people aged 16 and 17 are unknown. The WSACA anticipates these costs would include potential programming costs to revise the VoteWA system, which would enable auditors to appropriately track the 16 and 17 year old registrations and the ballots voted by the 17 year olds. The cost of remaking (duplicating) ballots voted by the 17 year olds is unknown, since these voters would not be allowed to vote on anything other than election races. Alternatively, if a county chose to send out special ballots to the 17 year old voters rather than duplicating them, there would be ballot set-up and printing costs that are also unknown.

Therefore, while some costs can be estimated, the overall increase to county expenditures is indeterminate.

## C. SUMMARY OF REVENUE IMPACTS

*Briefly describe and quantify the revenue impacts of the legislation on local governments, identifying the revenue provisions by section number, and when appropriate, the detail of revenue sources. Delineate between city, county and special district impacts.*

### CHANGES FROM PREVIOUS BILL VERSION:

Section 24, a new section, would establish a grant for counties to implement student engagement centers. Now, the impact on local government revenues is indeterminate, whereas there was no impact in the previous bill version.

### REVENUE IMPACT OF CURRENT BILL VERSION:

This bill would have an indeterminate impact on local government revenues.

A new section 24 would provide the opportunity for counties to apply for grant funding to implement section 11 of this act subject to the availability of amounts appropriated. According to the Office of the Secretary of State, the amount of these funds is unknown and the jurisdictions that would apply for and receive such funds are unknown, so the fiscal impact of the section is indeterminate.

### SOURCES

Office of the Secretary of State

Washington State Association of County Auditors

University of Washington

Washington State University

Western Washington University

Eastern Washington University

Central Washington University