

Multiple Agency Fiscal Note Summary

Bill Number: 1273 HB	Title: Menstrual products/schools
-----------------------------	--

Estimated Cash Receipts

NONE

Estimated Operating Expenditures

Agency Name	2021-23				2023-25				2025-27			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
University of Washington	.0	725,792	725,792	725,792	.0	688,480	688,480	688,480	.0	688,480	688,480	688,480
Washington State University	3.6	732,572	732,572	732,572	2.8	295,156	295,156	295,156	2.8	295,156	295,156	295,156
Eastern Washington University	.0	300,000	300,000	300,000	.0	200,000	200,000	200,000	.0	200,000	200,000	200,000
Central Washington University	.0	35,608	35,608	35,608	.0	0	0	0	.0	0	0	0
The Evergreen State College	.0	254,170	254,170	254,170	.0	206,100	206,100	206,100	.0	206,100	206,100	206,100
Western Washington University	.3	196,300	196,300	196,300	.0	86,000	86,000	86,000	.0	86,000	86,000	86,000
Community and Technical College System	.0	947,000	947,000	947,000	.0	1,894,000	1,894,000	1,894,000	.0	1,894,000	1,894,000	1,894,000
Total \$	3.9	3,191,442	3,191,442	3,191,442	2.8	3,369,736	3,369,736	3,369,736	2.8	3,369,736	3,369,736	3,369,736

Agency Name	2021-23			2023-25			2025-27		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI			1,859,950			727,900			727,900
Local Gov. Other									
Local Gov. Total									

Estimated Capital Budget Expenditures

Agency Name	2021-23			2023-25			2025-27		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
University of Washington	.0	0	0	.0	0	0	.0	0	0
Washington State University	.0	0	0	.0	0	0	.0	0	0
Eastern Washington University	.0	0	0	.0	0	0	.0	0	0
Central Washington University	.0	0	0	.0	0	0	.0	0	0
The Evergreen State College	.0	0	0	.0	0	0	.0	0	0
Western Washington University	.0	0	0	.0	0	0	.0	0	0
Community and Technical College System	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Estimated Capital Budget Breakout

NONE

Revision to WSU, CWU and TESC fiscal notes from original.

Prepared by: Breann Boggs, OFM

Phone:
(360) 485-5716

Date Published:
Revised 2/ 1/2021

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 360-University of Washington
-----------------------------	--	---

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
Account					
General Fund-State 001-1	381,552	344,240	725,792	688,480	688,480
Total \$	381,552	344,240	725,792	688,480	688,480

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Lauren Hatchett	Phone: 2066167203	Date: 01/22/2021
Agency Approval: Kelsey Rote	Phone: 2065437466	Date: 01/22/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/25/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1273 seeks to provide free menstrual hygiene products in schools.

Section 2 would require the University of Washington (UW) to make menstrual hygiene products available, at no cost, in all gender-neutral bathrooms and bathrooms designated for female students.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

This section would require, by the beginning of the 2022-23 academic year, that the UW to provide menstrual hygiene products, available at no cost, in all gender-neutral bathrooms and bathrooms designated for female students. The UW already provides free menstrual products in most buildings on each campus. The UW does not place dispensers in every gender-neutral and female designated bathroom, but there are signs in each bathroom that direct individuals to where they can receive free menstrual products (in the respective building and campus). This information is also available online. Availability of dispensers is determined by building use, traffic, and accessibility. This approach balances currently available resources and community convenience.

This bill would cost the UW a total of \$381,552 in FY22 and \$344,240 in FY23 and in each subsequent year in order to provide free menstrual products in every gender-neutral and female designated bathroom. These costs are detailed below:

UW Seattle – in FY22, UWS would incur \$295,844 for goods and services costs and \$31,198 for installation costs of new dispensers, totaling \$327,042. After FY22, annual goods and services costs would total \$295,844 in FY23 and each subsequent year.

UW Bothell and UW Tacoma – In FY22, UWB and UWT would incur \$48,396 for goods and services costs and \$6,114 for installation costs of new dispensers, totaling \$54,510. After FY22, annual goods and services costs would total \$48,396 in FY23 and each subsequent year.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	381,552	344,240	725,792	688,480	688,480
Total \$			381,552	344,240	725,792	688,480	688,480

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services	344,240	344,240	688,480	688,480	688,480
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-Dispenser installation	37,312		37,312		
Total \$	381,552	344,240	725,792	688,480	688,480

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact**IV. A - Capital Budget Expenditures**

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Revised

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 365-Washington State University
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	4.4	2.8	3.6	2.8	2.8
Account					
General Fund-State 001-1	584,994	147,578	732,572	295,156	295,156
Total \$	584,994	147,578	732,572	295,156	295,156

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Maggie McFadden	Phone: 509-335-1614	Date: 01/27/2021
Agency Approval: Chris Jones	Phone: 509-335-9682	Date: 01/27/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/28/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1273 requires institutions of higher education to make menstrual hygiene products available at no cost in all gender neutral bathrooms and designated female bathrooms beginning the 2022-2023 academic year.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

HB 1273 requires institutions of higher education to make menstrual hygiene products available at no cost in all gender neutral bathrooms and designated female bathrooms beginning the 2022-2023 academic year.

WSU Facilities Services, Pullman Campus, currently provides free menstrual hygiene products only at limited locations (6 buildings, 17 restrooms). A campus-wide program would necessitate the purchase and installation of additional free-vend dispensers in all gender neutral and female designated restrooms, around 800 locations. For purposes of this fiscal note, WSU estimates the cost of free-vend dispensers for 800 restrooms are \$485 (\$300 per dispenser and \$185 installation labor costs) per restroom. The total estimated cost of new dispensers is \$240,000 (\$300 X 800). Estimated labor for installation of 800 bathrooms is 1.42 FTE for a Maintenance Specialist 4 (\$100,543 salary & \$47,457 benefits) in fiscal year 2022. The estimated cost to fill all the new dispensers with product is \$5,500 per year beginning with FY22.

WSU Pullman estimates an additional 5,100 labor hours or 2.5 FTE to fill all the dispensers on a regular schedule. A Custodian's annual salary is \$34,368 with benefits of \$16,222 for a total annual cost of \$50,590. Total salary and benefits for 2.5 FTE is \$126,474 annually. As each rest room is fitted with a free-vend dispenser during fiscal year 2022 this dispenser and bathroom would need product and filling. Labor and product costs will be ongoing.

WSU Pullman's other buildings not serviced by facilities services include the buildings that are under the university recreation center and student housing. WSU has already been supplying free menstrual products in those bathrooms, so additional costs are not expected for those facilities.

WSU Tri-Cities would necessitate the purchase and installation of 23 courtesy dispensers in each female and gender neutral restroom at an estimated cost of \$485 (\$300 per dispenser and \$185 installation cost). The total estimated cost of new dispenser is \$6,900 (\$300 X 23). Estimated labor for installation of 23 bathrooms is .04 FTE for a Maintenance Specialist 4 with total salary \$2,891 and benefits \$1,364 in FY22. Ongoing costs of menstrual hygiene products are \$400 per year and custodial service of .025FTE for salary \$859 and benefits \$406 yearly.

WSU Vancouver Facilities Services currently does not provide free menstrual hygiene products, but Student Services does at very limited locations (one or two). A campus-wide program would necessitate the purchase and installation of 35 additional free-vend dispensers in all gender neutral and female designated restrooms for an

estimated amount of \$485 (\$300 per dispenser and \$185 installation cost) per restroom. The total cost of new dispensers is \$10,500 (\$300 x 35) in FY22. Estimated labor for installation of 35 bathrooms is .06 FTE for a Maintenance Specialist 4 with total salary \$4,399 and benefits \$2,076 in FY22. Ongoing costs of menstrual hygiene products of \$440 per year and custodial service of .25 FTE for salary \$8,592 and benefits \$4,055 yearly.

WSU Spokane estimates that it will need 38 new free-vend dispensers at \$485 (\$300 per dispenser and \$185 installation cost) per restroom. The total estimated cost of new dispenser is \$11,400 (\$300 X 38). Estimated labor for installation of 38 bathrooms is .07 FTE for a Maintenance Specialist 4 with total salary \$4,776 and benefits \$2,254 in FY22. Estimated ongoing costs of menstrual hygiene products are \$450 per year.

WSU Everett currently does not have any products available in their 5 gender neutral and female designated restrooms. Everett estimates \$485 (\$300 per dispenser and \$185 installation cost) per restrooms for a total of \$1,500 (\$300 x 5) in FY2022. Estimated labor for installation of 5 bathrooms is .01 FTE for a Maintenance Specialist 4 with total salary \$628 and benefits \$297 in FY22. Menstrual hygiene products are estimated at an ongoing cost of \$402 each year. There are no costs for maintaining paper products in Everett's restrooms as they currently contract for janitorial services.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	584,994	147,578	732,572	295,156	295,156
Total \$			584,994	147,578	732,572	295,156	295,156

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	4.4	2.8	3.6	2.8	2.8
A-Salaries and Wages	208,901	95,371	304,272	190,742	190,742
B-Employee Benefits	98,601	45,015	143,616	90,030	90,030
C-Professional Service Contracts					
E-Goods and Other Services	277,492	7,192	284,684	14,384	14,384
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	584,994	147,578	732,572	295,156	295,156

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Custodian I	34,368	2.8	2.8	2.8	2.8	2.8
Maintenance Specialist 4	70,956	1.6		0.8		
Total FTEs		4.4	2.8	3.6	2.8	2.8

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 370-Eastern Washington University
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
Account					
General Fund-State 001-1	200,000	100,000	300,000	200,000	200,000
Total \$	200,000	100,000	300,000	200,000	200,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Alexandra Rosebrook	Phone: (509) 359-7364	Date: 01/21/2021
Agency Approval: Alexandra Rosebrook	Phone: (509) 359-7364	Date: 01/21/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/21/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Proposed HB 1273 requires post secondary education institutions to have menstrual hygiene products available in all gender neutral bathrooms by the beginning of the 2022-23 school year at no cost to the student.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Eastern anticipates the cost of installing feminine hygiene dispensers in all gender neutral bathrooms to cost and supplies to be approximately \$200,000. The cost of the dispensing units is approximately \$60,000 and the labor to install the units is estimated at \$40,000 including salaries and benefits. These costs are one -time expenses. Eastern also anticipates the costs of approximately \$100,000 to stock the dispensing units with menstrual products annually. The continued cost of restocking the dispensers will be absorbed within current custodial resources.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	200,000	100,000	300,000	200,000	200,000
Total \$			200,000	100,000	300,000	200,000	200,000

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years					
A-Salaries and Wages	34,000		34,000		
B-Employee Benefits	6,000		6,000		
C-Professional Service Contracts					
E-Goods and Other Services	160,000	100,000	260,000	200,000	200,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	200,000	100,000	300,000	200,000	200,000

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 375-Central Washington University
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0	0.0	0.0	0.0	0.0
Account					
General Fund-State 001-1	35,608	0	35,608	0	0
Total \$	35,608	0	35,608	0	0

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Lisa Plesha	Phone: (509) 963-1233	Date: 01/26/2021
Agency Approval: Lisa Plesha	Phone: (509) 963-1233	Date: 01/26/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/26/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1273 requires the institutions of higher education to supply, at no cost, menstrual hygiene products in all gender-neutral and designated female student bathrooms.

Section 2: (New) - (1) By the beginning of the 2022-23 academic year, institutions of higher education must make menstrual hygiene products available at no cost in all gender-neutral bathrooms and bathrooms designated for female students. (2) Products must include sanitary napkins, tampons, or similar items. (3) Institutions must bear the cost of supplying said products and may seek grants or partner with non-profit or community-based organizations to fulfill this obligation.

Central Washington University would incur costs to comply with this legislation, which are outlined below.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

HB 1273 requires the institutions of higher education to supply, at no cost, menstrual hygiene products in all gender-neutral and designated female student bathrooms.

Section 2: (New) - (1) By the beginning of the 2022-23 academic year, institutions of higher education must make menstrual hygiene products available at no cost in all gender-neutral bathrooms and bathrooms designated for female students. (2) Products must include sanitary napkins, tampons, or similar items. (3) Institutions must bear the cost of supplying said products and may seek grants or partner with non-profit or community-based organizations to fulfill this obligation.

Costs to comply with this legislation are both determinate and indeterminate as outlined below.

CWU would need to procure new menstrual hygiene product dispensers that allowed persons to access menstrual supplies at no cost. To procure said dispensers and install them in all gender-neutral and designated female student bathrooms would cost approximately \$35,608

.04 FTE Maintenance Custodial Staff to install the new dispensers at a cost of \$2,308(.04 FTE * \$43,392 + 33% benefits rate = 2,308)

111 affected bathrooms needing new product dispensers at a cost of \$33,300 (81 female and 30 gender neutral bathrooms * \$300 per product dispenser = \$33,300)

Ongoing costs, which are indeterminate at this time, would consist of 1 Custodian to replenish the dispensers and supplies for those dispensers. These particular costs are indeterminate at this time, since it is unknown how often the dispensers would need to be restocked.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	35,608	0	35,608	0	0
Total \$			35,608	0	35,608	0	0

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0		0.0		
A-Salaries and Wages	1,735		1,735		
B-Employee Benefits	573		573		
C-Professional Service Contracts					
E-Goods and Other Services	33,300		33,300		
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	35,608	0	35,608	0	0

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Maintenance Custodian	43,392	0.0		0.0		
Total FTEs		0.0		0.0		0.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Revised

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 376-The Evergreen State College
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
Account					
General Fund-State 001-1	151,120	103,050	254,170	206,100	206,100
Total \$	151,120	103,050	254,170	206,100	206,100

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Laura Coghlan	Phone: (360) 867-6510	Date: 01/28/2021
Agency Approval: Holly Joseph	Phone: 360-867-6652	Date: 01/28/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/30/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

SB 5070 would require institutions of higher education to provide menstrual hygiene products in bathrooms.

Section 2: By the beginning of the 2022-23 academic year, institutions of higher education must make menstrual hygiene products available at no cost in all gender-neutral bathrooms and bathrooms designed for female students. Menstrual hygiene products must include sanitary napkins, tampons, or similar items.

Section 3: Institutions of higher education must bear the cost of supplying menstrual hygiene products. Institutions of higher education may seek grants or partner with nonprofit or community-based organizations to fulfill this obligation.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Assumption: This bill would not apply to supplying menstrual products to restrooms that are part of individual rental agreements in campus housing.

Evergreen does not currently own free-vend dispensers. The FY 22 one-time cost of purchasing dispensers and installation labor are estimated as follows:

Free-vend dispensers for 125 restrooms at \$309.60 = \$38,700.

Labor for .06 FTE maintenance staff to install the dispensers is estimated at \$56/hr * 125 dispensers * average 1 hr/dispenser = \$7,000 salary + \$2,370 benefits = total labor \$9,370.

On an annual basis, in order to supply all gender neutral and women's restrooms with menstrual products we estimate the following cost:

cost per case:

1 case of 200 sanitary napkins \$47.50

1 case of 500 Tampons \$89.90

1 case of each per restroom every 2 months.

125 restrooms * 137.40 (1 case of each product) * 6 months = \$103,050

We assume the labor of re-stocking the products will be absorbed into current custodial workflow.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	151,120	103,050	254,170	206,100	206,100
Total \$			151,120	103,050	254,170	206,100	206,100

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years					
A-Salaries and Wages	7,000		7,000		
B-Employee Benefits	2,370		2,370		
C-Professional Service Contracts					
E-Goods and Other Services	141,750	103,050	244,800	206,100	206,100
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	151,120	103,050	254,170	206,100	206,100

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 380-Western Washington University
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.6	0.0	0.3	0.0	0.0
Account					
General Fund-State 001-1	153,300	43,000	196,300	86,000	86,000
Total \$	153,300	43,000	196,300	86,000	86,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Kristen Stouder	Phone: (360) 650-2811	Date: 01/19/2021
Agency Approval: Faye Gallant	Phone: 3606504762	Date: 01/19/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/21/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 of 1273 HB requires institutions of higher education to provide menstrual hygiene products at no cost to students by making such products available in restrooms.

Section 2.3 specifies that institutions of higher education must bear the cost of supplying such products but may seek grants or otherwise partner with agencies to fulfill this obligation.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Although section 2.3 specifies institutions of higher education may seek grants to fulfill the obligation to provide menstrual hygiene products at no cost to students, for purposes of this fiscal note, we are assuming WWU will bear the entire cost. WWU also assumes we would supply such products in all restrooms regardless of restroom gender designation as a best practice to provide equal opportunity for students to access menstrual products.

WWU anticipates the following expenditures:

- \$62,000 in material costs for installation of menstrual hygiene product dispensing units (FY22, one-time cost). WWU estimates needing to install approximately 200 units at \$310 each (including tax).
- \$48,300 in salaries and benefits for the installation of the menstrual hygiene product dispensing units (FY22, one-time cost). WWU estimates the work of installation would take approximately .4FTE of Carpenter (Annual salary \$57000 with 43% classified staff benefits rate) and .2FTE of a painter for patching and painting work(annual salary \$55,000, classified staff benefits rate of 43%). WWU also expects additional administrative costs, though we are unable to precisely estimate those at this time.
- WWU also estimates a cost of approximately \$43,000 to stock the dispensing units with menstrual products (\$50 per case (plus tax) x 200 units x 4 refills per year = \$43,000). This is an annual recurring cost beginning in FY22. WWU expects some increase in custodial staff time to perform the re-stocking but will absorb this cost across auxiliary and academic units.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	153,300	43,000	196,300	86,000	86,000
Total \$			153,300	43,000	196,300	86,000	86,000

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.6		0.3		
A-Salaries and Wages	33,800		33,800		
B-Employee Benefits	14,500		14,500		
C-Professional Service Contracts					
E-Goods and Other Services	105,000	43,000	148,000	86,000	86,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	153,300	43,000	196,300	86,000	86,000

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Carpenter	57,000	0.4		0.2		
Painter	55,000	0.2		0.1		
Total FTEs		0.6		0.3		0.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact**IV. A - Capital Budget Expenditures**

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: 699-Community and Technical College System
-----------------------------	--	---

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
Account					
General Fund-State 001-1	0	947,000	947,000	1,894,000	1,894,000
Total \$	0	947,000	947,000	1,894,000	1,894,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Brian Myhre	Phone: 360-704-4413	Date: 01/19/2021
Agency Approval: Cherie Berthon	Phone: 360-704-1023	Date: 01/19/2021
OFM Review: Breann Boggs	Phone: (360) 485-5716	Date: 01/21/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

By the beginning of the 2022-23 academic year, this bill would require public schools and institutions of higher education to make menstrual hygiene products available in female and gender-neutral designated bathrooms, at no cost to students.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipts impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

This bill would result in new costs to the community and technical college system by requiring colleges to provide menstrual hygiene products to their students free of charge.

Cost assumptions are as follows:

Student Demographics and Enrollments

In fall quarter 2019, there were 103,623 female students enrolled in at least one on-campus, credit bearing course. Of that total, 92% or 95,333 were under age 50.

There are approximately 12 weeks in each fall, winter and spring quarters and 8 weeks in summer quarter.

Student enrollment usually declines by 3.5% in winter and spring. Summer enrollment is usually 38% of fall enrollment. Therefore, the student population is estimated at:

92,141 female students on average fall through spring (36 weeks)

36,227 female students during summer quarter (8 weeks)

Product Cost and Use Estimates

Product cost is estimated at 10.5 cents per menstrual hygiene product.

If 25% of female students utilize menstrual hygiene products each week, and on average each utilizes 10 products, the total cost estimate would be:

Fall-Spring:

$92,141 \times 25\% = 23,035$ students \times 10 products at 10.5 cents each = \$24,187 per week.

Fall to spring costs (36 weeks): \$871,000 (rounded to '000s).

Summer:

$36,227 \times 25\% = 9,057$ students \times 10 products at 10.5 cents each = \$9,509 per week

Summer costs (8 weeks): \$76,000 (rounded to '000s)

This fiscal note assumes the products would be distributed on the same cycle as paper products in the restrooms and therefore janitorial staff time would be minimal. If additional janitorial or staff time is required, costs would be higher than shown here.

Total annual cost: \$947,000 on-going costs starting in FY 2023.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	0	947,000	947,000	1,894,000	1,894,000
Total \$			0	947,000	947,000	1,894,000	1,894,000

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services		947,000	947,000	1,894,000	1,894,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	0	947,000	947,000	1,894,000	1,894,000

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1273 HB	Title: Menstrual products/schools	Agency: SDF-School District Fiscal Note - SPI
-----------------------------	--	--

Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
Account					
Local School District-Private/Local NEW-7	0	1,859,950	1,859,950	727,900	727,900
Total \$	0	1,859,950	1,859,950	727,900	727,900

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Jordan Clarke	Phone: 360-786-7123	Date: 01/18/2021
Agency Preparation: Amy Kollar	Phone: 360 725-6420	Date: 01/22/2021
Agency Approval: Mike Woods	Phone: (360) 725-6283	Date: 01/22/2021
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 01/24/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

School districts are required to make menstrual hygiene products available at no cost in schools that serve students in grades six through twelve beginning in the 2022-23 school year. Menstrual hygiene products must be available in all gender-neutral bathrooms and bathrooms designated for female students.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1(1) requires that each school districts must make menstrual hygiene products available at no cost in all gender-neutral bathrooms and bathrooms designated for female students in public schools in any of grades six through twelve. Based on Information & Condition of Schools (ICOS) data, it is estimated that there are approximately 7,480 female designated bathrooms in about 1,255 schools in grades six through twelve.

Section 1(3) requires that school districts must bear the cost of supplying the menstrual hygiene products. Depending on the product, a case of menstrual hygiene products can cost \$29.00-\$57.00. Sanitary dispensers can cost \$200-\$400.

For this fiscal note it is assumed that schools do not currently provide hygiene products in female designated bathrooms, a dispenser will cost \$200, a case of hygiene products cost \$29.00, and a school utilizes one case a month.

Sanitary Dispenser Costs:

7,480 bathrooms x \$200/each dispenser = \$1,496,000

Monthly Cost of Hygiene Products:

1,255 schools x \$29/month x 10 months = \$363,950

Total Cost for FY23 = \$1,859,950

Total Cost for FY24 forward = \$363,950

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
NEW-7	Local School District	Private/Local	0	1,859,950	1,859,950	727,900	727,900
Total \$			0	1,859,950	1,859,950	727,900	727,900

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-Local School District		1,859,950	1,859,950	727,900	727,900
Total \$	0	1,859,950	1,859,950	727,900	727,900

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required