

Multiple Agency Fiscal Note Summary

Bill Number: 5588 S SB	Title: Reentry & discharge planning
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Estimated Cash Receipts

NONE

Estimated Operating Expenditures

Agency Name	2021-23				2023-25				2025-27			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Washington State Health Care Authority	.0	0	0	0	.0	0	0	0	.0	0	0	0
Department of Corrections	46.5	14,592,000	14,592,000	14,592,000	93.0	28,102,000	28,102,000	28,102,000	93.0	28,102,000	28,102,000	28,102,000
Total \$	46.5	14,592,000	14,592,000	14,592,000	93.0	28,102,000	28,102,000	28,102,000	93.0	28,102,000	28,102,000	28,102,000

Estimated Capital Budget Expenditures

Agency Name	2021-23			2023-25			2025-27		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Washington State Health Care Authority	.0	0	0	.0	0	0	.0	0	0
Department of Corrections	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Estimated Capital Budget Breakout

NONE

Prepared by: Cynthia Hollimon, OFM	Phone: (360) 810-1979	Date Published: Final 2/ 9/2022
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Individual State Agency Fiscal Note

Bill Number: 5588 S SB	Title: Reentry & discharge planning	Agency: 107-Washington State Health Care Authority
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Part I: Estimates

☒ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact . Factors impacting the precision of these estimates , and alternate ranges (if appropriate) , are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/20/2022
Agency Preparation: Sue Eckroth	Phone: 360-725-1899	Date: 02/01/2022
Agency Approval: Catrina Lucero	Phone: 360-725-7192	Date: 02/01/2022
OFM Review: Jason Brown	Phone: (360) 742-7277	Date: 02/03/2022

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency .

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates . Distinguish between one time and ongoing functions .

None

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Please see attached narrative.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part I and Part IIIA

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required

HCA Fiscal Note

Bill Number: 5588 SSB

HCA Request #: 22-084

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

This bill makes changes to RCW 72.09.270, an act relating to reentry and discharge planning for incarcerated individuals at the Department of Corrections (DOC).

The Substitute version of this bill removes and clarifies the concerning language regarding enrolling individuals prior to release.

There is no impact to Health Care Authority (HCA).

The current substitute version differs from the previous version by:

- Section 1(6)(a)(i) Clarifies timeline when release is less than 30 days or 1 year.
- Section1(6)(ii)(A) Requires DOC to submit applications for benefits not necessarily case manage for results.
- Section1(6)(ii)(B) Added: To include option for tribal and urban health clinics to be part of transition plan.
- Section1(6)(ii)(C) Updates requirement for DOC to issue medications at release.
- Section1(6)(ii)(D) DOC must connect to housing, employment, and/or education resources.

Section 1(6)(a) through Section1(6)(ii)(F) is updated as follows:

(6)(a) Prior to discharge of any incarcerated individual, DOC shall develop an individual discharge plan and provide reentry linkage case management services as follows:

- i) No later than one year before release, or as early as practicable during the person's sentence if a person's term of confinement is less than one year:
 - (A) Evaluate the incarcerated individual's behavioral health and physical health needs.
 - (B) Provide life skills classes and use of technology training to prepare the individual for release.
 - (C) Assist the incarcerated individual with obtaining identification upon release
- (ii) No later than 30 days before release, or as early as practicable during the person's sentence if person's term of confinement is less than 30 days:
 - (A) Submit applications for applicable state and federal government assistance and benefits programs on behalf of the incarcerated person.
 - (B) Create a transition plan that connects the incarcerated individual with relevant physical and behavioral health services, treatment programs, medication-assisted treatment, tribal and urban health clinics and behavioral health services, and other resources in the release area based on the person's evaluated needs.
 - (C) Prepare a 90-day supply of any necessary prescribed medications to be provided upon release, through a combination of a 30-day supply of in-hand medications and 60-day

HCA Fiscal Note

Bill Number: 5588 SSB

HCA Request #: 22-084

supply of prescriptions, to ensure continuity of care and that medications are readily available for the incarcerated person upon release.

(D) Connect the incarcerated individual with available housing, employment, and educational and job training opportunities in the area where the person will be residing upon release.

(E) Provide for short-term basic needs such as clothing, food, and hygiene supplies.

(F) Prepare and coordinate transportation services as needed.

II. B - Cash Receipts Impact

None.

II. C – Expenditures

No fiscal impact.

This bill does not alter or expand any of HCA's current operations or services.

Part IV: Capital Budget Impact

None.

Part V: New Rule Making Required

None.

Individual State Agency Fiscal Note

Bill Number: 5588 S SB	Title: Reentry & discharge planning	Agency: 310-Department of Corrections
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0	93.0	46.5	93.0	93.0
Account					
General Fund-State 001-1	0	14,592,000	14,592,000	28,102,000	28,102,000
Total \$	0	14,592,000	14,592,000	28,102,000	28,102,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact . Factors impacting the precision of these estimates , and alternate ranges (if appropriate) , are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Sarian Scott	Phone: 360-786-7729	Date: 01/20/2022
Agency Preparation: Scherry Sinclair	Phone: 360-725-8846	Date: 02/09/2022
Agency Approval: Michael Steenhout	Phone: 360-725-8270	Date: 02/09/2022
OFM Review: Cynthia Hollimon	Phone: (360) 810-1979	Date: 02/09/2022

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This substitute bill revises language and expands on effective dates.

The following are changes made in the substitute bill.

This bill amends section 1(6)(a)(i) adding the department shall develop an individual discharge plan and provide reentry linkage case management services no later than one year before release or as early as practicable during the person's sentence if a person's term of confinement is less than one year. The bill also states that the department shall evaluate individual's behavioral health and physical health needs.

Section 1(6)(a)(C)(ii) adds that no later than 30 days before release or as early as practicable during the person's sentence if a person's term of confinement is less than 30 days DOC will provide; life skills and use of technology training to prepare the individual for release and assist the incarcerated individual with obtaining identification up release ; submit applications for applicable state and federal government assistance and benefits programs on behalf of the incarcerated person; create a transition plan that connects the incarcerated individual with relevant physical and behavioral health services, treatment programs, medication-assisted treatment, tribal and urban health clinics and behavioral health services and other resources in the release area based on the person's evaluated needs; prepare a 90-day supply of any necessary prescribed medications to be provided upon release, through a combination of a 30-day supply of in-hand medications and 60-day supply of prescriptions, to ensure continuity of care and that medications are readily available for the incarcerated person upon release; connect the incarcerated individual with available housing, employment and educational and job training opportunities in the area where the person will be residing upon release.

Sections of the original bill that affect the Department of Corrections (DOC):

Section 1(6)(a)(i)(A) adds criteria of no later than one year prior to release an incarcerated individual's mental health, substance use disorder and medical needs shall be evaluated and create a transition plan that connects the incarcerated individual with existing services for medical and dental care services, mental health treatment programs, medication-assisted treatment and resources in their release area.

Section 1(6)(a)(i)(B) requires DOC to provide life skills classes and use of technology training to prepare the individual for release.

Section 1(6)(a)(i)(C) adds DOC will assist the incarcerated individual with obtaining identification upon release.

Section 1(6)(a)(ii)(A)(B)(C)(D)(E) adds that no later than 30 days before release: enroll the incarcerated individual in applicable state and federal government assistance and benefits programs; transfer prescriptions and medications to the applicable pharmacy in the release area to ensure continuity of care and that medications are readily available for the incarcerated person upon release; connect the incarcerated individual with housing, employment, and educational and job training opportunities in the area where the person will be residing upon release; provide for short-term basic needs such as clothing, food, and hygiene supplies; and prepare and coordinate transportation services as needed.

Effective date is assumed 90 days after adjournment of the session in which this bill is passed.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

We assume this bill will have a fiscal impact to DOC greater than \$50,000 per Fiscal Year (FY).

This bill broadens the scope to include every individual shall have an individual reentry plan, prior to release. In FY21 6,952 individuals were released, DOC currently does not have the resources to adequately serve every individual at the current release rate. The limited dedicated resources that DOC has been allocated to conduct release planning is focused on those with the greatest needs. The scope and prescriptive language in this bill will require additional resources centered on planning, training, education and more for all incarcerated individuals prior to release into the community.

This bill would require more coordination and collaboration between multiple division working on release planning, to include Health Services and Reentry staff, to ensure discharge planning, education and employment opportunities are included as part of release planning.

For purposes of this fiscal note DOC assumed the following staffing would be needed to implement the requirements of the proposed legislation.

To complete and/or update the necessary behavioral health evaluations (please note that it is assumed that previously administered substance abuse disorder evaluations are valid for the purposes of this bill) the following positions are needed (one at each facility):

- 12 Full-Time Equivalent (FTE) Psychology Associates
 - o Salary \$994,818 and benefits \$406,066 = \$1,400,884
 - o Ongoing costs total \$24,120
 - o One-time costs total \$61,800

In order to ensure continuity of care and the individual's prescriptions and medications are readily available at a pharmacy in their community and required medical evaluations are complete prior to release, the following discharge planning nursing positions would be needed. DOC has previously received funding for 6 discharge planning nurses, however, these additional 13 nursing resources will allow DOC to meet the intent of this bill and ensure each individual releasing has been evaluated for their medical and prescription needs. With the additional resources, each major facility would have at least 2 discharge planning nurses and each camp would have 1. The Washington Corrections Center would receive an additional nurse to process short stay individuals:

- 13 Registered Nurse 2 FTEs
 - o Salary \$1,189,824 and benefits \$459,935 = \$1,649,759
 - o Ongoing costs total \$26,130
 - o One-time costs total \$66,950

Due to incarcerated individuals not having access to internet to submit applications themselves, staff are required to be able to offer assistance in filling out and submitting paper applications for state and federal government assistance and benefits, pulling records for social security insurance and other benefit programs, and reviewing documentation with each individual. The following specialized social work staff with experience in government assistance programs and working with underserved populations would be needed to support the one-on-one work with the incarcerated population, as well as health records staff to assist in gathering pertinent health records to support the individuals with their assistance needs (these positions will serve as statewide support for all facilities):

- 8 Health Records Technician 2 FTE
 - o Salary \$505,710 and benefits \$198,648 = \$704,358
 - o Ongoing costs total \$16,080
 - o One-time costs total \$41,200

- 6 Psychiatric Social Worker 2 FTE
 - o Salary \$549,150 and benefits \$179,338 = \$728,488
 - o Ongoing costs total \$12,060
 - o One-time costs total \$30,900

To ensure consistent program curriculum support for life skills classes and use of technology classes, the following positions would be required: Corrections Specialists, two at each facility, as well as Forms & Records Analyst and WMS2 positions to provide statewide support and management.

- 24 Corrections Specialist 2 FTE
 - o Salary \$1,674,137 and benefits \$634,775 = \$2,308,912
 - o Ongoing costs total \$48,240
 - o One-time costs total \$123,600
- 2 Forms & Records Analyst Supervisors FTE
 - o Salary \$136,141 and benefits \$52,295 = \$188,436
 - o Ongoing costs total \$4,020
 - o One-time costs total \$10,300
- 1 WMS2 Education Program Administrator FTE
 - o Salary \$101,256 and benefits \$32,077 = \$133,333
 - o Ongoing costs total \$2,010
 - o One-time costs total \$5,150

To be able to have a focus on connecting individuals to employment opportunities in a meaningful way the following positions are needed (two at each facility):

- 24 Corrections Specialist 2 FTE
 - o Salary \$1,674,137 and benefits \$634,775 = 2,308,912
 - o Ongoing costs total \$48,240
 - o One-Time costs total \$123,600

DOC currently is currently funded for housing assistance for individuals that qualify for Graduated Reentry (GRE) and Earned Release Date (ERD). To meet the requirements of this bill and connect housing with the remainder of the releasing population, the following positions and funding are required to provide statewide support :

- 3 Corrections Specialist 4 FTE
 - o Salary \$258,332 and benefits \$88,476 = \$346,808
 - o Ongoing costs total \$ 28,455
 - o One-Time costs total \$15,128
- Housing Vouchers – three months (six months are more effective, but current statute would limit us to three months for the population added in this bill)
 - o \$2,825,000

To provide for short term basic needs (clothing, food and hygiene) we would need an increase in gate money to \$200 per person. Currently the amount distributed is \$40, we will require the difference of \$160 per person to appropriately distribute the resources needed. See illustration below.

Estimated # of individuals releasing annually: 6,601

Current Distributed Amount: \$40
 Current Annual Total \$264,040

Proposed distributed amount \$200
Proposed Total: \$1,320,200

Variance – needed increase: \$1,056,160

The DOC requests funding for the indirect costs of agency administration (11.3 FTE’s and \$1,043,000), for the purpose of implementing this legislation. The approved agency indirect rate and associated cost of administration are calculated based on the salaries and benefits of staff conducting back office administrative functions, divided by all remaining salaries and benefits.

Cost Summary

FY2023: \$14,592,000
FY2024: \$14,051,000
FY2025: \$14,051,000
FY2026: \$14,051,000
FY2027: \$14,051,000

The DOC cannot provide exact workload metrics for the staff requested, it is assumed that DOC will “true-up” the needs requested in this fiscal note in a future decision package should this legislation be signed into session law.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	0	14,592,000	14,592,000	28,102,000	28,102,000
Total \$			0	14,592,000	14,592,000	28,102,000	28,102,000

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years		93.0	46.5	93.0	93.0
A-Salaries and Wages		7,084,000	7,084,000	14,168,000	14,168,000
B-Employee Benefits		2,686,000	2,686,000	5,372,000	5,372,000
C-Professional Service Contracts					
E-Goods and Other Services		312,000	312,000	602,000	602,000
G-Travel		83,000	83,000	166,000	166,000
J-Capital Outlays		560,000	560,000	56,000	56,000
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services		2,825,000	2,825,000	5,650,000	5,650,000
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements		1,042,000	1,042,000	2,088,000	2,088,000
9-					
Total \$	0	14,592,000	14,592,000	28,102,000	28,102,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Corrections Specialist 2	3,348,274		48.0	24.0	48.0	48.0
Corrections Specialist 4	258,332		3.0	1.5	3.0	3.0
Forms & Records Analyst Supervisor	136,141		2.0	1.0	2.0	2.0
Health Records Technician 2	505,710		8.0	4.0	8.0	8.0
Psychiatric Social Worker 2	549,150		6.0	3.0	6.0	6.0
Psychology Associate	994,818		12.0	6.0	12.0	12.0
Registered Nurse 2	1,189,824		13.0	6.5	13.0	13.0
WMS Education Program Administrator	101,256		1.0	0.5	1.0	1.0
Total FTEs			93.0	46.5	93.0	93.0

III. D - Expenditures By Program (optional)

Program	FY 2022	FY 2023	2021-23	2023-25	2025-27
Administration & Support Svcs (100)		1,043,000	1,043,000	2,086,000	2,086,000
Correctional Operations (200)		5,392,000	5,392,000	10,132,000	10,132,000
Community Supervision (300)		3,215,000	3,215,000	6,400,000	6,400,000
Healthcare Services (500)		4,763,000	4,763,000	9,126,000	9,126,000
Interagency Payments (600)		179,000	179,000	358,000	358,000
Total \$		14,592,000	14,592,000	28,102,000	28,102,000

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures
NONE

IV. B - Expenditures by Object Or Purpose
NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods
NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required