

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 5662 S SB	<b>Title:</b> Right-of-way camping/housing
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## Estimated Cash Receipts

Agency Name	2021-23			2023-25			2025-27		
	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total
Department of Social and Health Services	0	0	910,000	0	0	1,820,000	0	0	1,820,000
<b>Total \$</b>	<b>0</b>	<b>0</b>	<b>910,000</b>	<b>0</b>	<b>0</b>	<b>1,820,000</b>	<b>0</b>	<b>0</b>	<b>1,820,000</b>

## Estimated Operating Expenditures

Agency Name	2021-23				2023-25				2025-27			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Department of Commerce	.6	200,440	200,440	200,440	1.2	392,880	392,880	392,880	1.2	394,196	394,196	394,196
Department of Social and Health Services	19.5	3,640,000	3,640,000	4,550,000	39.0	7,280,000	7,280,000	9,100,000	39.0	7,280,000	7,280,000	9,100,000
Department of Transportation	2.0	0	0	623,000	4.0	0	0	878,000	4.0	0	0	878,000
<b>Total \$</b>	<b>22.1</b>	<b>3,840,440</b>	<b>3,840,440</b>	<b>5,373,440</b>	<b>44.2</b>	<b>7,672,880</b>	<b>7,672,880</b>	<b>10,370,880</b>	<b>44.2</b>	<b>7,674,196</b>	<b>7,674,196</b>	<b>10,372,196</b>

## Estimated Capital Budget Expenditures

Agency Name	2021-23			2023-25			2025-27		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Department of Commerce	.0	0	0	.0	0	0	.0	0	0
Department of Social and Health Services	.0	0	0	.0	0	0	.0	0	0
Department of Transportation	.0	0	0	.0	0	0	.0	0	0
<b>Total \$</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>

## Estimated Capital Budget Breakout

NONE

<b>Prepared by:</b> Jason Brown, OFM	<b>Phone:</b> (360) 742-7277	<b>Date Published:</b> Final 2/11/2022
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# Individual State Agency Fiscal Note

<b>Bill Number:</b> 5662 S SB	<b>Title:</b> Right-of-way camping/housing	<b>Agency:</b> 103-Department of Commerce
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## Part I: Estimates

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No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0	1.2	0.6	1.2	1.2
<b>Account</b>					
General Fund-State 001-1	0	200,440	200,440	392,880	394,196
<b>Total \$</b>	0	200,440	200,440	392,880	394,196

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact . Factors impacting the precision of these estimates , and alternate ranges (if appropriate ) , are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

☒

If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete entire fiscal note form Parts I-V.

☐

If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete this page only (Part I).

☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact: Trevor Press	Phone: 360-786-7446	Date: 02/03/2022
Agency Preparation: Tedd Kelleher	Phone: 360-725-2930	Date: 02/06/2022
Agency Approval: Joyce Miller	Phone: 360-725-2710	Date: 02/06/2022
OFM Review: Gwen Stamey	Phone: (360) 790-1166	Date: 02/07/2022

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.*

Differences between SSB 5662 and the original bill :

Section 2 of the substitute narrows the effort to DOT land. This change has no fiscal impact on the department.

Summary of SSB 5662:

Section 2 adds a new section creating an Office of Intergovernmental Coordination on Public Right of Way Homeless Encampments in the Department of Social and Health Services (DSHS). The Office would be responsible for coordinating efforts related to reducing the number of persons in unsanctioned encampments on state public right-of-ways, implementing outreach teams to engage people living in right-of-ways, and creating a performance management system to track individual and system outcomes.

Section 3 adds a new section directing the Department of Commerce (department) to collaborate with the DSHS Office created in Section 1, including making grants to local governments and non-profit organizations to meet the needs of people encamped on state public right-of-ways in order to facilitate their transition to permanent housing.

### II. B - Cash receipts Impact

*Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.*

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

Section 3 requires the department to make grants using funds appropriated for the purpose, to local governments and non-profit organizations in collaboration with DSHS and other state agencies.

1.0 FTE WMS Band 2 (2,088 hours) in FY23-FY27 to develop, manage and monitor the contracted locations. This position will be responsible for 1) developing, managing, and monitoring at least 20 contracts with local governments negotiated with deliverables and activities tailored to specific local situations; and 2) regular active engagement including meetings and site visits with local governments, state agencies, and other stakeholders.

Salaries and Benefits:

FY23-FY27: \$130,203 per fiscal year

Goods and Other Services:

FY23-FY27: \$12,577 per fiscal year

Travel:

FY23-FY27: \$9,391 per fiscal year

The department assumes travel at least twice per year to each of the 20 contracted locations: ten sites averaging round-trip driving travel of 140 miles with no overnight stays, and ten sites averaging round trip travel of 220 miles with one-night overnight stays.

Equipment:  
FY23: \$4,000  
FY26: \$1,316

In addition to the standard goods and services the department also assumes :  
A standard workstation in FY23 then a replacement computer /tablet in FY26 based on the departments replacement cycle.

Intra-agency Reimbursements:  
FY23-FY27: \$44,269 per fiscal year

Note: Standard goods and services costs include supplies and materials, employee development and training. Attorney General costs, and agency administration. Intra-agency administration Reimbursement-Agency administrations costs (e.g., payroll, HR, IT are funded under a federally approved cost allocation plan.

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Total Costs:  
FY23: \$200,440  
FY24: \$196,440  
FY25: \$196,440  
FY26: \$197,756  
FY27: \$196,440

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	0	200,440	200,440	392,880	394,196
Total \$			0	200,440	200,440	392,880	394,196

#### III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years		1.2	0.6	1.2	1.2
A-Salaries and Wages		97,927	97,927	195,854	195,854
B-Employee Benefits		32,276	32,276	64,552	64,552
C-Professional Service Contracts					
E-Goods and Other Services		12,577	12,577	25,154	25,154
G-Travel		9,391	9,391	18,782	18,782
J-Capital Outlays		4,000	4,000		1,316
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements		44,269	44,269	88,538	88,538
9-					
Total \$	0	200,440	200,440	392,880	394,196

#### III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Financial Services - Indirect	69,552		0.2	0.1	0.2	0.2
WMS Band 2	118,114		1.0	0.5	1.0	1.0
Total FTEs			1.2	0.6	1.2	1.2

**III. D - Expenditures By Program (optional)**

NONE

**Part IV: Capital Budget Impact**

**IV. A - Capital Budget Expenditures**

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**IV. D - Capital FTE Detail:** *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part IVB*

NONE

**Part V: New Rule Making Required**

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 5662 S SB	<b>Title:</b> Right-of-way camping/housing	<b>Agency:</b> 300-Department of Social and Health Services
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

ACCOUNT	FY 2022	FY 2023	2021-23	2023-25	2025-27
General Fund-Federal 001-2		910,000	910,000	1,820,000	1,820,000
<b>Total \$</b>		910,000	910,000	1,820,000	1,820,000

### Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0	39.0	19.5	39.0	39.0
<b>Account</b>					
General Fund-State 001-1	0	3,640,000	3,640,000	7,280,000	7,280,000
General Fund-Federal 001-2	0	910,000	910,000	1,820,000	1,820,000
<b>Total \$</b>	0	4,550,000	4,550,000	9,100,000	9,100,000

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact . Factors impacting the precision of these estimates , and alternate ranges (if appropriate) , are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☒ Requires new rule making, complete Part V.

Legislative Contact: Trevor Press	Phone: 360-786-7446	Date: 02/03/2022
Agency Preparation: Dan Winkley	Phone: 360-902-8236	Date: 02/04/2022
Agency Approval: Molli Ragsdale	Phone: 360-902-8182	Date: 02/04/2022
OFM Review: Jason Brown	Phone: (360) 742-7277	Date: 02/04/2022

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency .

Section 2 – This section creates the Office of Intergovernmental Coordination (OIC) on public right-of-way homeless encampments within the Department of Social and Health Services (DSHS). The OIC will coordinate across state agencies, and with local governments, and persons in unsanctioned encampments on public rights-of-way. The goal is to reduce the number of encamped persons through transition to a permanent housing solution so that the encampment is closed with the site either restored to original conditions or preserved for future use.

Section 2(4)(a) - DSHS shall establish regional coordination teams charged with state agency, local governments, and non-profit organization collaboration on identifying or creating solutions that bring persons encamped on public rights-of-way into permanent housing to include traditional and non-traditional housing options. These partners may include the Health Care Authority (HCA), the Health Benefit Exchange (HBE), the Department of Health (DOH), the Department of Transportation (DOT), the Department of Ecology (DOE), the Department of Commerce (DOC), the Department of Veterans’ Affairs (DVA), tribal authorities, counties and cities and private non-for-profit agencies.

Section 2(4)(b) – DSHS shall establish regional outreach teams charged with outreach with the homeless population.

Section 2(4)(c) A data analysis team must create a performance monitoring infrastructure, establish a baseline, and then track outcomes for individuals experiencing homelessness in locales around encampments on public rights-of-way. The team shall also estimate the impact on client outcomes and services as well as estimate public program costs savings, where applicable. The data analysis team must provide a report to the Governor and appropriate legislative committees by December 1, 2023, and annually thereafter.

Section 3 – DOC and the DSHS OIC will collaborate on developing and implementing a statewide effort to reduce the number of persons encamped on the state public rights-of-way by transitioning to permanent housing solutions. DOC shall use any funds appropriated by the legislature for this purpose to provide grants to local governments or non-profit organizations to meet the individual needs of persons encamped on state public rights-of-way in order to facilitate their transition to permanent housing.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates . Distinguish between one time and ongoing functions .

The cash receipts are comprised of Title XIX - Medicaid and Federal Food Stamps.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The Office of Intergovernmental Coordination (OIC) is created within DSHS. The OIC is responsible for leading efforts to coordinate the spectrum of ongoing and future funding, policy, and practice efforts related to reducing the number of persons in unsanctioned encampments on state public rights-of-way. This includes coordination across state agencies, through local governments, and with persons in unsanctioned encampments on state public rights-of-way with the goal of reducing the number of encamped persons through transition to a permanent housing solution so that the encampment is closed with the site either restored to original conditions or preserved for future use. This headquarters team will be staffed by the following positions–



- 1 – Program Director
- 1 – Administrative Assistant-3
- 1 – Management Analyst-5
- 2 – WMS 2 - Research and Data Analysis - Data Manager

The data team is charged with data infrastructure development to create a performance monitoring infrastructure, establish a baseline, and then track outcomes for individuals experiencing homelessness in locales around encampments on public rights-of-way. The team shall also estimate the impact on client outcomes and services as well as estimate public program costs savings, where applicable. The data analysis team must provide a report to the Governor and appropriate legislative committees by December 1, 2023, and annually thereafter.

The OIC shall establish regional coordination teams charged with state agency, local governments, and non-profit organization collaboration on identifying or creating solutions that bring persons encamped on public rights-of-way into permanent housing to include traditional and non-traditional housing options. These partners may include the Health Care Authority (HCA), the Health Benefit Exchange (HBE), the Department of Health (DOH), the Department of Transportation (DOT), the Department of Ecology (DOE), the Department of Commerce (DOC), the Department of Veterans’ Affairs (DVA), tribal authorities, counties and cities and private non-for-profit agencies.

Regional Outreach Teams - DSHS shall establish regional outreach teams that must support and engage with persons encamped on public rights-of-way. Such engagement must be consistent with and support local homeless and housing plan efforts that result in transitioning persons encamped on public rights-of-way to permanent housing solutions.

State of Washington location – 3 Regional Teams - the Eastside, King and Northern Counties, and Pierce County along with the Peninsula. Each region will be supported by a Regional Administrator and an Administrative Assistant-3. The teams will be comprised of Public Benefit Specialist-3, Social Service Specialist-2, Psychiatric Social Worker-3, and Security Specialist-3. The number of positions needed for outreach teams are determined by the number of estimated encampments in each of the regions.

See Attachment Public Right-of-Way.xls for details of teams and positions.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	0	3,640,000	3,640,000	7,280,000	7,280,000
001-2	General Fund	Federal	0	910,000	910,000	1,820,000	1,820,000
Total \$			0	4,550,000	4,550,000	9,100,000	9,100,000

#### III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years		39.0	19.5	39.0	39.0
A-Salaries and Wages		3,044,000	3,044,000	6,088,000	6,088,000
B-Employee Benefits		1,183,000	1,183,000	2,366,000	2,366,000
C-Professional Service Contracts					
E-Goods and Other Services		166,000	166,000	332,000	332,000
G-Travel		101,000	101,000	202,000	202,000
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service		17,000	17,000	34,000	34,000
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements		39,000	39,000	78,000	78,000
9-					
Total \$	0	4,550,000	4,550,000	9,100,000	9,100,000

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Administrative Assistant 3			4.0	2.0	4.0	4.0
Management Analyst 5			1.0	0.5	1.0	1.0
Psychiatric Social Worker 3			7.0	3.5	7.0	7.0
Public Benefits Specialist 3			7.0	3.5	7.0	7.0
Security Guard 3			7.0	3.5	7.0	7.0
Social Service Specialist 2			7.0	3.5	7.0	7.0
WMS Band 2			2.0	1.0	2.0	2.0
WMS Band 3			4.0	2.0	4.0	4.0
<b>Total FTEs</b>			39.0	19.5	39.0	39.0

**III. D - Expenditures By Program (optional)**

Program	FY 2022	FY 2023	2021-23	2023-25	2025-27
Administrative & Support Services (110)		4,550,000	4,550,000	9,100,000	9,100,000
<b>Total \$</b>		4,550,000	4,550,000	9,100,000	9,100,000

## Part IV: Capital Budget Impact

**IV. A - Capital Budget Expenditures**

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**IV. D - Capital FTE Detail:** *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part IVB*

NONE

## Part V: New Rule Making Required

*Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules .*

New rule making may be required.

Department of Social and Health Services

2022 Legislative Session

Fiscal Note – SB-5662

Estimated Annual Funding Level					
Headquarters	Position Type	Total	GF-State	Total	
	Program Director	1	\$ 137,997	\$ 172,497	
	Administrative Assistant	1	63,502	79,378	
	Management Analyst	1	102,434	128,043	
	RDA Data Managers	2	249,159	311,449	
	<b>HQ Total</b>	<b>5</b>	<b>\$ 553,093</b>	<b>\$ 691,367</b>	
Region 1	Position Type	Total	GF-State	Total	Eastside
242 Encampments	Regional Administrator	1	\$ 137,997	\$ 172,497	
	Administrative Assistant	1	63,502	79,378	
	Outreach Teams	2			
	Public Benefit Specialist	2	153,207	191,509	
	Social Service Specialist	2	168,589	210,736	
	Psychiatric Social Worker	2	239,316	299,145	
	Security Specialist	2	148,260	185,325	
	<b>Region 1 Total</b>	<b>10</b>	<b>\$ 910,871</b>	<b>\$ 1,138,589</b>	
Region 2	Position Type	Total	GF-State	Total	King and North Counties
1,172 Encampments	Regional Administrator	1	\$ 137,997	\$ 172,497	
	Administrative Assistant	1	63,502	79,378	
	Outreach Teams	3			
	Public Benefit Specialist	3	229,811	287,263	
	Social Service Specialist	3	252,884	316,104	
	Psychiatric Social Worker	3	358,973	448,717	
	Security Specialist	3	222,389	277,987	
	<b>Region 2 Total</b>	<b>14</b>	<b>\$ 1,265,557</b>	<b>\$ 1,581,946</b>	
Region 3	Position Type	Total	GF-State	Total	Pierce and Peninsula
508 Encampments	Regional Administrator	1	\$ 137,997	\$ 172,497	
	Administrative Assistant	1	63,502	79,378	
	Outreach Teams	2			
	Public Benefit Specialist	2	153,207	191,509	
	Social Service Specialist	2	168,589	210,736	
	Psychiatric Social Worker	2	239,316	299,145	
	Security Specialist	2	148,260	185,325	
	<b>Region 3 Total</b>	<b>10</b>	<b>\$ 910,871</b>	<b>\$ 1,138,589</b>	
	<b>Total</b>	<b>39</b>	<b>\$ 3,640,393</b>	<b>\$ 4,550,492</b>	

2021-23 Staffing Model Input Worksheet

Program 110 - Administrative & Supporting Services

Clear All / Reset Worksheet    Refresh Fiscal Year Sections Below    Set current row to manual    Insert Rows    Refresh Main Pivots

Input Information		Job Class / Salary Question? Use this link to access DES Human Resources information: <a href="http://www.dop.wa.gov/CompClass/jobClassesSalaries/Pages/default.aspx">http://www.dop.wa.gov/CompClass/jobClassesSalaries/Pages/default.aspx</a>																												
Title		Union	Range	Step	Monthly Salary				Risk Class	FTEs				# of Months				Travel	Requires New Equipment				Requires Building Lease				Location Add	Row Flag		
					FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25				
1	WMS BAND 3	Non-Represented State Employees	Band3	M	10,667	10,667	10,667	10,667	4902-00	1.0				12			Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
2	WMS BAND 2	Non-Represented State Employees	Band2		9,500	9,500	9,500	9,500	4902-00	1.0				12			Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
3	ADMINISTRATIVE ASSISTANT 3	Non-Represented State Employees	40	M	4,188	4,188	4,188	4,188	4902-00	1.0				12			Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
4	MANAGEMENT ANALYST 5	Non-Represented State Employees	64	M	7,574	7,574	7,574	7,574	4902-00	1.0				12			Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
5									4902-00								Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
6									4902-00								Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
7									4902-00								Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
									5307-00								Medium	No	No	No	No	No	No	No	No	No	No	No	None	Auto
										4.0																				

Note: To insert more rows - Click on Button "Insert Rows". Wait, Rows will be inserted automatically in the sections below.

FY22 Results		Benefit Question? Use this link to access OFM Allotment Instructions: <a href="http://www.ofm.wa.gov/budget/instructions/allotment.aspx">http://www.ofm.wa.gov/budget/instructions/allotment.aspx</a>									
Fiscal Year 2022	A	B	E	ED	G	J	P	T	TZ	Total	
1 WMS BAND 3	128,004	36,117	6,572		360		444		1,000	172,497	
2 WMS BAND 2	114,000	33,446	6,474		360		444		1,000	155,724	
3 ADMINISTRATIVE ASSISTANT 3	50,256	21,290	6,028		360		444		1,000	79,378	
4 MANAGEMENT ANALYST 5	90,888	29,039	6,312		360		444		1,000	128,043	
5											
6											
7											
Program 110 HRD and Payroll Charge Back Rate								11,813		11,813	
	383,148	119,892	25,386		1,440		1,776	11,813	4,000	547,455	

State 80%

2021-23 Staffing Model Input Worksheet

Program 030 - BHSIA - Mental Health

Clear All / Reset Worksheet    Refresh Fiscal Year Sections Below    Set current row to manual    Insert Rows    Refresh Main Pivots

Input Information																											Job Class / Salary Question? Use this link to access DES Human Resources information: <a href="http://www.dop.wa.gov/CompClass/jobClassesSalaries/Pages/default.aspx">http://www.dop.wa.gov/CompClass/jobClassesSalaries/Pages/default.aspx</a>									
Title		Union	Range	Step	Monthly Salary				Risk Class	FTEs				# of Months				Travel	Requires New Equipment				Requires Building Lease				Location Add	Row Flag								
					FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25										
1	PSYCHIATRIC SOCIAL WORKER 3	Non-Represented State Employees	68	M	8,359	8,359	8,359	8,359	7200-00	1.0				12				High	No	No	No	No	No	No	No	No	None	Auto								
2	SECURITY GUARD 3	Coalition	45	M	4,738	4,738	4,738	4,738	5307-00	1.0				12				High	No	No	No	No	No	No	No	No	None	Auto								
3									4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto								
4									4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto								
5									4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto								
6									4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto								
7									4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto								
									5307-00								Medium	No	No	No	No	No	No	No	No	No	None	Auto								
										2.0																										

Note: To insert more rows - Click on Button "Insert Rows". Wait, Rows will be inserted automatically in the sections below.

FY22 Results											Benefit Question? Use this link to access OFM Allotment Instructions: <a href="http://www.ofm.wa.gov/budget/instructions/allotment.asp">http://www.ofm.wa.gov/budget/instructions/allotment.asp</a>									
Fiscal Year 2022		A	B	E	ED	G	J	P	T	TZ	Total									
1	PSYCHIATRIC SOCIAL WORKER 3	100,308	37,842	6,378		3,600		444		1,000	149,572									
2	SECURITY GUARD 3	56,856	24,688	6,074		3,600		444		1,000	92,662									
3																				
4																				
5																				
6																				
7																				
Program 110 HRD and Payroll Charge Back Rate									5,906		5,906									
		157,164	62,530	12,452		7,200		888		2,000	248,141									

2021-23 Staffing Model Input Worksheet

Program 060 - Economic Services Administration

Clear All / Reset Worksheet    Refresh Fiscal Year Sections Below    Set current row to manual    Insert Rows    Refresh Main Pivot

Input Information    Job Class / Salary Question? Use this link to access DES Human Resources information: <http://www.dop.wa.gov/CompClass/jobClassesSalaries/Pages/default.aspx>

Title	Union	Range	Step	Monthly Salary				Risk Class	FTEs				# of Months				Travel	Requires New Equipment				Requires Building Lease				Location Add	Row Flag
				FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25		FY22	FY23	FY24	FY25	FY22	FY23	FY24	FY25		
1 PUBLIC BENEFITS SPECIALIST 3	Non-Represented State Employees Coalition	48	M	5,102	5,102	5,102	5,102	4902-00	1.0				12			High	No	No	No	No	No	No	No	No	None	Auto	
2 SOCIAL SERVICE SPECIALIST 2				5,772	5,772	5,772	5,772	5300-00	1.0				12			High	No	No	No	No	No	No	No	No	None	Auto	
3								4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto
4								4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto
5								4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto
6								4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto
7								4902-00									Medium	No	No	No	No	No	No	No	No	None	Auto
								5307-00								Medium	No	No	No	No	No	No	No	None	Auto		
									2.0																		

Note: To insert more rows - Click on Button "Insert Rows". Wait, Rows will be inserted automatically in the sections below.

FY22 Results			Benefit Question? Use this link to access OFM Allotment Instructions: <a href="http://www.ofm.wa.gov/budget/instructions/allotment.asp">http://www.ofm.wa.gov/budget/instructions/allotment.asp</a>										
Fiscal Year 2022			A	B	E	ED	G	J	P	T	TZ	Total	
1	PUBLIC BENEFITS SPECIALIST 3		61,224	23,382	6,105		3,600			444		95,754	
2	SOCIAL SERVICE SPECIALIST 2		69,264	24,899	6,161		3,600			444		105,368	
3													
4													
5													
6													
7													
Program 110 HRD and Payroll Charge Back Rate										5,906		5,906	
			130,488	48,281	12,265		7,200			888	5,906	207,029	

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 5662 S SB	<b>Title:</b> Right-of-way camping/housing	<b>Agency:</b> 405-Department of Transportation
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## Part I: Estimates

☐ No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.0	4.0	2.0	4.0	4.0
<b>Account</b>					
Motor Vehicle Account-State 108 -1	0	623,000	623,000	878,000	878,000
<b>Total \$</b>	0	623,000	623,000	878,000	878,000

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact . Factors impacting the precision of these estimates , and alternate ranges (if appropriate) , are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia , complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Trevor Press	Phone: 360-786-7446	Date: 02/03/2022
Agency Preparation: Nicole Knudson	Phone: 360-705-7293	Date: 02/10/2022
Agency Approval: Andrea Fortune	Phone: 360-705-6823	Date: 02/10/2022
OFM Review: Ruth Roberson	Phone: (360) 995-3826	Date: 02/10/2022

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency .

See attached WSDOT fiscal note.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates . Distinguish between one time and ongoing functions .

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
108-1	Motor Vehicle Account	State	0	623,000	623,000	878,000	878,000
Total \$			0	623,000	623,000	878,000	878,000

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years		4.0	2.0	4.0	4.0
A-Salaries and Wages		284,000	284,000	568,000	568,000
B-Employee Benefits		120,000	120,000	240,000	240,000
C-Professional Service Contracts					
E-Goods and Other Services		214,000	214,000	60,000	60,000
G-Travel		5,000	5,000	10,000	10,000
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	0	623,000	623,000	878,000	878,000

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Highway Maint Supervisor	71,000		4.0	2.0	4.0	4.0
Total FTEs			4.0	2.0	4.0	4.0

III. D - Expenditures By Program (optional)

NONE



## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B - Expenditures by Object Or Purpose

NONE

### IV. C - Capital Budget Breakout

*Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods*

NONE

**IV. D - Capital FTE Detail:** *List FTEs by classification and corresponding annual compensation . Totals need to agree with total FTEs in Part IVB*

NONE

## Part V: New Rule Making Required

# Individual State Agency Fiscal Note

<b>Bill Number:</b> SSB 5662	<b>Title:</b> Right-of-way camping/housing	<b>Agency:</b> 405-Department of Transportation
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## Part I: Estimates

Check applicable boxes and follow corresponding instructions, use the fiscal template table provided to show fiscal impact by account, object, and program (if necessary), **add rows if needed**. If no fiscal impact, check the box below, skip fiscal template table, and go to Part II to explain briefly, why the program believes there will be no fiscal impact to the department.

☐ No Fiscal Impact (Explain in section II. A)

*If a fiscal note is assigned to our agency, someone believes there might be, and we need to address that, showing why there is no impact to the department.*

☐ Indeterminate Cash Receipts Impact (Explain in section II. B)

☐ Indeterminate Expenditure Impact (Explain in section II. C)

☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, **complete entire fiscal note form Parts I-V**

☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, **complete entire fiscal note form Parts I-V**

☐ Capital budget impact, **complete Part IV**

☐ Requires new rule making, **complete Part V**

☐ Revised



*The cash receipts and expenditure estimates on this fiscal template represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

## Agency Assumptions

N/A

## Agency Contacts:

Preparer: Nicole Knudson	Phone: 360-705-7293	Date: 02/07/2022
Approval: Andrea Fortune	Phone: 360-705-7855	Date: 02/07/2022
Budget Manager: Stephanie Hardin	Phone: 360-705-7545	Date: 02/08/2022

# Individual State Agency Fiscal Note

## Part II: Narrative Explanation

### II. A - Brief description of what the measure does that has fiscal impact

*Briefly describe by section number (sections that will change WSDOT costs or revenue), the significant provisions of the bill, and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency. List the sections that have fiscal impact to WSDOT only. E.g., “Section 3 directs the Department to ...” No summarizing, no interpreting, and save any background context for the revenue and expenditure parts.*

Substitute Senate Bill (SSB) 5662 has not changed from establishing a multidisciplinary team within Department of Social and Health Services (DSHS) to coordinate across state agencies, and collaborate with local governments, nonprofit organizations, and persons encamped on state rights-of-way to find housing solutions. The newly established outreach team will be responsible for leading efforts to coordinate the spectrum of ongoing and future funding, policy, and practice efforts related to reducing the number of persons in unsanctioned encampments on state public rights-of-way.

Section 2 (1) defines “public right-of-way” as meaning any right-of-way under the authority and control of Washington State Department of Transportation (WSDOT).

Section 2 (4a) establishes regional coordination teams, while coordinating with and working through WSDOT’s regional offices and staff, to collaborate with strategic partners to identify and prioritize resources for person encamped on public rights-of-way into permanent housing.

Section 2 (4b) through engagement and collaboration with WSDOT regional offices and staff, establish outreach teams to support and engage with persons encamped on public rights-of-way. The engagement must be consistent with and support local homeless and housing plans and result in transitioning person encamped on public rights-of-way to permanent housing solutions.

**Differences between SB 5662 and SSB 5662 that affect WSDOT are:** The main differences between the bills in Section 4 (a) and (b) have further clarified the department as a supportive role to which both the coordination and outreach teams will work through WSDOT regional offices and staff. Whereas in the original bill, WSDOT’s role was unclear.

Currently, WSDOT is a collaborating partner with DSHS to develop and implement a statewide effort for reducing the number of persons encamped on the state public right-of-way by transitioning to permanent housing solutions. Note: The Governor’s proposed 2022 supplemental budget includes \$5 million to expand encampment cleanup and perform the coordination activities outlined in this bill. If the Legislature funds the Governor’s proposed funding level, it will cover the costs estimates in the fiscal note below to perform the work required in this bill.

### II. C - Expenditures

*Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.*

To meet the requirements in Section 2 for collaborating with regional coordination teams and regional outreach teams, the department must hire 4 FTEs at the Highway Maintenance Supervisor classification. These positions will be full-time region assignments dedicated to homeless encampment related issues and coordination statewide.

# Individual State Agency Fiscal Note

Each position will require an agency standard truck and travel expense costs. The trucks are a safety need for pulling off active right of way and alert drivers passing by. As these trucks will be managed by our Transportation Equipment Fund (TEF) the department will also have ongoing TEF rental charges. The rental expenses will include operating and depreciation costs for the trucks. The travel cost estimation is an average calculation from Highway Maintenance Operation's staff that have similar commute activities.

## Part III: Expenditure Detail

### III. A - Expenditures by Object or Purpose

Expenditures below reflect only the costs for the department to implement the new or extended programs in the bill.

In Section 2 (office of intergovernmental coordination on public right-of-way), creates extended activities for WSDOT. The department will need to hire additional staff and purchase resources to work with the newly developed regional coordination teams and regional outreach teams.

#### Annual Costs (on going)

- Highway Maintenance Supervisor classification at Step L (4.0 FTE):
  - In fiscal year 2023, the positions are expected to cost \$404,000 for salary and benefits.
- Supervisor trucks – ½ ton crew cab 4x4 (standard agency)
  - 4 trucks x \$7,500 rental rate = \$30,000
- Estimated travel cost
  - 4 positions x \$1,250 travel = \$5,000

#### Additional Cost

- 4 supervisor trucks – ½ ton crew cab 4x4 (standard agency)
  - Purchase price per vehicle \$46,000 (\$184,000 total)

The total determinate impact for 2021-23 is \$623,000 and the biennial impact for 2023-25 is \$439,000.

## Part IV: Capital Budget Impact

N/A

## Part V: New Rule Making Required

*Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.*

N/A