

Individual State Agency Fiscal Note

Bill Number: 1171 HB	Title: Motorcycle safety board	Agency: 240-Department of Licensing
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
Account					
Motorcycle Safety Education Account-State 082-1	4,000	4,000	8,000	8,000	8,000
Total \$	4,000	4,000	8,000	8,000	8,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Michael Hirsch	Phone: 360-786-7195	Date: 01/09/2023
Agency Preparation: Ellie Gochenouer	Phone: 360-901-0114	Date: 01/11/2023
Agency Approval: Gerrit Eades	Phone: (360)902-3863	Date: 01/11/2023
OFM Review: Kyle Siefering	Phone: (360) 995-3825	Date: 01/11/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Please see attached fiscal note.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Please see the attached fiscal note.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
082-1	Motorcycle Safety Education Account	State	4,000	4,000	8,000	8,000	8,000
Total \$			4,000	4,000	8,000	8,000	8,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services	1,000	1,000	2,000	2,000	2,000
G-Travel	3,000	3,000	6,000	6,000	6,000
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	4,000	4,000	8,000	8,000	8,000

III. C - Operating FTE Detail: FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: HB 1171

Bill Title: Motorcycle Safety Board

Part 1: Estimates

No Fiscal Impact

Estimated Cash Receipts:

NONE

Estimated Expenditures:

Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Motorcycle Safety Education	082	4,000	4,000	8,000	8,000	8,000
Account Totals		4,000	4,000	8,000	8,000	8,000

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions.

- If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Michael Hirsch	Phone: (360) 786-7195	Date: 01/09/2023
Agency Preparation: Ellie Gochenouer	Phone: (360) 634-5082	Date: 01/10/2023
Agency Approval: Gerrit Eades	Phone: (360) 902-3931	Date:

Request #	1
Bill #	1171 HB

Part 2 – Explanation

2.A – Brief Description Of What The Measure Does That Has Fiscal Impact

Section 1 amends RCW 46.20.520 (Training and Education Program – Advisory Board) to:

- Increase the size of the motorcycle safety advisory board from five to seven members.
- Require that two members on the board represent motorcycle safety instructors.
- Provide that two-year terms for board members are extended until successors are appointed and requires staggered appointments so that one or two members are appointed every even-numbered year.
- Require that all members are endorsed to drive a motorcycle.
- Require, as practical, that the Director of the Department of Licensing (DOL) to appoint board members who are geographically diverse and of different genders, with at least one member residing in Eastern Washington.
- Amend the procedures for selecting the chairperson of the board.

2.B - Cash receipts Impact

This bill does not introduce new fees or modify current fee structures. Therefore, there are no cash receipts impacts.

2.C – Expenditures

Implementation of this bill would have a minor fiscal impact on the Motorcycle Safety Program (MSP) as follows:

- Board members are entitled to per diem compensation for travel to meetings. Funding in the fiscal note supports an estimated increase of \$2,400 (2 additional members x 4 meetings per year x \$300 average cost per person) per year.
- There would also be an increased workload for existing MSP staff. The program would see an estimated increase of 20 hours annually to process per diem travel reimbursement requests. The MSP Manager would see an estimated increase of 40 hours per year in the selection and appointment process of the additional board members. This additional workload would get managed using current resources.

Implementation will not require information technology systems modifications.

Support Services:

Agency Administrative Overhead is included at a rate of 23.4 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration, financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees.

Part 3 – Expenditure Detail

3.A – Operating Budget Expenditures

Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Motorcycle Safety Education	082	4,000	4,000	8,000	8,000	8,000
Account Totals		4,000	4,000	8,000	8,000	8,000

3.B – Expenditures by Object or Purpose

Object of Expenditure	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Goods and Services	1,000	1,000	2,000	2,000	2,000
Travel	3,000	3,000	6,000	6,000	6,000
Total By Object Type	4,000	4,000	8,000	8,000	8,000

Part 4 – Capital Budget Impact

None.

Part 5 – New Rule Making Required

None.