

Multiple Agency Fiscal Note Summary

| | |
|-----------------------------|--|
| Bill Number: 5347 SB | Title: Abstract driving records |
|-----------------------------|--|

Estimated Cash Receipts

NONE

| Agency Name | 2023-25 | | 2025-27 | | 2027-29 | |
|---------------------|------------------|-------|-----------|-------|-----------|-------|
| | GF- State | Total | GF- State | Total | GF- State | Total |
| Local Gov. Courts | No fiscal impact | | | | | |
| Loc School dist-SPI | | | | | | |
| Local Gov. Other | | | | | | |
| Local Gov. Total | | | | | | |

Estimated Operating Expenditures

| Agency Name | 2023-25 | | | | 2025-27 | | | | 2027-29 | | | |
|-------------------------------------|------------|----------|-------------|---------------|------------|----------|-------------|----------|------------|----------|-------------|----------|
| | FTEs | GF-State | NGF-Outlook | Total | FTEs | GF-State | NGF-Outlook | Total | FTEs | GF-State | NGF-Outlook | Total |
| Administrative Office of the Courts | .0 | 0 | 0 | 0 | .0 | 0 | 0 | 0 | .0 | 0 | 0 | 0 |
| Department of Licensing | .0 | 0 | 0 | 29,000 | .0 | 0 | 0 | 0 | .0 | 0 | 0 | 0 |
| Total \$ | 0.0 | 0 | 0 | 29,000 | 0.0 | 0 | 0 | 0 | 0.0 | 0 | 0 | 0 |

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|---------------------|------------------|----------|-------|---------|----------|-------|---------|----------|-------|
| | FTEs | GF-State | Total | FTEs | GF-State | Total | FTEs | GF-State | Total |
| Local Gov. Courts | No fiscal impact | | | | | | | | |
| Loc School dist-SPI | | | | | | | | | |
| Local Gov. Other | | | | | | | | | |
| Local Gov. Total | | | | | | | | | |

Estimated Capital Budget Expenditures

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|-------------------------------------|------------|----------|----------|------------|----------|----------|------------|----------|----------|
| | FTEs | Bonds | Total | FTEs | Bonds | Total | FTEs | Bonds | Total |
| Administrative Office of the Courts | .0 | 0 | 0 | .0 | 0 | 0 | .0 | 0 | 0 |
| Department of Licensing | .0 | 0 | 0 | .0 | 0 | 0 | .0 | 0 | 0 |
| Total \$ | 0.0 | 0 | 0 | 0.0 | 0 | 0 | 0.0 | 0 | 0 |

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|---------------------|------------------|----------|-------|---------|----------|-------|---------|----------|-------|
| | FTEs | GF-State | Total | FTEs | GF-State | Total | FTEs | GF-State | Total |
| Local Gov. Courts | No fiscal impact | | | | | | | | |
| Loc School dist-SPI | | | | | | | | | |
| Local Gov. Other | | | | | | | | | |
| Local Gov. Total | | | | | | | | | |

Estimated Capital Budget Breakout

| | | |
|---|---------------------------------|---------------------------------|
| Prepared by: Kyle Siefering, OFM | Phone: (360) 995-3825 | Date Published: Final |
|---|---------------------------------|---------------------------------|

Judicial Impact Fiscal Note

| | | |
|-----------------------------|--|--|
| Bill Number: 5347 SB | Title: Abstract driving records | Agency: 055-Administrative Office of the Courts |
|-----------------------------|--|--|

Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Responsibility for expenditures may be subject to the provisions of RCW 43.135.060.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note for Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.

| | | |
|------------------------------------|-----------------------|------------------|
| Legislative Contact: Tim Ford | Phone: 786-7423 | Date: 01/22/2023 |
| Agency Preparation: Angie Wirkkala | Phone: 360-704-5528 | Date: 01/25/2023 |
| Agency Approval: Chris Stanley | Phone: 360-357-2406 | Date: 01/25/2023 |
| OFM Review: Gaius Horton | Phone: (360) 819-3112 | Date: 01/25/2023 |

180,037.00

Request # 088-1

Form FN (Rev 1/00)

1

Bill # 5347 SB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact on the Courts

The bill would allow a probation clerk or probation officer employed by the court to provide a copy of the driver's full abstract driving record to a treatment agency.

II. B - Cash Receipts Impact

None

II. C - Expenditures

No fiscal impact expected to the Administrative Office of the Courts and the courts. The bill would not create an infraction or a misdemeanor and does not impact case management systems, judicial resources, or court forms.

Part III: Expenditure Detail

III. A - Expenditure By Object or Purpose (State)

NONE

III. B - Expenditure By Object or Purpose (County)

NONE

III. C - Expenditure By Object or Purpose (City)

NONE

III. D - FTE Detail

NONE

III. E - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B1 - Expenditures by Object Or Purpose (State)

NONE

IV. B2 - Expenditures by Object Or Purpose (County)

NONE

IV. B3 - Expenditures by Object Or Purpose (City)

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

None

180,037.00

Form FN (Rev 1/00)

2

Request # 088-1

Bill # 5347 SB

Individual State Agency Fiscal Note

| | | |
|-----------------------------|--|--|
| Bill Number: 5347 SB | Title: Abstract driving records | Agency: 240-Department of Licensing |
|-----------------------------|--|--|

Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

| | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|--|---------|---------|---------|---------|---------|
| Account | | | | | |
| Highway Safety Account-State 106 -1 | 29,000 | 0 | 29,000 | 0 | 0 |
| Total \$ | 29,000 | 0 | 29,000 | 0 | 0 |

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

| | | |
|-------------------------------|-----------------------|------------------|
| Legislative Contact: Tim Ford | Phone: 786-7423 | Date: 01/22/2023 |
| Agency Preparation: Don Arlow | Phone: (360) 902-3736 | Date: 01/25/2023 |
| Agency Approval: Gerrit Eades | Phone: (360)902-3863 | Date: 01/25/2023 |
| OFM Review: Kyle Siefering | Phone: (360) 995-3825 | Date: 01/27/2023 |

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

See attached fiscal note

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Please see attached fiscal note.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

| Account | Account Title | Type | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|-----------------|------------------------|-------|---------|---------|---------|---------|---------|
| 106-1 | Highway Safety Account | State | 29,000 | 0 | 29,000 | 0 | 0 |
| Total \$ | | | 29,000 | 0 | 29,000 | 0 | 0 |

III. B - Expenditures by Object Or Purpose

| | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|--------------------------------------|---------|---------|---------|---------|---------|
| FTE Staff Years | | | | | |
| A-Salaries and Wages | | | | | |
| B-Employee Benefits | | | | | |
| C-Professional Service Contracts | | | | | |
| E-Goods and Other Services | 29,000 | | 29,000 | | |
| G-Travel | | | | | |
| J-Capital Outlays | | | | | |
| M-Inter Agency/Fund Transfers | | | | | |
| N-Grants, Benefits & Client Services | | | | | |
| P-Debt Service | | | | | |
| S-Interagency Reimbursements | | | | | |
| T-Intra-Agency Reimbursements | | | | | |
| 9- | | | | | |
| Total \$ | 29,000 | 0 | 29,000 | 0 | 0 |

III. C - Operating FTE Detail: FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: SB 5347

Bill Title: Abstract driving records

Part 1: Estimates

No Fiscal Impact

Estimated Cash Receipts:

NONE

Estimated Expenditures:

| | FY 24 | FY 25 | 23-25 Total | 25-27 Total | 27-29 Total |
|-----------------|-------|-------|-------------|-------------|-------------|
| FTE Staff Years | - | - | - | - | - |

| Operating Expenditures | Fund | FY 24 | FY 25 | 23-25 Total | 25-27 Total | 27-29 Total |
|------------------------|------|---------------|----------|---------------|-------------|-------------|
| Highway Safety | 106 | 29,000 | - | 29,000 | - | - |
| Account Totals | | 29,000 | - | 29,000 | - | - |

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions.

- If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

| | | |
|-------------------------------|-----------------------|-----------------|
| Legislative Contact: Tim Ford | Phone: (360) 786-7423 | Date: 1/23/2023 |
| Agency Preparation: Don Arlow | Phone: (360) 902-3736 | Date: 1/25/2023 |
| Agency Approval: Gerrit Eades | Phone: (360) 902-3931 | Date: |

| | |
|-----------|---------|
| Request # | 1 |
| Bill # | 5347 SB |

Part 2 – Explanation

This bill authorizes the Department of Licensing (DOL) to provide an abstract of the full driving record (ADR), and all alcohol related offenses to an alcohol or drug assessment or treatment agency for an individual who has applied for evaluation or treatment. The bill also permits probation officers and probation clerks employed by a court to provide an abstract driving record to a treatment agency, and permits courts to waive production and copying fees for the abstract driving records of indigent persons.

2.A – Brief Description Of What The Measure Does That Has Fiscal Impact

Section 1 amends RCW 46.52.130 to grant a probation clerk or probation officer employed by the court to provide a copy of the driver's abstract to a treatment agency. This section also authorizes DOL to provide the full driving record, and all alcohol related offenses to an alcohol or drug assessment or treatment agency for an individual who has applied for evaluation or treatment.

2.B - Cash receipts Impact

DOL does not anticipate a change in cash receipts. Under RCW 46.52.130 (5) city attorneys and prosecuting attorneys are exempt from paying ADR fees to DOL, for use of the ADR in criminal proceedings. Courts may charge a reasonable fee for production and copying of an ADR, unless the person is indigent, however those fees are not collected by DOL.

2.C – Expenditures

This bill will not have an impact on DOL operations but will require information technology systems modifications.

Information Services:

The agency will use appropriated funds to hire contract programmers to accomplish this work or to support current staff implementing this legislation within the required timeline. Appropriated funds may also be used to hire agency temporary staff to support permanent staff assigned to this legislative effort.

Any change requires a process to ensure changes are correctly applied to the system. This involves Project Managers that manage the team that completes the update, business analyst that documents and reviews the system changes, architect services that analyzes how the update could have an effect on other systems or DOL processes, developers who create the change, and testers and quality assurance teams that ensure the update is working correctly.

| Cost Category | Description | Rate | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | Total Cost |
|------------------------------------|--|-----------|---------------|------|------|------|------|------|---------------|
| TESTER | Test to verify individual components meet requirements; ensure that other business transactions have not been impacted. | \$ 22,620 | 6,800 | - | - | - | - | - | 6,800 |
| BUSINESS ANALYST | Determine business requirements; translate requirements into what changes are needed to various systems including account codes, inventory codes, testing considerations, etc. | \$ 16,530 | 1,700 | - | - | - | - | - | 1,700 |
| PROJECT MANAGER | Manage schedule and contracts | \$ 28,710 | 2,900 | - | - | - | - | - | 2,900 |
| SECURITY AND ARCHITECT SERVICES | Create the conceptual model that defines the structure, behavior and framework of a computerized system including a breakdown of the system into components, the component interactions and interfaces (including with the environment, especially the user), and the technologies and resources to be used in the design. | \$ 16,530 | 1,700 | - | - | - | - | - | 1,700 |
| CONTRACTED FAST DEVELOPER / TESTER | Updates to the DRIVES system will require additional vendor hours outside of the contracted maintenance to make system updates to implement this bill. | \$ 37,236 | 11,200 | - | - | - | - | - | 11,200 |
| Trainer | Trains business partners and employees in new system processes and capabilities. | \$ 22,620 | 2,300 | - | - | - | - | - | 2,300 |
| Project Contingency | Office of the Chief Information Officer designated rate of 10% | \$ 25,474 | 2,700 | - | - | - | - | - | 2,700 |
| Totals | | | 29,300 | - | - | - | - | - | 29,300 |

What DOL will implement:

Modify the assessment abstract driving record to display a full driving record and show more than 10 years of alcohol related offenses.

Part 3 – Expenditure Detail

3.A – Operating Budget Expenditures

| Operating Expenditures | Fund | FY 24 | FY 25 | 23-25 Total | 25-27 Total | 27-29 Total |
|------------------------|------|---------------|----------|---------------|-------------|-------------|
| Highway Safety | 106 | 29,000 | - | 29,000 | - | - |
| Account Totals | | 29,000 | - | 29,000 | - | - |

3.B – Expenditures by Object or Purpose

| Object of Expenditure | FY 24 | FY 25 | 23-25 Total | 25-27 Total | 27-29 Total |
|-----------------------------|---------------|----------|---------------|-------------|-------------|
| Goods and Services | 29,000 | - | 29,000 | - | - |
| Total By Object Type | 29,000 | - | 29,000 | - | - |

3.C – FTE Detail

None.

Part 4 – Capital Budget Impact

None.

Part 5 – New Rule Making Required

None.