

Multiple Agency Fiscal Note Summary

Bill Number: 1449 HB	Title: Project permits/reports
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Estimated Cash Receipts

NONE

Agency Name	2023-25		2025-27		2027-29	
	GF- State	Total	GF- State	Total	GF- State	Total
Local Gov. Courts						
Loc School dist-SPI						
Local Gov. Other	No fiscal impact					
Local Gov. Total						

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Department of Commerce	1.5	490,273	490,273	490,273	1.2	368,034	368,034	368,034	1.2	370,434	370,434	370,434
Total \$	1.5	490,273	490,273	490,273	1.2	368,034	368,034	368,034	1.2	370,434	370,434	370,434

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other	No fiscal impact								
Local Gov. Total									

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Department of Commerce	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other	No fiscal impact								
Local Gov. Total									

Estimated Capital Budget Breakout

NONE

Prepared by: Gwen Stamey, OFM	Phone: (360) 790-1166	Date Published: Final
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Individual State Agency Fiscal Note

Bill Number: 1449 HB	Title: Project permits/reports	Agency: 103-Department of Commerce
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.8	1.2	1.5	1.2	1.2
Account					
General Fund-State 001-1	306,256	184,017	490,273	368,034	370,434
Total \$	306,256	184,017	490,273	368,034	370,434

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Kellen Wright	Phone: 360-786-7134	Date: 01/25/2023
Agency Preparation: Buck Lucas	Phone: 360-725-3180	Date: 01/31/2023
Agency Approval: Jason Davidson	Phone: 360-725-5080	Date: 01/31/2023
OFM Review: Gwen Stamey	Phone: (360) 790-1166	Date: 01/31/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Section 2 (2) requires counties subject to RCW 36.70A.215 (buildable lands - Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties) and the cities within them with a population of at least 20,000 to submit an annual report to the Department of Commerce (department) detailing each instance in which it took longer than 120 days, or another established final decision deadline, in the prior year to issue a final decision on a project and the reason for that delay.

Section 2 (5) requires the department to develop and maintain a website that compiles the late permit decision data and presents it via a list view and map view of jurisdictions and a list of permit applications. A jurisdiction that did not issue a permit for a project permit application within established timeframes is subject to these reporting requirements and may be ineligible to receive grants from the growth management planning and environmental review fund under RCW 36.70A.500 unless it has certified to the department, and the department has confirmed, that the jurisdiction is in compliance with the reporting requirements.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Assumptions:

- The department will receive 50 annual reports from covered jurisdictions (7 counties and 43 cities) detailing the number of permits issued past their final decision deadline.
- The department will require staff to create a new intake process to receive reports, compile permit data by jurisdiction and permit type, and display the required information online in list and map view.
- The department will track non-compliance and the reason for the length of time required to process the project permit application for non-compliant jurisdictions.
- The department will conduct nonresponse follow up for jurisdictions that have not submitted a timely report.
- The department will provide technical assistance and conduct outreach and guidance to the covered jurisdictions to raise awareness of the reporting requirements, published information online and guidance for departmental review.

1.0 FTE Commerce Specialist 3 (2,088 hours) in FY24 and 0.5 FTE Commerce Specialist 3 (1,044 hours) in FY25-FY29, for general program administration and to consult with local governments to develop the reporting system. This position will be responsible for ongoing operations of the annual reporting system, compilation of data from the reports received by the department, tracking non-compliance and grant ineligibility, and website operation and management.

0.5 FTE Management Analyst 4 (1,044 hours) in FY24-FY29, to develop policies and procedures to implement the reporting and publication system and provide ongoing management.

Salaries and Benefits:

FY24: \$169,044
 FY25-FY29: \$117,380 each fiscal year

Professional Service Contracts:

Contracts: \$50,000 in FY24 for a personal services contract for GIS services to develop map and dashboard, and \$10,000 in FY25-FY29 for personal services contract for GIS services to annually update map and dashboard. This assumes \$200 per hour for contracted personnel to develop tools and maintain them.

FY24: \$50,000
 FY25-FY29: \$10,000 each fiscal year

Goods and Services:

FY24: \$26,597
 FY25-FY29: \$18,019 each fiscal year

Equipment:

Standard workstations for new team members and a replacement computer on the agency's five-year lifecycle replacement schedule.

FY24: \$5,000
 FY28: \$2,400

Intra-agency Reimbursements:

FY24: \$55,615
 FY25-FY29: \$38,618 each fiscal year

Note: Standard goods and services costs include supplies and materials, employee development and training, Attorney General costs, central services charges and agency administration.

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 Total costs:

FY24: \$306,256
 FY25-FY27: \$184,017 each fiscal year.
 FY28: \$186,417
 FY29: \$184,017

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	306,256	184,017	490,273	368,034	370,434
Total \$			306,256	184,017	490,273	368,034	370,434

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.8	1.2	1.5	1.2	1.2
A-Salaries and Wages	125,162	86,658	211,820	173,316	173,316
B-Employee Benefits	43,882	30,722	74,604	61,444	61,444
C-Professional Service Contracts	50,000	10,000	60,000	20,000	20,000
E-Goods and Other Services	26,597	18,019	44,616	36,038	36,038
G-Travel					
J-Capital Outlays	5,000		5,000		2,400
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements	55,615	38,618	94,233	77,236	77,236
9-					
Total \$	306,256	184,017	490,273	368,034	370,434

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Administrative Services - Indirect	111,168	0.3	0.2	0.3	0.2	0.2
Commerce Specialist 3	82,056	1.0	0.5	0.8	0.5	0.5
Management Analyst 4	86,212	0.5	0.5	0.5	0.5	0.5
Total FTEs		1.8	1.2	1.5	1.2	1.2

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

LOCAL GOVERNMENT FISCAL NOTE

Department of Commerce

Bill Number: 1449 HB

Title: Project permits/reports

Part I: Jurisdiction-Location, type or status of political subdivision defines range of fiscal impacts.

Legislation Impacts:

- Cities: Jurisdictions who conduct planning activities under the growth management act (GMA).
- Counties: Same as above.
- Special Districts:
- Specific jurisdictions only:
- Variance occurs due to:

Part II: Estimates

- No fiscal impacts.
- Expenditures represent one-time costs:
- Legislation provides local option:
- Key variables cannot be estimated with certainty at this time:

Estimated revenue impacts to:

None

Estimated expenditure impacts to:

None

Part III: Preparation and Approval

Fiscal Note Analyst: Kristine Williams	Phone: (564) 669-3002	Date: 01/30/2023
Leg. Committee Contact: Kellen Wright	Phone: 360-786-7134	Date: 01/25/2023
Agency Approval: Alice Zillah	Phone: 360-725-5035	Date: 01/30/2023
OFM Review: Gwen Stamey	Phone: (360) 790-1166	Date: 01/30/2023

Part IV: Analysis

A. SUMMARY OF BILL

Description of the bill with an emphasis on how it impacts local government.

This bill would amend RCW 36.70B.020, 36.70B.080, and 36.70A.500 to require local jurisdictions that conduct planning activities under the growth management act (GMA) file an annual report listing the instances where they failed to process project permit applications (with explanations provided) in a timely manner. Those jurisdictions that do not file a report would be ineligible to receive grants from the growth management planning and environmental review fund. This legislation has no fiscal impact on local governments.

Sec. 1. amends RCW 36.70B.020 to remove building permits from the definition of “project permit” or “project permit application” subject to these reporting requirements.

Sec. 2. amends RCW 36.70B.080 to require that jurisdictions submit an annual report detailing each instance in which the jurisdiction did not issue a project permit in a timely manner, providing a reason(s) for the additional time needed to process the request. Subsection 5(a) is added which directs the department of commerce to develop and maintain a website that compiles the data by county and city. Subsection 5(b) is also added to state that counties and cities that do not comply with the reporting requirements will be deemed ineligible to apply for grants from the growth management planning and environmental review fund until the department has confirmed that the jurisdiction is in compliance.

Sec. 3 amends RCW 36.70A.500 to state that the department may not award a grant to jurisdictions that are not in compliance with the reporting requirements in RCW 36.70B.080 or is not subject to requirements listed in RCW 36.70B.080.

B. SUMMARY OF EXPENDITURE IMPACTS

Expenditure impacts of the legislation on local governments with the expenditure provisions identified by section number and when appropriate, the detail of expenditures. Delineated between city, county and special district impacts.

This bill has no expenditure impact on local governments. As noted in RCW 36.70B.08 (1), the time periods for local government actions for each complete project permit application or project type should not exceed 120 days. Reporting costs may be de minimis to more substantive depending on the permit volume, the number of projects permits that exceed the 120-day timeliness window, and if the jurisdiction is already tracking this metric in their permit tracking system. These duties are expected to fall within an existing permitting staff’s workload.

C. SUMMARY OF REVENUE IMPACTS

Revenue impacts of the legislation on local governments, with the revenue provisions identified by section number, and when appropriate, the detail of revenue sources. Delineated between city, county and special district impacts.

This bill has no revenue impact on local governments. It is unknown how many jurisdictions would fail to file the annual report.