

Multiple Agency Fiscal Note Summary

Bill Number: 5430 SB	Title: Driver training/low-income
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Estimated Cash Receipts

NONE

Agency Name	2023-25		2025-27		2027-29	
	GF- State	Total	GF- State	Total	GF- State	Total

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Traffic Safety Commission	.0	0	0	0	.0	0	0	0	.0	0	0	0
Department of Licensing	4.0	0	0	1,487,000	4.0	0	0	902,000	4.0	0	0	902,000
Department of Licensing	In addition to the estimate above, there are additional indeterminate costs and/or savings. Please see individual fiscal note.											
Total \$	4.0	0	0	1,487,000	4.0	0	0	902,000	4.0	0	0	902,000

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Traffic Safety Commission	.0	0	0	.0	0	0	.0	0	0
Department of Licensing	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total

Estimated Capital Budget Breakout

Prepared by: Kyle Siefering, OFM	Phone: (360) 995-3825	Date Published: Final
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Individual State Agency Fiscal Note

Bill Number: 5430 SB	Title: Driver training/low-income	Agency: 228-Traffic Safety Commission
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Brandon Popovac	Phone: 360-786-7465	Date: 01/24/2023
Agency Preparation: Mark McKechnie	Phone: 3607259889	Date: 01/31/2023
Agency Approval: Mark McKechnie	Phone: 3607259889	Date: 01/31/2023
OFM Review: Tiffany West	Phone: (360) 890-2653	Date: 01/31/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

AN ACT Relating to providing support for low-income novice drivers to receive driver training; adding a new section to chapter 46.82 RCW; creating a new section; and providing an effective date.

WTSC would participate in developing application and award criteria for DOL on the program. There are no additional costs for participation in developing program rules by DOL.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

No impact

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

No impact

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

No impact

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 5430 SB	Title: Driver training/low-income	Agency: 240-Department of Licensing
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	4.0	4.0	4.0	4.0	4.0
Account					
Highway Safety Account-State 106 -1	1,036,000	451,000	1,487,000	902,000	902,000
Total \$	1,036,000	451,000	1,487,000	902,000	902,000

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Brandon Popovac	Phone: 360-786-7465	Date: 01/24/2023
Agency Preparation: Ellie Gochenouer	Phone: 360-901-0114	Date: 01/31/2023
Agency Approval: Gerrit Eades	Phone: (360)902-3863	Date: 01/31/2023
OFM Review: Kyle Siefering	Phone: (360) 995-3825	Date: 01/31/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

See attached fiscal note.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Please see attached fiscal note.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
106-1	Highway Safety Account	State	1,036,000	451,000	1,487,000	902,000	902,000
Total \$			1,036,000	451,000	1,487,000	902,000	902,000

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	4.0	4.0	4.0	4.0	4.0
A-Salaries and Wages	207,000	207,000	414,000	414,000	414,000
B-Employee Benefits	93,000	93,000	186,000	186,000	186,000
C-Professional Service Contracts					
E-Goods and Other Services	708,000	151,000	859,000	302,000	302,000
G-Travel					
J-Capital Outlays	28,000		28,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	1,036,000	451,000	1,487,000	902,000	902,000

In addition to the estimates above, there are additional indeterminate costs and/or savings. Please see discussion.

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Business & Professions Auditor 3	66,420	1.0	1.0	1.0	1.0	1.0
Customer Service Specialist 2	46,980	3.0	3.0	3.0	3.0	3.0
Total FTEs		4.0	4.0	4.0	4.0	4.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

See attached fiscal note

Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: SB 5430

Bill Title: Driver Training Low Income

Part 1: Estimates

No Fiscal Impact

Estimated Cash Receipts:

None.

Estimated Expenditures:

PARTIALLY INDETERMINATE – SEE NARRATIVE

		FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
FTE Staff Years		4.0	4.0	4.0	4.0	4.0
Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Highway Safety	106	1,036,000	451,000	1,487,000	902,000	902,000
Account Totals		1,036,000	451,000	1,487,000	902,000	902,000

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions.

- If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Brandon Popovac	Phone: (360) 786-7465	Date: 01/25/2023
Agency Preparation: Ellie Gochenouer	Phone: (360) 634-5082	Date: 01/30/2023
Agency Approval: Gerrit Eades	Phone: (360) 902-3931	Date:

Request #	1
Bill #	5430 SB

Part 2 – Explanation

This bill creates a voucher program – to be administered by DOL - for low-income novice drivers who can complete an approved course of traffic safety education. Specifically:

- DOL will, in consultation with the Washington Traffic Safety Commission (WTSC), establish procedures around applications and awards to provide vouchers to cover the average cost of traffic safety education courses for novice drivers with financial need.
- DOL will report to the legislature on a biennial basis, beginning June 30, 2026, various findings related to the voucher program (i.e., how many vouchers awarded, average amount of each voucher, etc.)

2.A – Brief Description Of What The Measure Does That Has Fiscal Impact

Section 1: New section which outlines the rationale for this legislation.

Section 2: Adds a new section to Chapter 46.82 RCW stating that subject to availability of appropriated funds, DOL must provide vouchers to cover the average cost of driver’s education courses for novice drivers with a financial need.

- DOL will, in consultation with the Washington Traffic Safety Commission (WTSC), establish application and award procedures for implementing this section.
- DOL will report to the legislature on a biennial basis, beginning June 30, 2026, information relating to the voucher program – including:
 - Income criteria used, number of applicants, number of vouchers awarded and redeemed annually by county, average household income of voucher recipient during reporting period, and dollar amount of vouchers redeemed annually.

Section 3: Sets an effective date of July 1, 2024

2.B - Cash receipts Impact

This bill does not impact our cash receipts. Funding for this program would be appropriated to DOL in the budget.

2.C – Expenditures

Expenditure impact of the voucher program is indeterminate due to unknown availability of appropriated funds.

Implementation of this bill will require both one-time expenditures for information technology systems development, programming, and testing, and ongoing operational expenses to manage the program.

DOL Operations:

DOL operational expenditures will include both staff to manage the program, and disbursement of driver education scholarships.

DOL assumes that the application process will have a self-attestation for Section 2, Subsection 3 that the applicant has not received funds under RCW 74.13.338(2)(b) (Foster Care Youth) and 49.04.290 (Apprentice)

Program management

DOL assumptions of applicants and vouchers awarded:

- DOL reviewed the work Georgia has done and used that as a model for much of work for establishing the program, criteria, and estimates. In Georgia, approximately 0.4 percent of the under 18 population apply for a driver education scholarship.
- Based on American Community survey provided by Washington Traffic Safety Commission data there are 259,748 students 16-18 years old in the state of Washington.
- Our WA state data for first issued licenses of Washingtonians over 18+ is 59,903.
- Adding the 259,748 to 59,903 is 319,651. Assuming 4% applicants would mean that roughly 13,000 applications would be generated by this bill per year for the department
- 47.6% of students in the state of Washington are eligible for reduced lunches.
- At 47.6% of them meeting the income threshold that would mean the agency awards 6,086 vouchers per year, assuming money is available for this many vouchers.

Based on the figures above to give out vouchers to the entire 6,086 recipients eligible on a \$600 cost, that would be \$3,651,693.

Staffing requirements:

3.0 Customer Service Specialist 2 positions, July 1, 2024, and ongoing

These positions will manage workflow related to scholarship application reviews, approvals, and distributions. Staff will work directly with applicants, driver training schools, and other parties as necessary.

1.0 Business Professions Auditor 3 position, July 1, 2024, and ongoing

This position will manage the oversight of this program and auditing of Driver Training Schools

Information Services:

The agency will use appropriated funds to hire contract programmers to accomplish this work or to support current staff implementing this legislation within the required timeline. Appropriated funds may also be used to hire agency temporary staff to support permanent staff assigned to this legislative effort.

Any change requires a process to ensure changes are correctly applied to the system. This involves Project Managers that manage the team that completes the update, business analyst that documents and reviews the system changes, architect services that analyzes how the update could have an effect on other systems or DOL processes, developers who create the change, and testers and quality assurance teams that ensure the update is working correctly.

What DOL will implement:

1. Electronic submittal of voucher applications in the system by customers.
 - a. Changes to License Express pre-apply form screen changes and business logic to accommodate scholarship requests.
 - i. Income verification documents, attaching to the preapplication and case for Driver Training School (DTS) unit.
 - b. Form logic and business logic changes to accommodate scholarship requests, new web request.
 - i. Income verification documents, attaching to the application if not use pre-apply and case for Driver Training School (DTS) unit.
 - ii. Allow for the ability of back-office DOL staff to enter application and upload attachments for customers who mail in applications.
 - c. Create logic for reviewing the case approval or ineligible.
 - d. Create logic for customer to opt for email only communication.
2. Driver Training Schools - Reimbursement
 - a. Creation of a voucher for approved requests from the Driver Training School (DTS) unit for student drivers would be reimbursed to the Driver Training Schools. Payments made to the Driver Training School by the system upon receipt of voucher * this would be covered in the notification letter.
 - b. Changes to Driver Training School (DTS) logic to accept voucher and provide refunds from the appropriation account (TBD).
 - i. New web request and the refund configuration and refund type
 - ii. Pricing logic setup for credits of vouchers.
 - iii. Monthly filing and refund request
 - iv. Cease the indicator on accounts for vouchers that have been redeemed.
3. Reporting, new report(s) will be need for the program to measure transactions completed. May also need reports, or updates to reports for financials and forecasting.
 - a. New Legislative Biennial report as per Section 2(4) of the proposed legislation to report on student driver scholarships.
 - b. Update the Driver Training School Report with data elements for student driver training scholarships.
4. Notification, Letters, scholarship applicant be notified for approval and denial by email and a letter.
 1. New letter creation approval or denial letter/ineligible letter
 2. New email notification/ logic for approval and ineligible letter

Cost Category	Description	Rate	2024	2025	2026	2027	2028	2029	Total Cost
TESTER	Test to verify individual components meet requirements; ensure that other business transactions have not been impacted.	\$ 22,620	76,900	-	-	-	-	-	76,900
BUSINESS ANALYST	Determine business requirements; translate requirements into what changes are needed to various systems including account codes, inventory codes, testing considerations, etc.	\$ 16,530	16,500	-	-	-	-	-	16,500
PROJECT MANAGER	Manage schedule and contracts	\$ 28,710	20,100	-	-	-	-	-	20,100
QUALITY ASSURANCE	Plan and carry out activities to assure project deliverables; e.g. preventative defect activities, align quality measures and business objectives.	\$ 37,410	108,500	-	-	-	-	-	108,500
SECURITY AND ARCHITECT SERVICES	Create the conceptual model that defines the structure, behavior and framework of a computerized system including a breakdown of the system into components, the component interactions and interfaces (including with the environment, especially the user), and the technologies and resources to be used in the design.	\$ 16,530	8,300	-	-	-	-	-	8,300
CONTRACTED FAST DEVELOPER / TESTER	Updates to the DRIVES system will require additional vendor hours outside of the contracted maintenance to make system updates to implement this bill.	\$ 37,236	137,800	-	-	-	-	-	137,800
Trainer	Trains business partners and employees in new system processes and capabilities.	\$ 22,620	22,600	-	-	-	-	-	22,600
Organizational Change Management	Prepares stakeholders for the change and develops strategies to ensure the changes are fully adopted.	\$ 37,410	108,500	-	-	-	-	-	108,500
Project Contingency	Office of the Chief Information Officer designated rate of 10%	\$ 25,474	49,900	-	-	-	-	-	49,900
Totals			549,100	-	-	-	-	-	549,100

Support Services:

Agency Administrative Overhead is included at a rate of 23.4 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration, financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees.

Part 3 – Expenditure Detail

3.A – Operating Budget Expenditures

Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Highway Safety	106	1,036,000	451,000	1,487,000	902,000	902,000
Account Totals		1,036,000	451,000	1,487,000	902,000	902,000

3.B – Expenditures by Object or Purpose

Object of Expenditure	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
FTE Staff Years	4.0	4.0	4.0	4.0	4.0
Salaries and Wages	207,000	207,000	414,000	414,000	414,000
Employee Benefits	93,000	93,000	186,000	186,000	186,000
Goods and Services	708,000	151,000	859,000	302,000	302,000
Equipment	28,000	-	28,000	-	-
Total By Object Type	1,036,000	451,000	1,487,000	902,000	902,000

3.C – FTE Detail

Staffing	Salary	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Customer Service Specialist 2	46,980	3.0	3.0	3.0	3.0	3.0
Business & Professions Auditor 3	66,420	1.0	1.0	1.0	1.0	1.0
Total FTE		4.0	4.0	4.0	4.0	4.0

Part 4 – Capital Budget Impact

None.

Part 5 – New Rule Making Required

Rule making is required for defining new program procedures.