

Multiple Agency Fiscal Note Summary

Bill Number: 1239 HB	Title: Educator ethics & complaints
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Estimated Cash Receipts

NONE

Agency Name	2023-25		2025-27		2027-29	
	GF- State	Total	GF- State	Total	GF- State	Total
Local Gov. Courts						
Loc School dist-SPI	No fiscal impact					
Local Gov. Other						
Local Gov. Total						

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of the Governor	2.0	706,000	706,000	706,000	2.0	676,000	676,000	676,000	2.0	676,000	676,000	676,000
Governor's Office of Indian Affairs	.0	0	0	0	.0	0	0	0	.0	0	0	0
Commission on Asian Pacific American Affairs	.0	0	0	0	.0	0	0	0	.0	0	0	0
Office of Attorney General	.0	0	0	0	.0	0	0	0	.0	0	0	0
Commission on Hispanic Affairs	.0	0	0	0	.0	0	0	0	.0	0	0	0
Commission on African-American Affairs	.0	0	0	0	.0	0	0	0	.0	0	0	0
Human Rights Commission	.0	0	0	0	.0	0	0	0	.0	0	0	0
Superintendent of Public Instruction	4.5	1,223,000	1,223,000	1,223,000	4.5	1,086,000	1,086,000	1,086,000	4.5	1,086,000	1,086,000	1,086,000
Total \$	6.5	1,929,000	1,929,000	1,929,000	6.5	1,762,000	1,762,000	1,762,000	6.5	1,762,000	1,762,000	1,762,000

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI	No fiscal impact								
Local Gov. Other									
Local Gov. Total									

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Governor	.0	0	0	.0	0	0	.0	0	0
Governor's Office of Indian Affairs	.0	0	0	.0	0	0	.0	0	0
Commission on Asian Pacific American Affairs	.0	0	0	.0	0	0	.0	0	0
Office of Attorney General	.0	0	0	.0	0	0	.0	0	0
Commission on Hispanic Affairs	.0	0	0	.0	0	0	.0	0	0
Commission on African-American Affairs	.0	0	0	.0	0	0	.0	0	0
Human Rights Commission	.0	0	0	.0	0	0	.0	0	0
Superintendent of Public Instruction	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI	No fiscal impact								
Local Gov. Other									
Local Gov. Total									

Estimated Capital Budget Breakout

Prepared by: Val Terre, OFM	Phone: (360) 280-3973	Date Published: Final 2/14/2023
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Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 075-Office of the Governor
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	2.0	2.0	2.0	2.0	2.0
Account					
General Fund-State 001-1	368,000	338,000	706,000	676,000	676,000
Total \$	368,000	338,000	706,000	676,000	676,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Tracy Sayre	Phone: 360-890-5279	Date: 01/23/2023
Agency Approval: Kathy Cody	Phone: (360) 480-7237	Date: 01/23/2023
OFM Review: Cheri Keller	Phone: (360) 584-2207	Date: 01/23/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Sec. 2 of the bill requires the OEO to collaborate with OSPI to create a new complaint process regarding public education. This section also requires the Office of Equity, among others, to be consulted during research and development of the complaint process.

Sec. 4 allows the OEO to have access to all the complaints and facilitate resolution of the complaints. OEO will need additional staff to facilitate these complaints.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Office of Equity:

0.5 Ombuds Liaison to:

- Consult on the establishment of a new complaint system, in partnership with state ombuds offices,
- Identify systemic barriers and develop all-systems, including holistic approaches to dismantle inequities
- Position is estimated at \$82,500/yr salaries and benefits prorated

Education Ombuds - 1.5 FTEs of new staffing will be needed to review and handle the complaints generated from the new process.

1 FTE – 1 Senior Ombuds to:

- Facilitate resolution generated from the new complaint process
- Position estimated at \$123,000/yr salaries and benefits

0.5 FTE – Associate Ombuds to

- Triage and provide intake of new cases generated by the new process
- Position estimated at \$56,500/yr salaries and benefits prorated

Goods and services:

Based on average employee costs, the Office requests ongoing funding for supplies and materials, communications and telecommunications services, lease space, training, software licensing and maintenance at \$4,000 per year, per FTE (prorated).

Travel:

Based on average employee travel in FY 2019, the Office requests ongoing funding for travel associated with this position at \$4,000 per year, per FTE (prorated).

Capital Outlays:

The Office requests one-time funding for adding a new workspace at \$10,000 per FTE. This includes a workstation, furniture, and computer.

Shared Service Costs:

The Office of Financial Management provides administrative support for the Office of Financial Management, Office of the Governor, and Office of Independent Investigations. These services include IT support, budget and accounting services, facilities support, and human resource assistance. To fund these shared services, each budgeted FTE is assessed an ongoing cost of \$30,000 and 0.22 of an FTE. Based on the average salary for those providing these services, we estimate the cost for a new FTE at \$140,000 per year including salary, benefits, equipment, and support costs (partial FTEs prorated).

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	368,000	338,000	706,000	676,000	676,000
Total \$			368,000	338,000	706,000	676,000	676,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	2.0	2.0	2.0	2.0	2.0
A-Salaries and Wages	187,000	187,000	374,000	374,000	374,000
B-Employee Benefits	75,000	75,000	150,000	150,000	150,000
C-Professional Service Contracts					
E-Goods and Other Services	8,000	8,000	16,000	16,000	16,000
G-Travel	8,000	8,000	16,000	16,000	16,000
J-Capital Outlays	30,000		30,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements	60,000	60,000	120,000	120,000	120,000
T-Intra-Agency Reimbursements					
9-					
Total \$	368,000	338,000	706,000	676,000	676,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Associate Ombuds - Office of Education Ombuds	75,000	0.5	0.5	0.5	0.5	0.5
Ombuds Liaison - Office of Equity	115,000	0.5	0.5	0.5	0.5	0.5
Senior Ombuds - Office of Education Ombuds	92,000	1.0	1.0	1.0	1.0	1.0
Total FTEs		2.0	2.0	2.0	2.0	2.0

III. D - Expenditures By Program (optional)

Program	FY 2024	FY 2025	2023-25	2025-27	2027-29
Equity Office (18)	112,000	102,000	214,000	204,000	204,000
Education Ombuds (90)	329,000	309,000	638,000	618,000	618,000
Total \$	441,000	411,000	852,000	822,000	822,000

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 086-Governor's Office of Indian Affairs
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Seth Flory	Phone: 360-407-8165	Date: 01/18/2023
Agency Approval: Seth Flory	Phone: 360-407-8165	Date: 01/18/2023
OFM Review: Amy Hatfield	Phone: (360) 280-7584	Date: 01/19/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

House Bill 1239, which seeks to establish within public elementary and secondary schools a uniform system for complaints along with a code of educator ethics, does not create any new roles or responsibilities for the Governor's Office of Indian Affairs (GOIA). While GOIA may be asked for input during the implementation of this legislation, the bill itself does not directly place any obligations on GOIA's staff or resources. Therefore, no fiscal impact is expected to result from the adoption of this legislation.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 087-Commission on Asian Pacific American Affairs
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Lisa Piper	Phone: 3605843009	Date: 01/19/2023
Agency Approval: Lisa Piper	Phone: 3605843009	Date: 01/19/2023
OFM Review: Amy Hatfield	Phone: (360) 280-7584	Date: 01/19/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

The purpose of this bill is to establish a single and uniform system for complaints related to, and instituting a code of educator ethics for, conduct within or involving public elementary and secondary schools. This bill amends RCW 9A.16.100, adds a new section to chapter 28A.300 RCW, adds a new section to chapter 43.06B RCW, and adds a new section to chapter 28A.400 RCW.

Section 1 (1) charges the lead agency to establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system. Section 2 (1) charges the lead agency to collaborate to design the complaint process. Section 2 (2) indicates that some entities must be consulted during the research and development process, one of which is listed as the ethnic commissions, which includes the Commission on Asian Pacific American Affairs.

There is no requirement for the Commission on Asian Pacific American Affairs to participate in regularly occurring meetings. Therefore, we can assume that consultation on research and development can be as simple as email correspondence, the lead agency attending a Commissioner's public meeting at their own expense, and/or various virtual meetings or phone calls. With this assumption, there is no fiscal impact to the Commission on Asian Pacific American Affairs' budget.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 100-Office of Attorney General
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Chad Standifer	Phone: 3605863650	Date: 01/23/2023
Agency Approval: Merdan Bazarov	Phone: 360-586-9346	Date: 01/23/2023
OFM Review: Cheri Keller	Phone: (360) 584-2207	Date: 01/23/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

The AGO Education Division (EDU) has reviewed this bill and determined it will not significantly increase or decrease the division's workload in representing the Office of Superintendent of Public Instruction (OSPI), the Professional Educator Standards Board (PESB) or Public Education Board (PEB). The bulk of the work to be generated by the bill will be performed by OSPI, PESB and PEB without the need for legal services.

As Section 1 allows for complaints to be submitted by "any individual," it is expected to result in an increase of the number of complaints filed against certificated teachers, since current law restricts submission of those complaints to superintendents of education service districts or school districts. EDU assumes that any advice concerning these complaints, or any other legal assistance needed related to the enactment of this bill is nominal, and therefore costs are not included in this request.

The AGO Government Compliance and Enforcement Division (GCE) has reviewed this bill and determined it will not significantly increase or decrease the division's workload in representing Washington State Office of Equity (OOE), the Commission on Asian Pacific American Affairs (CAPAA), the Commission On Hispanic Affairs (CHA), the Commission African-American Affairs (AACC), and the Washington State Human Rights Commission (HUM).

This bill would require OSPI and the Office of Education ombuds to collaborate with other groups to design a complaint process as required under Section 1 of the bill.

The entities that must be consulted during the research and development stage of the complaint process include OOE, CAPAA, CHA, AACC, and HUM. GCE does not anticipate that any of these clients will need to seek legal advice as a result of their collaboration during the development of this process. Therefore, GCE assumes the enactment of this bill will not impact the provision of legal services to these clients, and costs are not included in this request.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 118-Commission on Hispanic Affairs
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Paul Bitar	Phone: 360-407-8129	Date: 01/19/2023
Agency Approval: Paul Bitar	Phone: 360-407-8129	Date: 01/19/2023
OFM Review: Amy Hatfield	Phone: (360) 280-7584	Date: 01/19/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

This bill would require OSPI to consult with CHA in the development of a process to receive and classify complaints involving the elementary and secondary education system. CHA would not be required to attend regular meetings, so its involvement would likely be limited to emails, phone calls, and/or virtual meetings on an as-needed basis.

CHA does not expect a fiscal impact from this bill.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 119-Commission on African-American Affairs
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Paul Bitar	Phone: 360-407-8129	Date: 01/19/2023
Agency Approval: Paul Bitar	Phone: 360-407-8129	Date: 01/19/2023
OFM Review: Amy Hatfield	Phone: (360) 280-7584	Date: 01/19/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

This bill would require OSPI to consult with CAAA in the development of a process to receive and classify complaints involving the elementary and secondary education system. CAAA would not be required to attend regular meetings, so its involvement would likely be limited to emails, phone calls, and/or virtual meetings on an as-needed basis.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 120-Human Rights Commission
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Andreta Armstrong	Phone: (360) 753-2558	Date: 01/20/2023
Agency Approval: Diann Lewallen	Phone: 360-407-8121	Date: 01/20/2023
OFM Review: Amy Hatfield	Phone: (360) 280-7584	Date: 01/22/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

This bill relates to establishing a simple and uniform system for complaints related to, and instituting a code of educator ethics for, conduct within or involving public elementary and secondary schools.

The Bill proposes, by July 1, 2024, the Superintendent of Public Instruction shall establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system.

Section 2 states that the Superintendent of Public Instruction and the Office of the Education Ombuds shall collaborate to design the complaint process and consult during research and development with numerous agencies, including the Human Rights Commission.

HUM anticipates minimal fiscal impact and can absorb the additional workload.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: 350-Superintendent of Public Instruction
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	4.5	4.5	4.5	4.5	4.5
Account					
General Fund-State 001-1	680,000	543,000	1,223,000	1,086,000	1,086,000
Total \$	680,000	543,000	1,223,000	1,086,000	1,086,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Troy Klein	Phone: (360) 725-6294	Date: 02/13/2023
Agency Approval: Amy Kollar	Phone: 360 725-6420	Date: 02/13/2023
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 02/14/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Section 1 of the Bill states, by July 1, 2024, the Office of the Superintendent of Public Instruction (OSPI) shall establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system.

Section 2 states that OSPI and the Office of the Education Ombuds (OEO) shall collaborate to design the complaint process and consult during research and development with numerous agencies. Section 2 expires June 30, 2024.

Section 4 states that beginning with the 2024-25 school year, school districts and educational service district's (esd's) must post on their websites the complaint process established in section 1 and must distribute information about the complaint process in existing materials that are shared with students and their families, and with employees and contractors such as welcome packets, orientation guides and newsletters.

Section 5 of the bill states, by November 1, 2023, the Washington Professional Educator Standards Board (PESB), and the Paraeducator Board must jointly report to the Legislature with any recommendations to take related to a code of educator ethics or any planned activities related to adopting and enforcing a code of educator ethics. Section 5 expires June 30, 2024.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

This bill would have no cash receipt impact on OSPI.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

OSPI expenditure impact:

Section 1 of the bill requires that OSPI establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system. Section 2 of the bill requires OSPI and OEO collaborate to design the complaint process and consult during research and development with numerous agencies. Section 2 expires June 30, 2024.

OSPI estimates that the work required in Sections 1 and 2 of the bill would require the following staffing resources. A 1.0 FTE Director level, exempt position and a 0.5 FTE Administrative Assistant 3, range 39, step M position would be responsible for the development and implementation of a new process for receiving, tracking, and referring complaints, supervision and supervision support of customer service staff, and creating and disseminating informational materials, rulemaking, to create and maintain a webpage, and to improve process and procedures as needed. Also required would be 3.0 FTEs for Customer Service Specialist 3, range 39, step M positions. These positions would assist complainants, offer resources, refer complaints to appropriate entities for follow-up, and use an intake system to track and assign complaints. All of these positions would start in FY 2024 and be ongoing. The estimated cost for these positions is \$586,000 in FY 2024 and \$536,000 in years thereafter.

OSPI also assumes that in order to accomplish the work in Sections 1 and 2 of the bill, the agency would need to have a

system in place for complaint tracking. This would require Information Technology (IT) costs as well as ongoing technical assistance. OSPI estimates that the cost would be about \$116.67 per person per month to access a web-based system. There is an assumed need for at least five people to have access. The total IT cost is estimated at about \$7,000 per year starting in FY 2024 and ongoing.

In addition, Section 2 of the bill requires OSPI to collaborate with numerous organizations in development of this new complaint process. OSPI assumes for this fiscal note that in order to consult with the required partners and build the process would require a workgroup that would preferably be done in person. For the start-up and establishment process, regular meetings will be needed among the internal and external partners identified in the bill. It is anticipated that meetings would be at least monthly between July 2023 through May 2024 (11 Meetings). OSPI assumes that the workgroup would have 13 participating members, and be all day meetings with members being reimbursed for any authorized and approved travel expenses. The cost for this work group is estimated at \$40,000 in FY 2024 only.

PESB expenditure impact:

To implement Section 5 of the bill, the Professional Educator Standards Board (PESB) would collaborate with stakeholders in developing recommendations informed by ample input (e.g., from educators, administrators, human resource personnel, and other interested parties) to ensure that the code of ethics does not have unintended consequences harmful to students or educators. Specifically, PESB would need to:

- Review with interested parties: The national association of state directors of teacher education and certification's model code of ethics for educators issues related to the enforcement of a code of educator ethics.
- Conduct stakeholder engagement and research activities to inform recommendations regarding the code of ethics and related issues, which are topics that involve varied interests and have the potential to affect students. The scope of such work includes; convening interested parties, listening sessions and follow up with various concerned stakeholders (promotion, developing agendas, preparing materials, arranging interpreters, etc.), and surveys and related data analysis.
- By November 1, 2023, report to the appropriate committees of the legislature any recommendations for the legislature to take related to a code of educator ethics or any planned activities by either board related to adopting and enforcing a code of educator ethics. Such work includes drafting, revision, production, presentations for Board feedback.

This work would require a 0.4 FTE exempt Program and Policy Associate and would cost about \$47,000 in FY 2024 only.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	680,000	543,000	1,223,000	1,086,000	1,086,000
Total \$			680,000	543,000	1,223,000	1,086,000	1,086,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	4.5	4.5	4.5	4.5	4.5
A-Salaries and Wages	325,000	297,000	622,000	594,000	594,000
B-Employee Benefits	190,000	178,000	368,000	356,000	356,000
C-Professional Service Contracts					
E-Goods and Other Services	47,000	38,000	85,000	76,000	76,000
G-Travel	67,000	30,000	97,000	60,000	60,000
J-Capital Outlays	51,000		51,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	680,000	543,000	1,223,000	1,086,000	1,086,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
AA3, range 39, step M	50,592	0.5	0.5	0.5	0.5	0.5
Customer Service Specialist 3, range 39, step M	50,592	3.0	3.0	3.0	3.0	3.0
Director, exempt level	119,772	1.0	1.0	1.0	1.0	1.0
Total FTEs		4.5	4.5	4.5	4.5	4.5

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

This bill would have no capital expenditure impact on OSPI.

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Section 1 and Section 2 of the bill would require significant rule making on the part of OSPI.

Section 1 of the Bill states, by July 1, 2024, the Office of the Superintendent of Public Instruction (OSPI) shall establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system. This work would require changes to RCW 28A.300.

Section 2 states that OSPI and the Office of the Education Ombuds shall collaborate to design the complaint process and consult during research and development with numerous agencies. Section 2 expires June 30, 2024. This work would require changes to RCW 28A.410.090 and RCW 28A.410.095.

Individual State Agency Fiscal Note

Bill Number: 1239 HB	Title: Educator ethics & complaints	Agency: SDF-School District Fiscal Note - SPI
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Megan Wargacki	Phone: 360-786-7194	Date: 01/18/2023
Agency Preparation: Troy Klein	Phone: 360 725-6294	Date: 02/13/2023
Agency Approval: Amy Kollar	Phone: 360 725-6420	Date: 02/13/2023
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 02/14/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Section 1 of the Bill states, by July 1, 2024, the Office of the Superintendent of Public Instruction (OSPI) shall establish a simple, uniform, and easily accessible process for the receipt and classification of complaints involving the elementary and secondary education system.

Section 2 states that OSPI and the Office of the Education Ombuds (OEO) shall collaborate to design the complaint process and consult during research and development with numerous agencies. Section 2 expires June 30, 2024.

Section 4 states that beginning with the 2024-25 school year, school districts and educational service district's (esd's) must post on their websites the complaint process established in section 1 and must distribute information about the complaint process in existing materials that are shared with students and their families, and with employees and contractors such as welcome packets, orientation guides and newsletters.

Section 5 of the bill states, by November 1, 2023, the Washington Professional Educator Standards Board (PESB), and the Paraeducator Board must jointly report to the Legislature with any recommendations to take related to a code of educator ethics or any planned activities related to adopting and enforcing a code of educator ethics. Section 5 expires June 30, 2024.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

No cash receipt impact on school districts.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

School district expenditure impact:

Section 4 of the bill requires that school districts and esd's beginning with the 2024-25 school year must post on their websites the complaint process established in section 1 of the bill and must distribute information about the complaint process in existing materials that are shared with students and their families, and with employees and contractors such as welcome packets, orientation guides and newsletters. OSPI assumes that this work is part of existing job processes that all school districts currently have in place, and would be part of the normal work routine and have no expenditure impact on school districts.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

No capital expenditure impact on school districts.

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.