

Multiple Agency Fiscal Note Summary

Bill Number: 1692 HB	Title: Student advisory groups
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Estimated Cash Receipts

NONE

Agency Name	2023-25		2025-27		2027-29	
	GF- State	Total	GF- State	Total	GF- State	Total
Local Gov. Courts						
Loc School dist-SPI	No fiscal impact					
Local Gov. Other						
Local Gov. Total						

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of Lieutenant Governor	.1	40,664	40,664	40,664	.1	39,164	39,164	39,164	.1	39,164	39,164	39,164
Superintendent of Public Instruction	.0	14,000	14,000	14,000	.0	14,000	14,000	14,000	.0	14,000	14,000	14,000
Total \$	0.1	54,664	54,664	54,664	0.1	53,164	53,164	53,164	0.1	53,164	53,164	53,164

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI	No fiscal impact								
Local Gov. Other									
Local Gov. Total									

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of Lieutenant Governor	.0	0	0	.0	0	0	.0	0	0
Superintendent of Public Instruction	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI	No fiscal impact								
Local Gov. Other									
Local Gov. Total									

Estimated Capital Budget Breakout

Prepared by: Gwen Stamey, OFM	Phone: (360) 790-1166	Date Published: Final 2/14/2023
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Individual State Agency Fiscal Note

Bill Number: 1692 HB	Title: Student advisory groups	Agency: 080-Office of Lieutenant Governor
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.1	0.1	0.1	0.1	0.1
Account					
General Fund-State 001-1	21,082	19,582	40,664	39,164	39,164
Total \$	21,082	19,582	40,664	39,164	39,164

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Desiree Omli	Phone: 360-786-7105	Date: 02/02/2023
Agency Preparation: Paul Bitar	Phone: 360-407-8129	Date: 02/07/2023
Agency Approval: Paul Bitar	Phone: 360-407-8129	Date: 02/07/2023
OFM Review: Gwen Stamey	Phone: (360) 790-1166	Date: 02/07/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

This bill tasks the Legislative Youth Advisory Council (LYAC) with developing policies and procedures, the application process, and other matters of implementation for the legislative district student councils created in Sec. 2. The Office of the Lt. Governor (LTG) has assumed that LYAC will meet at least one additional time to complete the tasks outlined in Sec. 2. LTG has determined it will cost \$1,500 for one additional meeting of LYAC.

This bill also requires LYAC to administer, with collaboration from the Washington State School Directors Association (WSSDA), an annual in-person annual day of youth civic engagement in Olympia (Sec. 4). LTG assumes all costs for the day of action will be incurred by LTG and not by WSSDA. LTG has determined that the day of action will cost \$7,500 to include meals/light refreshments, meeting space and other equipment rentals, as well as speaker and other related program fees.

LTG has determined that additional staff time totaling 0.1 FTE will be spent to provide administration, supervision, and facilitation support to LYAC. LTG cannot absorb this additional workload, so it plans to hire a part-time employee or independent contractor if this bill is enacted.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

\$9,040/year Salaries (Object A) - Salary cost of 0.1 FTE to provide administration, supervision, and facilitation support to LYAC.

\$3,042/year Benefits (Object B) - Benefits cost of 0.1 FTE to provide administration, supervision, and facilitation support to LYAC.

\$7,500/year Goods and Services (Object E) - Meals/light refreshments, meeting space and other equipment rentals, as well as speaker and other related program fees.

\$1,500 Travel (Object G) - One-time travel cost for one additional LYAC meeting in FY24. Cost is based on approx. travel cost of each LYAC meeting currently held by LTG.

TOTAL COST

\$21,082 in FY24

\$19,582/year starting in FY25

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	21,082	19,582	40,664	39,164	39,164
Total \$			21,082	19,582	40,664	39,164	39,164

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.1	0.1	0.1	0.1	0.1
A-Salaries and Wages	9,040	9,040	18,080	18,080	18,080
B-Employee Benefits	3,042	3,042	6,084	6,084	6,084
C-Professional Service Contracts					
E-Goods and Other Services	7,500	7,500	15,000	15,000	15,000
G-Travel	1,500		1,500		
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	21,082	19,582	40,664	39,164	39,164

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Administrative Assistant	90,396	0.1	0.1	0.1	0.1	0.1
Total FTEs		0.1	0.1	0.1	0.1	0.1

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1692 HB	Title: Student advisory groups	Agency: 350-Superintendent of Public Instruction
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
Account					
General Fund-State 001-1	7,000	7,000	14,000	14,000	14,000
Total \$	7,000	7,000	14,000	14,000	14,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Desiree Omli	Phone: 360-786-7105	Date: 02/02/2023
Agency Preparation: Troy Klein	Phone: (360) 725-6294	Date: 02/12/2023
Agency Approval: TJ Kelly	Phone: 360 725-6301	Date: 02/12/2023
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 02/14/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Section 1 of the bill is a finding and intent section.

Section 2(1) of the bill establishes a nonpartisan Legislative District Student Council (Council) in each legislative district to serve as advisory bodies and examine and make recommendations on issues affecting youth and education, and to make recommendations to legislators on those issues. Each Council is facilitated by the legislative office or offices of legislators who voluntarily choose to assist in facilitating the Council program.

Section 2(2) of the bill requires that the Legislative Youth Advisory Council (LYAC) in consultation with the Section 3 Student Representative Network (Network) created within the Washington State School Directors' Association (WSSDA), must develop; processes and procedures that may be used to set up each Council; an application and selection process that may be used to select student members to serve on the Council; model processes, programs, and duties for the Councils which must include mechanisms for administration, supervision, and facilitation support for the Councils; and model practices enabling public schools to conduct Council meetings as extracurricular activities.

Section 2(3) states that each Council has a maximum of 11 members as follows:

- One chair, selected by the LYAC. The selection of initial chairs must occur no later than October 1, 2023, and subsequent chairs must be appointed on June 1, 2025, and every two years thereafter.
- Up to five student board representatives, selected by the WSSDA, who attend a public school that serves students in any of grades nine through 12 and are members of WSSDA's Network to receive automatic membership to that Council's legislative district.
- At least five additional members who are under the age of 21 at the time of appointment and attend either a qualifying public school or a community or technical college, which is located within that Council's legislative district.

Initial membership of the Council must be selected by January 15, 2024, and are appointed by a committee of the chairs of each Council, convened by the LYAC for this specific purpose. The selection of subsequent members is the responsibility of each Council and must occur no later than January 15, 2026, and on January 15 every two years thereafter.

Section 2(4) of the bill requires that to the extent feasible the members of each Council must attend either a qualifying public school or a community or technical college that is located within their Council's district. However, if no students from that district apply, students attending either a qualifying public school or a community or technical college in an adjacent legislative district may be selected for membership.

Section 2(5) of the bill lists the membership terms.

Section 2(6) states that each Council may not conduct more than four in-person meetings, with one of those meetings being a mandatory in-person meeting in Olympia on the day dedicated to youth civic education, as organized by the LYAC.

Section 2(7) is a liability immunity clause.

Section 2(8) is a definition section.

Section 3(1) of the bill requires WSSDA to form a Network to examine issues important to youth and engage student school board representatives in the legislative process.

Section 3(2) outlines the duties of the Network subject to supervision by WSSDA:

- Advise the Legislature and other entities, such as study commissions and task forces, on proposed and pending legislation

relating to matters impacting youth.

- Collaborate with the LYAC to organize an in-person annual day of youth civic education in Olympia.
- Develop and assemble resources for new and existing student board representatives.
- Provide writing, photos, and other content for the WSSDA publications.
- Collaborate with the WSSDA standing committees, advisory committees, task forces, and caucuses as invited; and
- Provide additional student voices at the WSSDA events.

Section 3(4) requires that in supporting the Network that WSSDA must provide Network members the ability to learn about education policy and determine best practices for establishing and supporting student councils. Also, WSSDA is required to facilitate a connection between Network members and Legislators in their legislative district.

Section 3(5) mandates that all student board representatives are automatically members of the Network. WSSDA is required to annually engage in outreach to each school district to provide information about the Network. WSSDA is also required, to the extent possible to identify at least one student board representative from each legislative district to participate in the Network.

Section 3(6) requires WSSDA to invite Legislators to participate in the Network in an advisory capacity.

Section 3(7) states that the Network may not hold more than four in-person meetings, with one of those meetings being mandatory in Olympia on a day dedicated to youth civic education.

Section 3(8) is an immunity from liability clause for WSSDA,

Section 3(9) requires that the Network, in consultation with the WSSDA, must issue a report on December 1 of each year to the Legislature on the number of student board representatives in the state and the activities of the Network.

Section 3(10) defines a student board representative.

Section 4(5) requires that LYAC explore options to expand its appointed membership and other methods of student participation in the LYAC to include the participation of students from each legislative district who attend a qualifying public school or a community or technical college in that district.

Section 4(6) requires LYAC to consult with the Network in developing processes and procedures pertaining to legislative district student councils in accordance with Section 2(2), select a chair for each legislative district student council, per Section 2, and in cooperation with the Network organize an in-person annual day of youth civic education in Olympia.

Section 5 of the bill states that Section 2 constitutes a new chapter in Title 44 RCW.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

This bill would have no cash receipt impact on the Office of the Superintendent of Public Instruction (OSPI).

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

OSPI expenditure impact:

This bill would have no expenditure impact on OSPI.

WSSDA expenditure impact:

OSPI has reached out to WSSDA, and they have estimated that in order to implement the bill they would require no costs to implement Section 2 of the bill, but for Section 3 they would require about \$7,000 to host four in-person Student Representative Network meetings. These costs would start in FY 2024 and be ongoing in years thereafter. OSPI assumes that it would receive the funding and give the funding to WSSDA through an interagency agreement.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	7,000	7,000	14,000	14,000	14,000
Total \$			7,000	7,000	14,000	14,000	14,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services	7,000	7,000	14,000	14,000	14,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	7,000	7,000	14,000	14,000	14,000

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

This bill would have no capital expenditure impact on the Office of the Superintendent of Public Instruction (OSPI).

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 1692 HB	Title: Student advisory groups	Agency: SDF-School District Fiscal Note - SPI
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

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Legislative Contact: Desiree Omli	Phone: 360-786-7105	Date: 02/02/2023
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Section 2(3) states that each Council has a maximum of 11 members as follows:

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- At least five additional members who are under the age of 21 at the time of appointment and attend either a qualifying public school or a community or technical college, which is located within that Council's legislative district.

Initial membership of the Council must be selected by January 15, 2024, and are appointed by a committee of the chairs of each Council, convened by the LYAC for this specific purpose. The selection of subsequent members is the responsibility of each Council and must occur no later than January 15, 2026, and on January 15 every two years thereafter.

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relating to matters impacting youth.

- Collaborate with the LYAC to organize an in-person annual day of youth civic education in Olympia.
- Develop and assemble resources for new and existing student board representatives.
- Provide writing, photos, and other content for the WSSDA publications.
- Collaborate with the WSSDA standing committees, advisory committees, task forces, and caucuses as invited; and
- Provide additional student voices at the WSSDA events.

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Section 3(6) requires WSSDA to invite Legislators to participate in the Network in an advisory capacity.

Section 3(7) states that the Network may not hold more than four in-person meetings, with one of those meetings being mandatory in Olympia on a day dedicated to youth civic education.

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Section 3(9) requires that the Network, in consultation with the WSSDA, must issue a report on December 1 of each year to the Legislature on the number of student board representatives in the state and the activities of the Network.

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Section 4(5) requires that LYAC explore options to expand its appointed membership and other methods of student participation in the LYAC to include the participation of students from each legislative district who attend a qualifying public school or a community or technical college in that district.

Section 4(6) requires LYAC to consult with the Network in developing processes and procedures pertaining to legislative district student councils in accordance with Section 2(2), select a chair for each legislative district student council, per Section 2, and in cooperation with the Network organize an in-person annual day of youth civic education in Olympia.

Section 5 of the bill states that Section 2 constitutes a new chapter in Title 44 RCW.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

This bill would have no cash receipt impact on school districts.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

School district expenditure impact:

This bill would have no expenditure impact on school districts. There is no work required on the part of school districts.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

This bill would have no capital expenditure impact on school districts.

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.