

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 1591 HB	<b>Title:</b> Open adoption agreements
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## Estimated Cash Receipts

Agency Name	2023-25			2025-27			2027-29		
	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total
Department of Children, Youth, and Families	0	0	203,000	0	0	46,000	0	0	46,000
<b>Total \$</b>	<b>0</b>	<b>0</b>	<b>203,000</b>	<b>0</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>0</b>	<b>46,000</b>

## Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Administrative Office of the Courts	.3	121,700	121,700	121,700	.0	0	0	0	.0	0	0	0
Department of Children, Youth, and Families	.0	203,000	203,000	406,000	.0	106,000	106,000	152,000	.0	106,000	106,000	152,000
<b>Total \$</b>	<b>0.3</b>	<b>324,700</b>	<b>324,700</b>	<b>527,700</b>	<b>0.0</b>	<b>106,000</b>	<b>106,000</b>	<b>152,000</b>	<b>0.0</b>	<b>106,000</b>	<b>106,000</b>	<b>152,000</b>

## Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Administrative Office of the Courts	.0	0	0	.0	0	0	.0	0	0
Department of Children, Youth, and Families	.0	0	0	.0	0	0	.0	0	0
<b>Total \$</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>

## Estimated Capital Budget Breakout

<b>Prepared by:</b> Carly Kujath, OFM	<b>Phone:</b> (360) 790-7909	<b>Date Published:</b> Final 2/15/2023
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# Judicial Impact Fiscal Note

<b>Bill Number:</b> 1591 HB	<b>Title:</b> Open adoption agreements	<b>Agency:</b> 055-Administrative Office of the Courts
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## Part I: Estimates

**No Fiscal Impact**

**Estimated Cash Receipts to:**

NONE

**Estimated Expenditures from:**

STATE	FY 2024	FY 2025	2023-25	2025-27	2027-29
State FTE Staff Years	.6		.3		
<b>Account</b>					
General Fund-State 001-1	121,700		121,700		
State Subtotal \$	121,700		121,700		
COUNTY	FY 2024	FY 2025	2023-25	2025-27	2027-29
County FTE Staff Years					
<b>Account</b>					
Local - Counties					
Counties Subtotal \$					
CITY	FY 2024	FY 2025	2023-25	2025-27	2027-29
City FTE Staff Years					
<b>Account</b>					
Local - Cities					
Cities Subtotal \$					

**Estimated Capital Budget Impact:**

NONE

*The revenue and expenditure estimates on this page represent the most likely fiscal impact. Responsibility for expenditures may be subject to the provisions of RCW 43.135.060.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note for Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.

Legislative Contact: Luke Wickham	Phone: 360-786-7146	Date: 02/02/2023
Agency Preparation: Jackie Bailey-Johnson	Phone: 360-704-5545	Date: 02/08/2023
Agency Approval: Chris Stanley	Phone: 360-357-2406	Date: 02/08/2023
OFM Review: Gaius Horton	Phone: (360) 819-3112	Date: 02/08/2023

182,415.00

Request # 139-1

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact on the Courts

This bill would amend RCW 13.34, 26.33, and 74.14B, add new sections to chapter 13.34 RCW, add a new section to chapter 74.13 RCW relating to open adoptions.

### II. B - Cash Receipts Impact

None

### II. C - Expenditures

IMPACT ON THE ADMINISTRATIVE OFFICE OF THE COURTS (AOC):

This bill would require the Administrative Office of the Courts (AOC) to convene a stakeholder group to develop content for a report, including recommendations for creating a trauma-informed mediation program and guidelines for developing effective and enforceable open adoption agreements. AOC is responsible for writing a report summarizing the group's deliberations by Dec 1, 2023, and submitting it to the Governor's Office and Legislature.

FTE: 0.54

FY 2024: \$121,700 one-time

AOC STAFFING ASSUMPTIONS:

Legal Services Principal Analyst. Beginning July 1, 2023 through June 30, 2024, AOC would require salary, benefits, and associated standard costs for 0.50 FTE to participate in workgroups, develop the report and make recommendations for creating a trauma-informed mediation program and guidelines for developing effective and enforceable open adoption agreements.

Business Analyst. Beginning July 1, 2023 through June 30, 2024, AOC would require salary, benefits, and associated standard costs for 0.02 FTE to define application impacts, requirements, configure and update system documentation to statewide court systems, and complete system testing.

Legal Services Senior Analyst. Beginning July 1, 2023 through June 30, 2024, AOC would require salary, benefits, and associated standard costs for 0.02 FTE to create required court forms.

AOC STAFF IMPACTS INCLUDE STANDARD COSTS

Explanation of standard costs by object:

Salary estimates are current biennium actual rates at Step L.

Benefits are the agency average of 31.89% of salaries.

Goods and Services are the agency average of \$3,800 per direct program FTE.

Travel is the agency average of \$2,500 per direct program FTE.

One-time IT Equipment is \$4,800 for the first fiscal year per direct program FTE. Ongoing Equipment is the agency average of \$1,600 per direct program FTE.

Agency Indirect is calculated at a rate of 24.73% of direct program salaries and benefits.

## Part III: Expenditure Detail

182,415.00

Form FN (Rev 1/00)

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Request # 139-1

Bill # 1591 HB

## Part III: Expenditure Detail

### III. A - Expenditure By Object or Purpose (State)

<i>State</i>	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	.6		.3		
Salaries and Wages	69,000		69,000		
Employee Benefits	21,900		21,900		
Professional Service Contracts					
Goods and Other Services	3,100		3,100		
Travel	4,500		4,500		
Capital Outlays	800		800		
Inter Agency/Fund Transfers					
Grants, Benefits & Client Services					
Debt Service					
Interagency Reimbursements					
Intra-Agency Reimbursements	22,400		22,400		
<b>Total \$</b>	<b>121,700</b>		<b>121,700</b>		

### III. B - Expenditure By Object or Purpose (County)

NONE

### III. C - Expenditure By Object or Purpose (City)

NONE

### III. D - FTE Detail

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Business Analyst	101,100	0.0		0.0		
Legal Services Principal Analyst	129,300	0.5		0.3		
Legal Services Senior Analyst	114,400	0.0		0.0		
<b>Total FTEs</b>		<b>0.6</b>		<b>0.3</b>		<b>0.0</b>

### III. E - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B1 - Expenditures by Object Or Purpose (State)

NONE

### IV. B2 - Expenditures by Object Or Purpose (County)

NONE

### IV. B3 - Expenditures by Object Or Purpose (City)

NONE

### IV. C - Capital Budget Breakout

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

182,415.00

Form FN (Rev 1/00)

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Request # 139-1

Bill # 1591 HB

NONE

182,415.00

Form FN (Rev 1/00)

Request # 139-1

Bill # 1591 HB

# Individual State Agency Fiscal Note

Revised

<b>Bill Number:</b> 1591 HB	<b>Title:</b> Open adoption agreements	<b>Agency:</b> 307-Department of Children, Youth, and Families
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## Part I: Estimates

**No Fiscal Impact**

### Estimated Cash Receipts to:

ACCOUNT	FY 2024	FY 2025	2023-25	2025-27	2027-29
General Fund-Federal 001-2	180,000	23,000	203,000	46,000	46,000
<b>Total \$</b>	180,000	23,000	203,000	46,000	46,000

### Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
<b>Account</b>					
General Fund-State 001-1	150,000	53,000	203,000	106,000	106,000
General Fund-Federal 001-2	180,000	23,000	203,000	46,000	46,000
<b>Total \$</b>	330,000	76,000	406,000	152,000	152,000

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Luke Wickham	Phone: 360-786-7146	Date: 02/02/2023
Agency Preparation: Joseph Piper	Phone: 360-915-4627	Date: 02/15/2023
Agency Approval: Sarah Emmans	Phone: 360-628-1524	Date: 02/15/2023
OFM Review: Carly Kujath	Phone: (360) 790-7909	Date: 02/15/2023

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

HB 1591 relates to open adoption agreements.

Section 3(2) (d) Requires Department of Children, Youth, and Families (DCYF) to provide training to any prospective adoptive parents regarding the benefits of and best practices related to including biological parents and relatives, including siblings, in the lives of children consistent with Section 7.

Section 7(1) requires DCYF to contract by October 1, 2023, for the development of training for foster parents regarding the benefits of and best practices related to including biological parents and relatives, including siblings, in the lives of children

Section 7(2) requires foster parents to complete the training as soon as practicable following a court order identifying adoption as the primary goal and before adopting a child.

Section 8(7) adds a requirement that DCYF may not consent to an adoption unless the prospective adoptive parent has completed the training required under Section 7.

Section 9(4) requires DCYF to identify and provide information on culturally appropriate mental health and other related services that are designed to support people after being adopted to any adopted child who was in the custody of the department.

Section 10(7) requires child welfare workers to complete the training for foster parents regarding the importance of and best practices related to including biological parents and relative, including siblings, in the lives of children required under Section 7 of this act.

Section 12 sets January 1, 2024, as the effective dates for Sections 3, 8, and 10.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

DCYF estimates the following Title IV-E reimbursement for travel facilitation costs:

Title IV-E reimbursement at a rate of 20 percent will be as follows.

DCYF estimates \$12,000 in FY24, \$12,000 in FY25, and annually thereafter.

DCYF estimates that for development and revision of required training the federal financial participation is as follows:

Title IV-E reimbursement at a rate of 62 percent will be as follows.

DCYF estimates \$168,000 in FY24, \$11,000 in FY25, and annually thereafter.

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

The Department of Children, Youth, and Families estimates \$406,000 in the 23-25 Biennial Budget.

DCYF estimates \$254,000 in FY24 for the revision, development, and facilitation of the required training as stated in the bill.

DCYF estimates \$76,000 in FY24, \$76,000 in FY25, and annually thereafter for the facilitation of training to foster parents and prospective adoptive parents.

Assumptions:

Section 9 DCYF does not estimate fiscal impact for this section because mental health services are covered under Medicaid except for families that may refuse services or Medicaid coverage in their adoption support plan, which the DCYF will already inform qualifying families about.

Sections 3, 7, 8, and 10 require DCYF to develop and provide training for prospective adoptive parents, foster parents, and DCYF social workers.

DCYF estimates the following contractual costs:

1. Potential Revision: DCYF estimates the cost of revising existing trainings (including Caregiver Core Training, Kinship Core Training, Adoption from Foster Care, and Advanced Adoption: Effects of Trauma and Loss on Adopted Children) as \$177,000 based on 1980 hours of time from a curriculum development and facilitation specialist. The average salary for curriculum development and facilitation specialist is \$114,500 including salary and benefits. 1 FTE of curriculum development and facilitation specialist has 1280 hours available to create, revise, facilitate, or otherwise serve the needs of DCYF.

2. Development of a New Course: DCYF estimates the cost of developing an eLearning adaptation of the new version of Introduction to Adoption from Foster Care to support improved training accessibility for caregivers to be \$59,000 based on 173 hours for development and 120 hours of consultation with subject matter experts.

3. Translation: DCYF estimates that in order to meet the language requirements of caregivers in Washington state, caregiver trainings must be available in multiple languages, most notably English and Spanish. The cost to translate an eLearning to Spanish varies based on complexity, but is approximately \$2,500 per hour of instruction. Additional languages that are also commonly spoken by Washington caregivers, such as Vietnamese, come at a higher cost of translation. DCYF estimates \$17,500 for translation of a new 3 hour eLearning and 1 hour for each of the following updated courses: Caregiver Core Training, Kinship Core Training, and the new version of Advanced Adoption into Spanish.

4. Facilitation: DCYF estimates a facilitation cost of \$17,000 for FY24, and annually thereafter. For group facilitation and skill development the cost is dependent on the number and location of the delivery. There were approximately 900 children adopted through the child welfare system in Washington last year. Assuming one caregiver for each adopted child, DCYF estimates training 900 caregivers annually. A new course being delivered to one caregiver per household will be limited to 25 participants to ensure optimum learning. That would result in a minimum of 36 deliveries statewide, assuming one child per household. Accounting for caregiver scheduling needs and typical enrollment rates, it is likely that a minimum of 55-60 sessions would be required to train 900 caregivers. The average number of course deliveries in a fiscal year varies, but we can anticipate delivering to 15 per quarter.

5. Travel: DCYF estimates \$59,000 annually for private auto mileage. DCYF estimates annually an average mileage of 100 miles for round trip private auto transportation for each of the 900 persons to attend the required in person training. DCYF uses the set rate of \$0.655 per mile (effective 1/1/2023) provided by the Office of Financial Management.



## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	150,000	53,000	203,000	106,000	106,000
001-2	General Fund	Federal	180,000	23,000	203,000	46,000	46,000
<b>Total \$</b>			330,000	76,000	406,000	152,000	152,000

### III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Professional Service Contracts					
E-Goods and Other Services					
G-Travel	59,000	59,000	118,000	118,000	118,000
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services	271,000	17,000	288,000	34,000	34,000
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
<b>Total \$</b>	330,000	76,000	406,000	152,000	152,000

**III. C - Operating FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

### III. D - Expenditures By Program (optional)

Program	FY 2024	FY 2025	2023-25	2025-27	2027-29
Child and Family Services (010)	330,000	76,000	406,000	152,000	152,000
<b>Total \$</b>	330,000	76,000	406,000	152,000	152,000

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B - Expenditures by Object Or Purpose

NONE

### IV. C - Capital Budget Breakout

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

None.

**Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*