

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 1736 S HB	<b>Title:</b> Vehicle odometer readings
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## Estimated Cash Receipts

NONE

## Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Department of Licensing	.1	0	0	168,000	.1	0	0	34,000	.1	0	0	34,000
Total \$	0.1	0	0	168,000	0.1	0	0	34,000	0.1	0	0	34,000

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Local Gov. Total									

## Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Department of Licensing	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Local Gov. Total									

## Estimated Capital Budget Breakout

<b>Prepared by:</b> Kyle Siefering, OFM	<b>Phone:</b> (360) 995-3825	<b>Date Published:</b> Final 3/ 9/2023
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# Individual State Agency Fiscal Note

<b>Bill Number:</b> 1736 S HB	<b>Title:</b> Vehicle odometer readings	<b>Agency:</b> 240-Department of Licensing
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## Part I: Estimates

No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.0	0.1	0.1	0.1	0.1
<b>Account</b>					
Motor Vehicle Account-State 108 -1	151,000	17,000	168,000	34,000	34,000
<b>Total \$</b>	151,000	17,000	168,000	34,000	34,000

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Beth Redfield	Phone: 360-786-7140	Date: 03/03/2023
Agency Preparation: Aaron Harris	Phone: (360) 902-3795	Date: 03/08/2023
Agency Approval: Gerrit Eades	Phone: (360)902-3863	Date: 03/08/2023
OFM Review: Kyle Siefering	Phone: (360) 995-3825	Date: 03/08/2023

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Please see attached fiscal note.

### II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

### II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Please see attached fiscal note.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
108-1	Motor Vehicle Account	State	151,000	17,000	168,000	34,000	34,000
<b>Total \$</b>			151,000	17,000	168,000	34,000	34,000

### III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years		0.1	0.1	0.1	0.1
A-Salaries and Wages		9,000	9,000	18,000	18,000
B-Employee Benefits		3,000	3,000	6,000	6,000
C-Professional Service Contracts					
E-Goods and Other Services	151,000	5,000	156,000	10,000	10,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
<b>Total \$</b>	151,000	17,000	168,000	34,000	34,000

**III. C - Operating FTE Detail:** List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Management Analyst 5	91,524		0.1	0.1	0.1	0.1
<b>Total FTEs</b>			0.1	0.1	0.1	0.1

### III. D - Expenditures By Program (optional)

NONE

## **Part IV: Capital Budget Impact**

### **IV. A - Capital Budget Expenditures**

NONE

### **IV. B - Expenditures by Object Or Purpose**

NONE

### **IV. C - Capital Budget Breakout**

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

### **IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

## **Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*

# Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: 1736 SHB

Bill Title: Vehicle Registration and Renewal Odometer Readings

**Part 1: Estimates**

No Fiscal Impact

**Estimated Cash Receipts:**

Revenue	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
<b>Account Totals</b>		-	-	-	-	-

**Estimated Expenditures:**

		FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
FTE Staff Years		-	0.1	0.1	0.1	0.1
Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Motor Vehicle	108	151,000	17,000	168,000	34,000	34,000
<b>Account Totals</b>		<b>151,000</b>	<b>17,000</b>	<b>168,000</b>	<b>34,000</b>	<b>34,000</b>

*The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions.

- If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact:	Phone: (360) 786-7285	Date:
Agency Preparation: Aaron Harris	Phone: (360) 902-3795	Date: 3/8/23
Agency Approval: Gerrit Eades	Phone: (360) 902-3931	Date: 3/8/23

Request #	1
Bill #	1736 SHB

## Part 2 – Explanation

This bill requires the Department of Licensing (DOL) to ask vehicle owners for their current odometer readings when applying for original registration or renewal, when registering a vehicle for on-road use. Vehicle owners are not required to report this information to DOL. Effective March 1, 2024.

### **2.A – Brief Description Of What The Measure Does That Has Fiscal Impact**

Section 1: Intent

Section 2: Amends RCW 46.16A.040 (Original registration—Application—Form and contents.)

- Requires DOL to ask for odometer mileage before registering a vehicle for on-road use. The vehicle owner is not required to provide the mileage. If the owner fails to provide the mileage, their registration may not be denied.

Section 3: Amends RCW 46.16A.110 (Registration renewal—Exemptions.)

- Requires DOL to ask for odometer mileage before renewing the registration of a vehicle for on-road use. The vehicle owner is not required to provide the mileage. If the owner fails to provide the mileage, their registration may not be denied.

Section 4: Amends RCW 42.56.330 (Public utilities and Transportation – Public Records Act)

- Personally identifying information (PII) of vehicle owners who voluntarily report their vehicle odometer mileage during registration or renewal is exempt from public disclosure. This information may only be disclosed in aggregate form, without any PII. This information may only be released to law enforcement pursuant to a court order.

Section 5: Effective date

- Effective March 1, 2024.

### **HB 1736 compared to SHB 1736:**

- Clarifies that the intent is not to prevent vehicle registration if an owner does not provide an odometer reading.
- Amends Section 2 so that the Department of Licensing is required to ask for an odometer mileage reading at the time of initial registration, but a vehicle owner is not required to provide it.
- Amends Section 3 so that the Department of Licensing is required to ask for an odometer mileage reading at the time of registration renewal, but a vehicle owner is not required to provide it.
- New Section 4 adds protections for personally identifying information for vehicle owners who voluntarily report their vehicle odometer mileage during the registration or renewal process.

### **2.B - Cash receipts Impact**

Revenue	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
	<b>Account Totals</b>	-	-	-	-	-

This legislation has no impact to cash receipts. This bill requires DOL to ask vehicle owners for their current odometer readings when applying for original registration or renewal, when registering a vehicle for on-road use. Vehicle owners are not required to report this information to DOL. There is no additional fee collection or revenue changes required. Effective March 1, 2024.

## **2.C – Expenditures**

### **Director’s Office (Research & Data Analytics Office):**

Odometer readings are not protected data, therefore DOL will have to respond to data requests that are not currently possible to implement. This will result in additional workload to the Research and Analysis Office (RAO) and will require .1 FTE of a Management Analyst 5.

### ***What IS Will Implement:***

1. Modify screens and logic requesting collecting\storing odometer readings on vehicle registrations, both original and renewal transactions. (100 hours)
2. Modify eServices, online renewals requesting the collection and storing of odometer readings. (80 hours)
3. Create standalone option to collect and store odometer readings. (100 hours)
4. Modify mailed in postcards with a box for customers to add their Odometer readings. (20 hours)  
Note - Need to add lead time for Renewals. 180- and 60-day notices.

### ***Assumptions:***

1. Original and Renewal transactions will proceed without Odometer.
2. No documentation needed from customer, only number provided and recorded in system.
3. On-road use vehicles only.
4. Historical odometer collections will be maintained.
5. Business will provide inserts for rejected mail-ins.
6. Business will account for increased mailing cost.
7. No exemptions were noted in bill.
8. Business will determine how to handle Federal Exempt vehicles.
9. Business will determine how to proceed if no odometer is available (damaged\not functioning).
10. Business will need account for backlog (mail ins without odometers).
11. Increased work will be in both Auditor and Vehicle Licensing Offices.
12. Cannot meet effective date and have programming completed in time for renewals.

### **Information Services:**

The agency will use appropriated funds to hire contract programmers to accomplish this work or to support current staff implementing this legislation within the required timeline. Appropriated funds may also be used to hire agency temporary staff to support permanent staff assigned to this legislative effort.

Any change requires a process to ensure changes are correctly applied to the system. This involves Project Managers that manage the team that completes the update, business analyst that documents and reviews the system changes, architect services that analyzes how the update could have an effect on other systems or DOL processes, developers who create the change, and testers and quality assurance teams that ensure the update is working correctly.

Cost Category	Description	Rate	2024	2025	2026	2027	2028	2029	Total Cost
TESTER	Test to verify individual components meet requirements; ensure that other business transactions have not been impacted.	\$ 22,620	38,500	-	-	-	-	-	38,500
BUSINESS ANALYST	Determine business requirements; translate requirements into what changes are needed to various systems including account codes, inventory codes, testing considerations, etc.	\$ 16,530	8,300	-	-	-	-	-	8,300
PROJECT MANAGER	Manage schedule and contracts	\$ 28,710	11,500	-	-	-	-	-	11,500
SECURITY AND ARCHITECT SERVICES	Create the conceptual model that defines the structure, behavior and framework of a computerized system including a breakdown of the system into components, the component interactions and interfaces (including with the environment, especially the user), and the technologies and resources to be used in the design.	\$ 16,530	5,000	-	-	-	-	-	5,000
CONTRACTED FAST DEVELOPER / TESTER	Updates to the DRIVES system will require additional vendor hours outside of the contracted maintenance to make system updates to implement this bill.	\$ 34,800	62,600	-	-	-	-	-	62,600
Trainer	Trains business partners and employees in new system processes and capabilities.	\$ 22,620	11,300	-	-	-	-	-	11,300
Project Contingency	Office of the Chief Information Officer designated rate of 10%	\$ 25,230	13,700	-	-	-	-	-	13,700
<b>Totals</b>			<b>150,900</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,900</b>

### Support Services:

Agency Administrative Overhead is included at a rate of 23.4 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration, financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees.

## Part 3 – Expenditure Detail

### 3.A – Operating Budget Expenditures

Operating Expenditures	Fund	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Motor Vehicle	108	151,000	17,000	168,000	34,000	34,000
<b>Account Totals</b>		<b>151,000</b>	<b>17,000</b>	<b>168,000</b>	<b>34,000</b>	<b>34,000</b>

### 3.B – Expenditures by Object or Purpose

Object of Expenditure	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
FTE Staff Years	0.0	0.1	0.1	0.1	0.1
Salaries and Wages	-	9,000	9,000	18,000	18,000
Employee Benefits	-	3,000	3,000	6,000	6,000
Goods and Services	151,000	5,000	156,000	10,000	10,000
<b>Total By Object Type</b>	<b>151,000</b>	<b>17,000</b>	<b>168,000</b>	<b>34,000</b>	<b>34,000</b>

### 3.C – FTE Detail

Staffing	Salary	FY 24	FY 25	23-25 Total	25-27 Total	27-29 Total
Management Analyst 5	91,524	0.0	0.1	0.1	0.1	0.1
<b>Total FTE</b>		<b>0.0</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>

**Part 4 – Capital Budget Impact**

None.

**Part 5 – New Rule Making Required**

None.

# LOCAL GOVERNMENT FISCAL NOTE

Department of Commerce

**Bill Number:** 1736 S HB

**Title:** Vehicle odometer readings

## Part I: Jurisdiction-Location, type or status of political subdivision defines range of fiscal impacts.

### Legislation Impacts:

- Cities:
- Counties: All county auditors that process on-road vehicle registrations and renewals.
- Special Districts:
- Specific jurisdictions only:
- Variance occurs due to:

## Part II: Estimates

- No fiscal impacts.
- Expenditures represent one-time costs:
- Legislation provides local option:
- Key variables cannot be estimated with certainty at this time: The number of applications that do not include a legible odometer reading.

### Estimated revenue impacts to:

None

### Estimated expenditure impacts to:

Non-zero but indeterminate cost and/or savings. Please see discussion.

## Part III: Preparation and Approval

Fiscal Note Analyst: Kristine Williams	Phone: (564) 669-3002	Date: 03/07/2023
Leg. Committee Contact: Beth Redfield	Phone: 360-786-7140	Date: 03/03/2023
Agency Approval: Alice Zillah	Phone: 360-725-5035	Date: 03/07/2023
OFM Review: Kyle Siefering	Phone: (360) 995-3825	Date: 03/09/2023

## **Part IV: Analysis**

### **A. SUMMARY OF BILL**

*Description of the bill with an emphasis on how it impacts local government.*

#### **CHANGES BETWEEN THIS VERSION AND THE PREVIOUS BILL VERSION:**

The substitute version of the bill makes a number of technical changes, but these do not affect the expenditure impacts discussed below.

#### **SUMMARY OF CURRENT BILL:**

Sec.1 is amended to state that the Department of Licensing will request vehicle odometer readings and failure to provide an odometer reading will not prevent a vehicle from being registered.

Sec.2 (2) amends 46.16A.040 to clarify that odometer readings will be requested when a vehicle is registered but the vehicle's owner is not required to provide this information and will not be penalized if it is not provided.

Sec.3 (1) amends 46.16A.110 RCW to clarify that odometer readings will be requested when a vehicle is registered but the vehicle's owner is not required to provide this information and will not be penalized if it is not provided.

Sec.4 is amended to include and amend 42.56.330 RCW which relates to personally identifying information and records which are exempt from disclosure. Subsection (10) is added to include disclosure of personally identifying information of persons who voluntarily report vehicle odometer mileage under 46.16A RCW.

Sec.5 adds a new section which provides an effective date of March 1, 2024.

### **B. SUMMARY OF EXPENDITURE IMPACTS**

*Expenditure impacts of the legislation on local governments with the expenditure provisions identified by section number and when appropriate, the detail of expenditures. Delineated between city, county and special district impacts.*

#### **CHANGES IN EXPENDITURE IMPACTS BETWEEN THIS VERSION AND THE PREVIOUS BILL VERSION:**

The substitute version of this bill does not change the impact on local government expenditures discussed below:

This legislation has an indeterminate impact on local government expenditures. The Local Government Fiscal Note Program anticipates that costs to process in-person and mail-in registration applications and renewals will increase. These additional costs will include costs associated with returning vehicle registration forms to owners for correction. A detailed estimate of mailing costs is provided below. These costs do not include staff time needed to prepare the rejection notices and to process additional forms as they are received.

According to data published on the Department of Licensing (DOL) website, there were 8,080,884 vehicles registered in the state during FY 2022. DOL has reported that a total of 465,577 mail-in registrations were processed in FY 2022, representing approximately 7.16% of the total vehicle registrations. County auditors from Spokane, Benton, and Douglas counties estimate that 50% of registration applications will be rejected in the first year requiring vehicle odometer numbers due to the number not being legible or the number is missing; 30% will be rejected the second year; and 20% for each year following. Based on the Office of the Secretary of State's (SOS) printing costs from PSB 5636 (2022)'s fiscal note, the total costs to mail a notice would be \$0.93. SOS's fiscal note states they used historical costs for similar types of mailings to estimate printing costs. Note that postage is updated to the current cost: \$0.63.

#### **Itemized Print and Initial Postage Costs:**

\$0.08 to print the notice.

\$0.11 to print outbound envelope.

\$0.11 to print the prepaid return envelope.

\$0.63 for postage (effective January 22, 2023)

Total: \$0.93 per notice sent.

The cost to mail notifications and forms is estimated to be \$0.93 per rejected application for a total of \$431,986 as follows  
Year 1 - \$216,493 (465,577 x .5 x \$0.93)  
Year 2 - \$129,896 (465,577 x .3 x \$0.93)  
Year 3 (and beyond) - \$85,597 (465,577 x .2 x \$0.93).

### **C. SUMMARY OF REVENUE IMPACTS**

*Revenue impacts of the legislation on local governments, with the revenue provisions identified by section number, and when appropriate, the detail of revenue sources. Delineated between city, county and special district impacts.*

This bill version does not change the impact on local government revenues which is no impact.

#### **SOURCES**

Local Government Fiscal Note HB 1736 (2023)