

Multiple Agency Fiscal Note Summary

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| Bill Number: 5593 2S SB AMH ED H1700.1 | Title: Student data transfer |
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Estimated Cash Receipts

NONE

| Agency Name | 2023-25 | | 2025-27 | | 2027-29 | |
|---------------------|---------------------------|-------|-----------|-------|-----------|-------|
| | GF- State | Total | GF- State | Total | GF- State | Total |
| Local Gov. Courts | | | | | | |
| Loc School dist-SPI | Fiscal note not available | | | | | |
| Local Gov. Other | | | | | | |
| Local Gov. Total | | | | | | |

Estimated Operating Expenditures

| Agency Name | 2023-25 | | | | 2025-27 | | | | 2027-29 | | | |
|--|---------------------------|----------------|----------------|----------------|------------|----------------|----------------|----------------|------------|----------------|----------------|----------------|
| | FTEs | GF-State | NGF-Outlook | Total | FTEs | GF-State | NGF-Outlook | Total | FTEs | GF-State | NGF-Outlook | Total |
| Superintendent of Public Instruction | 2.9 | 968,000 | 968,000 | 968,000 | 2.8 | 872,000 | 872,000 | 872,000 | 2.8 | 872,000 | 872,000 | 872,000 |
| University of Washington | Fiscal note not available | | | | | | | | | | | |
| Washington State University | Fiscal note not available | | | | | | | | | | | |
| Eastern Washington University | Fiscal note not available | | | | | | | | | | | |
| Central Washington University | Fiscal note not available | | | | | | | | | | | |
| The Evergreen State College | Fiscal note not available | | | | | | | | | | | |
| Western Washington University | Fiscal note not available | | | | | | | | | | | |
| Community and Technical College System | Fiscal note not available | | | | | | | | | | | |
| Total \$ | 2.9 | 968,000 | 968,000 | 968,000 | 2.8 | 872,000 | 872,000 | 872,000 | 2.8 | 872,000 | 872,000 | 872,000 |

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|---------------------|---------------------------|----------|-------|---------|----------|-------|---------|----------|-------|
| | FTEs | GF-State | Total | FTEs | GF-State | Total | FTEs | GF-State | Total |
| Local Gov. Total | | | | | | | | | |
| Local Gov. Courts | | | | | | | | | |
| Loc School dist-SPI | Fiscal note not available | | | | | | | | |
| Local Gov. Other | | | | | | | | | |

Estimated Capital Budget Expenditures

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|--|---------------------------|----------|----------|------------|----------|----------|------------|----------|----------|
| | FTEs | Bonds | Total | FTEs | Bonds | Total | FTEs | Bonds | Total |
| Superintendent of Public Instruction | .0 | 0 | 0 | .0 | 0 | 0 | .0 | 0 | 0 |
| University of Washington | Fiscal note not available | | | | | | | | |
| Washington State University | Fiscal note not available | | | | | | | | |
| Eastern Washington University | Fiscal note not available | | | | | | | | |
| Central Washington University | Fiscal note not available | | | | | | | | |
| The Evergreen State College | Fiscal note not available | | | | | | | | |
| Western Washington University | Fiscal note not available | | | | | | | | |
| Community and Technical College System | Fiscal note not available | | | | | | | | |
| Total \$ | 0.0 | 0 | 0 | 0.0 | 0 | 0 | 0.0 | 0 | 0 |

| Agency Name | 2023-25 | | | 2025-27 | | | 2027-29 | | |
|---------------------|---------------------------|----------|-------|---------|----------|-------|---------|----------|-------|
| | FTEs | GF-State | Total | FTEs | GF-State | Total | FTEs | GF-State | Total |
| Local Gov. Courts | | | | | | | | | |
| Loc School dist-SPI | Fiscal note not available | | | | | | | | |
| Local Gov. Other | | | | | | | | | |
| Local Gov. Total | | | | | | | | | |

Estimated Capital Budget Breakout

| | | |
|-----------------------------|--------------------------|--|
| Prepared by: Val Terre, OFM | Phone: (360) 280-3973 | Date Published: Preliminary 3/31/2023 |
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Individual State Agency Fiscal Note

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|--|-------------------------------------|--|
| Bill Number: 5593 2S SB AMH ED H1700.1 | Title: Student data transfer | Agency: 350-Superintendent of Public Instruction |
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

| | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|--------------------------|---------|---------|---------|---------|---------|
| FTE Staff Years | 3.1 | 2.8 | 2.9 | 2.8 | 2.8 |
| Account | | | | | |
| General Fund-State 001-1 | 532,000 | 436,000 | 968,000 | 872,000 | 872,000 |
| Total \$ | 532,000 | 436,000 | 968,000 | 872,000 | 872,000 |

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

| | | |
|------------------------------------|-----------------------|------------------|
| Legislative Contact: Jordan Clarke | Phone: 360-786-7123 | Date: 03/26/2023 |
| Agency Preparation: Jami Marcott | Phone: (360) 725-6230 | Date: 03/30/2023 |
| Agency Approval: Amy Kollar | Phone: 360 725-6420 | Date: 03/30/2023 |
| OFM Review: Val Terre | Phone: (360) 280-3973 | Date: 03/31/2023 |

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Changes in Striker 5593-S2 AMH ED H1700.1 Compared to 2SSB 5593:
Strike everything after the enacted clause

Section 1

(2) The statewide student identifier for each student must now be included in the information institutions of higher education are required to transmit to OSPI via the data share agreement.

(4) A new subsection is added that obligates institutions of higher education to maintain the statewide student identifier for each student.

(5) A new subsection is added that defines statewide student identifier.

(6) A new subsection is added that defines directory information.

Section 2

(1) Districts that operate high schools must now transmit the directory information to OSPI by November 1st. The definition of directory information has been removed and moved to the new section 7.

(3) Language is added that requires the information OSPI provides to school districts include the statewide student identifier.

(6) A new subsection is added that defines statewide student identifier.

(7) A new subsection is added that defines directory information.

Summary of Striker 5593-S2 AMH ED H1700.1:

Section 1

(1) Institutions of higher education must enter into data-sharing agreements with OSPI to facilitate the transfer of high school student information, collected under section 2 of this act, to inform Washington high school students of postsecondary education opportunities in Washington.

(2) Data-sharing agreements entered into must provide for the sharing of student enrollment and outcome information from institutions of higher education to OSPI. The statewide student identifier for each student must also be included. To the extent possible, OSPI must transmit the enrollment information to the students' host districts for the current year.

(3)(a) Data-sharing agreements entered into by a community or technical college are limited to informing Washington high school students of postsecondary educational opportunities available within a college's service district.

(3)(b) The State Board for Community and Technical Colleges may coordinate with all of the community and technical colleges to develop a single data-sharing agreement with OSPI.

(4) Agreements entered into under this section must obligate institutions that will receive information to maintain the statewide student identifier for each student.

(5) Clarifies statewide student identifier has the same meaning as required by RCW 28A.320.175.

(6) Directory information has the same meaning as in section 2 of this act.

Section 2

(1) Beginning in 2023, districts that operate high schools shall annually transmit directory information for all enrolled high school students to OSPI by November 1st.

(2) OSPI must hold the high school student directory information and make it available for institutions of higher education.

(3) No later than the beginning of the 2025-26 school year, OPSI must identify a process for making the information provided in accordance with section 1(2) on a student's enrollment in an institution of higher education available to the student's school district. The process must require that information provided to school districts include the statewide student identifier for each student.

(4) In transmitting student information under this section, districts must comply with the consent procedures under RCW 28A.605.030.

(5) The student directory information collected under this section is solely for the following purposes:

- a. College awareness and admissions at institutions of higher education
- b. Providing enrollment and outcome information to OSPI and to districts related to students from their respective districts under subsection (3).

(6) For the purposes of this section, statewide student identifier has the same meaning as in section 1.

(7) For the purposes of this section, directory information means the names, addresses, email addresses, and telephone numbers of students and their parent or legal guardians.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

No impact to cash receipts.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Sections 1 & 2

OSPI will enter into data-sharing agreements to facilitate the transfer of high school student information, collected under section 2 of this act. OSPI will also collect information from all enrolled high schools annually and make it available for institutions of higher education. This work will require an Associate Director, 1.0 FTE in FY24 and 0.5 FTE annually thereafter. The cost is \$190,000 in FY24 and \$90,000 annually thereafter. The position is responsible for supporting the Director of Student Information by identifying and managing new or emerging projects or work processes with minimal or no supervision, to include data sharing agreement coordination. The addition of the statewide student identifier requires a higher level of security to the information being transmitted and housed. The additional oversight this requires resulted in this position increasing from a 0.1 FTE to a 0.5 FTE beginning in FY25. The work includes a) receiving data requests for a new agreement, b) reviewing the request to ensure alignment with state and federal privacy and security laws, c) coordinating with administrative staff on preparing paperwork for the agreement, d) creating the data file distribution specification plan, e) assessing data analyst workload to establish the timeline for agreement execution, f) communicating with the requestor on all phases of the agreement lifespan, to include email, phone calls, planning meetings, follow up on milestones and requirements, (to include the requirement of the statewide student identifier for continued participation in the

data exchange) and document signing, g) reviewing data products specified as deliverables in the agreement, h) managing the change and amendment process in coordination with administrative staff, and i) maintaining the data environment for information coming to OSPI from institutions of higher education and querying/reporting data to extract to return to high schools.

For data collection and ongoing maintenance, OSPI would require the following staff:

0.6 FTE, Technical Coordinator, Journey \$108,000 in FY24 and \$101,000 annually thereafter.

This position is responsible for business analysis and testing for new data collections. When the application is complete, the business analyst is responsible for support of the application and providing ongoing consulting with the program. Most data elements require annual changes, so the technical coordinator works with the program annually to make application enhancements. The technical coordinator also assists with fielding technical support questions from the inbox and functions as a technical support role.

0.75 FTE, Application Developer, Journey \$134,000 in FY24 and \$126,000 annually thereafter.

This position is responsible for understanding the requirements and developing the application to meet program needs. When the application is complete, the developer is responsible for supporting the application and integrating annual changes. Adding the statewide student identifier as an additional data point will require additional work, increasing the estimated 0.5 FTE to 0.75 FTE.

0.5 FTE, Technical Support 2 \$62,000 in FY24 and 0.75 FTE @ \$84,000 annually thereafter.

This position is responsible for fielding phone calls and assisting customers with issues. Then working with technical staff to understand the problem and get the customer to the right team. This position receives occasional assistance from the technical coordinators. Adding the statewide student identifier as an additional data point will require additional work, increasing the estimated 0.5 FTE to 0.75 FTE.

0.2 FTE, Data Management Journey \$38,000 in FY24 and \$35,000 annually thereafter.

This position is responsible for consulting on the structure of the data, configuring the databases, managing the data systems, and moving the data from the source and delivering it to the programs. In this case they will be assisting in making the data available to the universities.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

| Account | Account Title | Type | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|-----------------|---------------|-------|---------|---------|---------|---------|---------|
| 001-1 | General Fund | State | 532,000 | 436,000 | 968,000 | 872,000 | 872,000 |
| Total \$ | | | 532,000 | 436,000 | 968,000 | 872,000 | 872,000 |

III. B - Expenditures by Object Or Purpose

| | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|--------------------------------------|---------|---------|---------|---------|---------|
| FTE Staff Years | 3.1 | 2.8 | 2.9 | 2.8 | 2.8 |
| A-Salaries and Wages | 301,000 | 260,000 | 561,000 | 520,000 | 520,000 |
| B-Employee Benefits | 155,000 | 138,000 | 293,000 | 276,000 | 276,000 |
| C-Professional Service Contracts | | | | | |
| E-Goods and Other Services | 21,000 | 19,000 | 40,000 | 38,000 | 38,000 |
| G-Travel | 21,000 | 19,000 | 40,000 | 38,000 | 38,000 |
| J-Capital Outlays | 34,000 | | 34,000 | | |
| M-Inter Agency/Fund Transfers | | | | | |
| N-Grants, Benefits & Client Services | | | | | |
| P-Debt Service | | | | | |
| S-Interagency Reimbursements | | | | | |
| T-Intra-Agency Reimbursements | | | | | |
| 9- | | | | | |
| Total \$ | 532,000 | 436,000 | 968,000 | 872,000 | 872,000 |

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

| Job Classification | Salary | FY 2024 | FY 2025 | 2023-25 | 2025-27 | 2027-29 |
|-----------------------|---------|---------|---------|---------|---------|---------|
| Application Developer | 103,000 | 0.8 | 0.8 | 0.8 | 0.8 | 0.8 |
| Associate Director | 111,000 | 1.0 | 0.5 | 0.8 | 0.5 | 0.5 |
| Data Management | 108,000 | 0.2 | 0.2 | 0.2 | 0.2 | 0.2 |
| Technical Coordinator | 103,000 | 0.6 | 0.6 | 0.6 | 0.6 | 0.6 |
| Technical Support 2 | 60,000 | 0.5 | 0.8 | 0.6 | 0.8 | 0.8 |
| Total FTEs | | 3.1 | 2.8 | 2.9 | 2.8 | 2.8 |

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

No capital budget impact.

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.