

# Individual State Agency Fiscal Note

Revised

<b>Bill Number:</b> 1503 HB	<b>Title:</b> Health care licenses/info.	<b>Agency:</b> 303-Department of Health
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## Part I: Estimates

No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.4	3.7	2.6	4.9	5.4
<b>Account</b>					
General Fund-State 001-1	0	10,000	10,000	22,000	26,000
Health Professions Account-State 02G-1	1,096,000	396,000	1,492,000	1,012,000	1,114,000
<b>Total \$</b>	1,096,000	406,000	1,502,000	1,034,000	1,140,000

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

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## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

Section 1: Adds a new section to chapter 18.130 RCW (REGULATION OF HEALTH PROFESSIONS - UNIFORM DISCIPLINARY ACT) stating 1) all applicants who submit applications for licensure on or after July 1, 2024, shall provide information with their application and 2) all license holder shall provide information when they renew their licenses on or after July 1, 2024.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

Current law, RCW 43.70.250 (License fees for professions, occupations, and businesses.) requires that a business-licensing program be self-supporting and sufficient revenue be collected through fees to fund expenditures. The Department of Health (department) oversees over 90 licenses, certifications, and registrations which will be affected by this bill. The department will monitor the program fund balances and adjust fees over a six (6) year period to ensure that fees are sufficient to cover all program expenditures.

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

Health Technology Solutions:

Configuration in department's Healthcare Enforcement and Licensing Modernization System (HELMS) will require 3,604 hours from the integration vendor at a rate of \$262.50 per hour. Work will include the initial vendor configuration and agency staff time for ongoing maintenance of 182 applications as well as updating reports, user defined fields, and workflows.

FY 2024 costs will be 0.1 FTE and \$955,000 (02G)

FY 2025 and ongoing costs will be 0.9 FTE and \$123,000 (02G)

Office of Customer Service (OCS):

Assumptions:

- The department will conduct follow-ups with licensees one time per year following their renewal.
- Follow-up will consist of a single email to licensees requesting the required information.
- Phone calls are estimated to be 4 minutes in length each.
- Manually processed renewals will decrease 15% each year.
- Follow up will be required on 75% of manually processed first time renewals (based on the response rate to voluntary surveys currently published)
- Follow up will be required on 50% of manually processed second time renewals.
- Follow up will be required on 30% of manually processed third time renewals.
- Follow up will be required on 25% of manually processed fourth time renewals.
- Online renewals will not process without answering demographic data questions.
- Emergency Medical Services credentials renew every 3 years.
- Emergency Medical Services credentials will increase 10% each year.

In FY 2024, OCS staff will draft and test user defined fields, 182 paper and online applications and instructions as well as updating existing procedures and protocols related to demographic information.

In 2022, the department manually processed 84,207 renewals. Based on the above assumptions the department anticipates following up on 63,155 in FY 2025, 85,259 in FY 2026, 59,319 in FY 2027, and 48,482 in FY 2028. The department anticipates a 20% increase in the call center each year due to calls and emails regarding data collection.

In 2022, the department processed 176,066 online renewals. Based on the above assumptions, the department anticipates following up via phone and email on 32,574 in FY 2025, 48,858 in FY 2026, 73,287 in FY 2027, and 109,931 in FY 2028 to complete the data collection.

In 2022, the department processed 5,592 Emergency Medical Services (EMS) credential renewals. EMS credentials are funded through General Fund – State (GFS). Based on the above assumptions, the department anticipates following up on 5,592 in FY2025, 6,156 in FY 2026, 6,768 in FY 2027, and 7,440 in FY 2028. The department anticipates a 10% increase in call center each year due to calls and emails regarding data collection. OCS staff will update EMS Personnel renewal notices and credentialing procedures.

FY 2024 costs will be 1.3 FTE and \$141,000 (O2G)  
 FY 2025 costs will be 3.4 FTE and \$274,000 (\$264,000 O2G & \$10,000 GFS)  
 FY 2026 costs will be 3.9FTE and \$389,000 (\$379,000 O2G & \$10,000 GFS)  
 FY 2027 costs will be 4.0 FTE and \$399,000 (\$387,000 O2G & \$12,000 GFS)  
 FY 2028 and ongoing costs will be 4.5 FTE and \$447,000 (\$434,000 O2G & \$13,000 GFS)

**Equity & Social Justice Collaborative:**  
 The department will engage the public to garner support and cooperation with this bill by doing outreach through the Equity & Social Justice Collaborative. This work will impact stakeholder understanding and overall success of the intent of the bill, which is cooperation of health professionals in submitting their demographic data to the department. This work will involve the development of Culturally and Linguistically Appropriate Services (CLAS) appropriate documents, identifying impacted communities, listening sessions, sharing the outcomes of the listening sessions, emails, and website updates. We anticipate hosting four 1-hour listening sessions during 2025.

FY 2025 costs will be 0.1 FTE and \$9,000 (O2G)

**TOTAL COSTS TO IMPLEMENT THIS BILL**

FY 2024: 1.4 FTE and \$1,096,000 (O2G)  
 FY 2025: 3.7 FTE and \$406,000 (\$396,000 O2G & \$10,000 GFS)  
 FY 2026: 4.8 FTE and \$512,000 (\$502,000 O2G & \$10,000 GFS)  
 FY 2027: 4.9 FTE and \$522,000 (\$510,000 O2G & \$12,000 GFS)  
 FY 2028 and ongoing: 5.4 FTE and \$570,000 (\$557,000 O2G & \$13,000 GFS)

**Part III: Expenditure Detail**

**III. A - Operating Budget Expenditures**

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	0	10,000	10,000	22,000	26,000
02G-1	Health Professions Account	State	1,096,000	396,000	1,492,000	1,012,000	1,114,000
<b>Total \$</b>			1,096,000	406,000	1,502,000	1,034,000	1,140,000

**III. B - Expenditures by Object Or Purpose**

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.4	3.7	2.6	4.9	5.4
A-Salaries and Wages	93,000	262,000	355,000	662,000	728,000
B-Employee Benefits	38,000	104,000	142,000	269,000	296,000
C-Professional Service Contracts	946,000		946,000		
E-Goods and Other Services	8,000	18,000	26,000	45,000	52,000
J-Capital Outlays	4,000		4,000		
T-Intra-Agency Reimbursements	7,000	22,000	29,000	58,000	64,000
<b>Total \$</b>	<b>1,096,000</b>	<b>406,000</b>	<b>1,502,000</b>	<b>1,034,000</b>	<b>1,140,000</b>

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Fiscal Analyst 2	53,000	0.3	0.6	0.5	0.7	0.8
HEALTH SERVICES CONSULTAN 1	55,872		1.6	0.8	2.3	2.6
HEALTH SERVICES CONSULTAN 2	66,420	0.2	0.4	0.3	0.5	0.6
HEALTH SERVICES CONSULTAN 3	75,120	0.2	0.2	0.2	0.3	0.3
HEALTH SERVICES CONSULTAN 4	82,896	0.2		0.1		
Health Svcs Conslt 1	53,000	0.2	0.3	0.3	0.4	0.4
IT APPLICATION DEVELOPMENT SENIOR/SPECIALIST	115,824		0.1	0.1	0.1	0.1
IT BUSINESS ANALYST - JOURNEI	100,032		0.2	0.1	0.2	0.2
IT QUALITY ASSURANCE - JOURNEY	100,032		0.1	0.1	0.1	0.1
IT SYSTEM ADMINISTRATION - JOURNEY	105,060		0.2	0.1	0.2	0.2
MANAGEMENT ANALYST 3	71,520	0.3		0.2		
WMS02	114,360				0.1	0.1
<b>Total FTEs</b>		<b>1.4</b>	<b>3.7</b>	<b>2.6</b>	<b>4.9</b>	<b>5.4</b>

**III. D - Expenditures By Program (optional)**

NONE

**Part IV: Capital Budget Impact**

**IV. A - Capital Budget Expenditures**

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

**Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*

None