

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 2084 HB	<b>Title:</b> Construction training/DOC
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## Estimated Cash Receipts

NONE

## Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of the Governor	Non-zero but indeterminate cost and/or savings. Please see discussion.											
Department of Labor and Industries	.0	0	0	0	.0	0	0	0	.0	0	0	0
Department of Children, Youth, and Families	Fiscal note not available											
Department of Corrections	Fiscal note not available											
Community and Technical College System	Fiscal note not available											
Total \$	0.0	0	0	0	0.0	0	0	0	0.0	0	0	0

## Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Governor	.0	0	0	.0	0	0	.0	0	0
Department of Labor and Industries	.0	0	0	.0	0	0	.0	0	0
Department of Children, Youth, and Families	Fiscal note not available								
Department of Corrections	Fiscal note not available								
Community and Technical College System	Fiscal note not available								
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

## Estimated Capital Budget Breakout

<b>Prepared by:</b> Val Terre, OFM	<b>Phone:</b> (360) 280-3973	<b>Date Published:</b> Preliminary 1/22/2024
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# Individual State Agency Fiscal Note

<b>Bill Number:</b> 2084 HB	<b>Title:</b> Construction training/DOC	<b>Agency:</b> 075-Office of the Governor
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## Part I: Estimates

No Fiscal Impact

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

**Non-zero but indeterminate cost and/or savings. Please see discussion.**

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Corey Patton	Phone: 360-786-7388	Date: 01/17/2024
Agency Preparation: Kathy Cody	Phone: (360) 480-7237	Date: 01/22/2024
Agency Approval: Jamie Langford	Phone: (360) 870-7766	Date: 01/22/2024
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 01/22/2024

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

Subject to appropriation, HB 2084 would require the Office of the Corrections Ombuds (OCO) to convene an oversight committee for the purpose of facilitating critical changes to state correctional programming. The Committee would evaluate, strengthen, and expand construction-related training programs, with a focus on state-recognized apprenticeship preparation programs, and transition planning with the goal of improving pathways to the enrollment of formerly incarcerated persons in state-registered apprenticeship programs.

The bill specifies the following duties:

(1) The OCO shall convene an oversight committee for the purposes of expanding access to construction-related training programs in state prisons, with a focus on state recognized apprenticeship preparation programs, and strengthening pathways for incarcerated persons to advance from those programs to state registered apprenticeship programs upon reentering the community. The OCO may enter into contracts for services as may be necessary to comply with the requirements of this section.

(2)(a) The OCO shall appoint members of the Committee, including representatives of DOC, CI, L&I, several other specific agencies/entities, other boards/councils as appropriate, and two people with lived experience.

(3) The Committee shall:

(a) Develop, maintain, and publish an inventory of all construction-related training programs in prisons, including, but not limited to, location, capacity, enrollment, partnerships, types of trade and curriculum, funding entity, etc.

(b) Collect, maintain, and publish information and data on construction-related training programs for the previous four calendar years, including numbers served, number completed, demographics, time between completion of program and release, post-release outcomes, etc.

(c) Assess the following: viability of transitioning current programs to meet state apprenticeship requirements, viability of transitioning curriculum to cover multiple construction crafts, any unmet support needed, viability of implementing recognized apprenticeship programs in prisons, practices for transition planning for those who complete the program, etc.

(d) Identify areas of concern and make recommendations for changes to policies and practices of multiple agencies and entities

(4) The Committee shall submit a report to the legislature by October 1, 2025, with initial findings and recommendations for expanding access to apprenticeship preparation programs. By October 1, 2026, and every other year thereafter, the Committee shall submit a report to the legislature summarizing its work and providing relevant findings and recommendations. The OCO shall publish on its website on an ongoing basis information designed to improve access to and outcomes of programs, based on input and guidance provided by the Committee.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

The cost of this bill is indeterminate: however, the Office of the Corrections Ombuds (OCO) estimates that if this bill is enacted, the fiscal impact of the new committee will be \$618,000 in FY2025 and have ongoing costs of \$603,000, starting in

FY 2026.

OCO assumes implementing this bill will have the following impacts:

- Salaries: \$313,000 ongoing
- Benefits: \$100,000 ongoing
- Goods and Services: \$62,000 ongoing
- Travel: \$18,000 ongoing
- Capital Outlays: \$15,000 FY 2025
- Grants, benefits, and client services: \$20,000 ongoing
- OFM Service Fee: \$90,000 ongoing

OCO assumes hiring the following positions to implement the bill no earlier than July 1, 2024:

Assistant Director for People Culture and Belonging (1.0 FTE) \$125,000/year. Duties include:

- Serves as primary contact for Oversight Committee
- Responsible for facilitation of Committee meetings
- As primary Committee liaison, duties include evaluating, strengthening, and expanding construction-related training programs offered to incarcerated individuals and supporting transition planning
- Conducts data analysis on behalf of Committee as required by bill
- Completes program assessments on behalf of Committee as required by bill
- Additional staff and duties for the OCO would require an additional senior leader who is able to fulfill supervisory duties, specifically of new staff added as a result of this bill (Program Manager & Executive Assistant)

Program Manager (1.0 FTE) \$110,000/year. Duties include:

- Prepare Oversight Committee's Annual Report
- Responsible for data collection duties of Committee
- Responsible for maintaining and publishing information and resources as required by bill
- Responsible for external communications needs of Committee

Executive Assistant (1.0 FTE); \$78,000/year. Duties include:

- Provide general administrative and clerical assistance to the Committee
- Assist with logistics of Committee meetings and events (secure venues, make travel arrangements, prepare agendas and materials, coordinate IT needs, etc.)
- Assist with production of Committee's Annual Report
- Coordinate compensation for Committee members
- Arrange all required and optional trainings for Committee members

Goods and services: Based on average employee costs, the Office requests ongoing funding for supplies and materials, communications and telecommunications services, lease space, training, software licensing and maintenance at \$3,000 per year, per FTE.

Travel: The Office requests ongoing funding for travel associated with these positions at \$6,000 per year, per FTE. OCO has unique needs because the population served is incarcerated. This accommodates frequent overnight travel to prisons and reentry centers around the state.

Capital Outlays: The Office requests one-time funding for purchasing equipment at \$5,000 per FTE.

Shared Service Costs: The Office of Financial Management provides administrative support for the Office of Financial Management, Office of the Governor, and Office of Independent Investigations. These services include IT support, budget and accounting services, facilities support, and human resource assistance. To fund these shared services, each budgeted

FTE is assessed an ongoing cost of \$30,000 and 0.22 of an FTE. Based on the average salary for those providing these services, we estimate the cost for a new FTE at \$90,000 per year including salary, benefits, equipment, and support costs.

Additional expenses are as follows:

1. Records retention and records request administrative and software costs associated with the implementation of this bill is estimated at \$23,000.

2. Legal services from AGO may be required as a result of this bill.

a. This bill may increase the amount of litigation brought against the OCO, which the AGO would defend. Based on the AGO's fiscal note, the impact of such litigation is unknown as the number and complexity of cases filed cannot be predicted.

b. OCO will require legal review and advice from the AGO with respect to Committee activities, findings, legal compliance, and recommendations, including findings with respect to the Committee's annual report. We also expect advice requests concerning application of public records requests (RCW 43.06C.060). Predicting the frequency and complexity of these requests with accuracy is difficult, but we assume the need for additional legal services will average 5-10 hours monthly (60-120 hours annually, or 90-hour mid-point), and assume these costs will be ongoing. Estimate of \$25,000.

3. Reimbursement Costs related to RCW 43.03.220. With a minimum of 15 members meeting to complete the many duties of the committee, the exact cost is unknown as the number of hours and transportation reimbursement costs cannot be predicted. Estimate of \$20,000.

4. Training costs associated with multiple non-WA state employees completing DES' A Path Toward Equity. Annual Estimate of \$5,000.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Non-zero but indeterminate cost and/or savings. Please see discussion.

#### III. B - Expenditures by Object Or Purpose

Non-zero but indeterminate cost and/or savings. Please see discussion.

**III. C - Operating FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

#### III. D - Expenditures By Program (optional)

NONE

### Part IV: Capital Budget Impact

#### IV. A - Capital Budget Expenditures

NONE

#### IV. B - Expenditures by Object Or Purpose

NONE

**IV. C - Capital Budget Breakout**

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

**Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 2084 HB	<b>Title:</b> Construction training/DOC	<b>Agency:</b> 235-Department of Labor and Industries
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## Part I: Estimates

**No Fiscal Impact**

**Estimated Cash Receipts to:**

NONE

**Estimated Operating Expenditures from:**

NONE

**Estimated Capital Budget Impact:**

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Corey Patton	Phone: 360-786-7388	Date: 01/17/2024
Agency Preparation: Donald Jenson Jr	Phone: 360-902-6981	Date: 01/22/2024
Agency Approval: Trent Howard	Phone: 360-902-6698	Date: 01/22/2024
OFM Review: Anna Minor	Phone: (360) 790-2951	Date: 01/22/2024

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

Section 2 adds a section to RCW 43.06C, requiring the Office of the Corrections Ombuds to convene an oversight committee for the purposes of expanding access to construction related training programs in state correctional facilities, with a focus on state recognized apprenticeship preparation programs for incarcerated persons.

Section 2(2)(a)(iii) requires the apprenticeship division of the Department of Labor and Industries (L&I) to participate on the committee.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

None.

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

L&I will implement this bill with existing resources. Existing L&I apprenticeship staff will participate on the oversight committee.

## Part III: Expenditure Detail

### III. A - Operating Budget Expenditures

NONE

### III. B - Expenditures by Object Or Purpose

NONE

**III. C - Operating FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

### III. D - Expenditures By Program (optional)

NONE

## Part IV: Capital Budget Impact

### IV. A - Capital Budget Expenditures

NONE

### IV. B - Expenditures by Object Or Purpose

NONE

### IV. C - Capital Budget Breakout

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

None.

## **Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*