

# Multiple Agency Fiscal Note Summary

<b>Bill Number:</b> 2257 HB	<b>Title:</b> Back country search & rescue
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## Estimated Cash Receipts

Agency Name	2023-25			2025-27			2027-29		
	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total
Military Department	Non-zero but indeterminate cost and/or savings. Please see discussion.								
<b>Total \$</b>	0	0	0	0	0	0	0	0	0

Agency Name	2023-25		2025-27		2027-29		
	GF- State	Total	GF- State	Total	GF- State	Total	
Local Gov. Courts							
Loc School dist-SPI							
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.						
Local Gov. Total							

## Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of the Secretary of State	1.9	388,116	388,116	388,116	.1	38,255	38,255	38,255	.0	0	0	0
Military Department	Non-zero but indeterminate cost and/or savings. Please see discussion.											
<b>Total \$</b>	1.9	388,116	388,116	388,116	0.1	38,255	38,255	38,255	0.0	0	0	0

Agency Name	2023-25			2025-27			2027-29			
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total	
Local Gov. Courts										
Loc School dist-SPI										
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.									
Local Gov. Total										

## Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Secretary of State	.0	0	0	.0	0	0	.0	0	0
Military Department	.0	0	0	.0	0	0	.0	0	0
<b>Total \$</b>	0.0	0	0	0.0	0	0	0.0	0	0

Agency Name	2023-25			2025-27			2027-29		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
Local Gov. Courts									
Loc School dist-SPI									
Local Gov. Other	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Local Gov. Total									

## Estimated Capital Budget Breakout

<b>Prepared by:</b> Val Terre, OFM	<b>Phone:</b> (360) 280-3973	<b>Date Published:</b> Final 1/26/2024
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# Individual State Agency Fiscal Note

<b>Bill Number:</b> 2257 HB	<b>Title:</b> Back country search & rescue	<b>Agency:</b> 085-Office of the Secretary of State
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## Part I: Estimates

**No Fiscal Impact**

### Estimated Cash Receipts to:

NONE

### Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.0	3.7	1.9	0.1	0.0
<b>Account</b>					
General Fund-State 001-1	0	388,116	388,116	38,255	0
<b>Total \$</b>	0	388,116	388,116	38,255	0

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Martha Wehling	Phone: 360-786-7067	Date: 01/14/2024
Agency Preparation: Bonnie Luntzel	Phone: 360-570-5575	Date: 01/25/2024
Agency Approval: Bonnie Luntzel	Phone: 360-570-5575	Date: 01/25/2024
OFM Review: Cheri Keller	Phone: (360) 584-2207	Date: 01/25/2024

## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

#### Section 1 (38)

Defines a “Search and Rescue Organization” as a domestic nonprofit corporation organized under chapter RCW 24.03A and registered with Washington Secretary of State.

#### Section 3 (New Section)

Subject to the availability of funds appropriated for this specific purpose, the Washington Military Department shall create and administer the Back Country Search and Rescue Grant Program. Funds could be granted to political subdivisions or search and rescue organizations.

The OSOS would incur costs to assure the Corporations and Charities Filing System (CCFS) is capable of allowing for the registration of search and rescue organizations.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

Revenue is indeterminate. It is unknown how many Backcountry Search & Rescue organizations will file with OSOS. We anticipate the revenue will be minimal. All fees received from these filings go into the General Fund.

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

To implement the changes in this bill the Corporations and Charities Filing System (CCFS) will incur one-time expense for an IT system development team, system testing, and deployment of enhancements.

The record for each Nonprofit Corporation under RCW 24.03A in CCFS has various flags or information fields that are used by other state agencies. For example, the system data is used by DES per RCW 39.34 (Interlocal Cooperation Act) and Department of Revenue. To ensure data accuracy, OSOS will need to make substantial changes to the CCFS. The changes listed below will allow for data analysis on the number of Search and Rescue Organizations that are registered as a Nonprofit Corporation under RCW 24.03A.

These changes will allow for the search and review from the public and outside agencies to see the Nonprofits that are then additional dialed in as Back Country Search and Rescue Organizations. This will require:

#### FY 2025 – 2026

.2 FTE Project Manager Sr/Spec – Vendor Management, establish functional requirements, facilitate project resources, release schedules, and reporting. Coordinate communication between stakeholders, application developer, and management analysts. Annual costs are projected to be \$38, 255 for compensation and standard goods and services.

#### FY 2025

525 Hours App Developer CONTRACT VENDOR: Code and program system functional requirements as established by the project manager and division stakeholders @ \$175/hr = \$91,875 for six months.

525 Hours Business Analyst CONTRACT VENDOR Create user stories and user acceptance criteria in collaboration with

business users and subject matter experts. @ \$175/hr = \$91,875 for six months.

394 Hours Tester CONTRACT VENDOR - Perform functional testing of system builds and enhancements. Accessibility, retention, and regression testing. @150/hr = \$59,100 for six-months,

.2 FTE Management Analyst 4 – Provide functional testing assignments to management analysts and perform functional testing of system enhancements. Track and problem solve coding errors as reported by management analysts in coordination with the project manager and application developer testing of system builds and enhancements and regression testing. Six-month duration with costs projected to be \$28,959 for compensation and standard goods and services.

.2 FTE Management Analyst 3 – Perform functional testing of system enhancements as assigned by the Management Analyst 4, report errors, and perform testing of system builds and enhancements and regression testing of successful code release. Six-month duration with costs projected to be \$25,748 for compensation and standard goods and services.

.2 FTE Data Analyst 4 – will work with stakeholders to create guidance materials and perform training of functionality newly created. Six month duration with costs projected to be \$28,959 for compensation and standard goods and services.

.1 FTE Management Analyst 3 – Perform functional and enhancement maintenance testing ongoing as assigned by the Management Analyst 4, reports errors, and performs regression testing of successful code release. Continue analyzing system requirements and reports to Management Analyst 4. Compensation and standard goods and services to cost \$12,874 for this position.

.1 FTE Data Analyst 1 – work with stakeholders for continuing quality assurance of data derived from Corporations and Charities Filing System. Reports findings to Data Analyst 4. Compensation and standard goods and services to cost \$10,472 for this position.

The tasks below are necessary to implement this bill.

- Screen updates: Internal and External
- Will require new functionality as well as screen modules.
- Forms
- Create a registration form and instructions for those defined as search and rescue organizations to be recognized as such under their nonprofit corporation registration.
- Update guidance documents for business entities under RCW 24.03A.
- Accessibility
- Records Retention
- Train staff on new functionality and filing procedures.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	0	388,116	388,116	38,255	0
<b>Total \$</b>			0	388,116	388,116	38,255	0

**III. B - Expenditures by Object Or Purpose**

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years		3.7	1.9	0.1	
A-Salaries and Wages		86,555	86,555	24,091	
B-Employee Benefits		30,328	30,328	7,287	
C-Professional Service Contracts		242,850	242,850		
E-Goods and Other Services		5,850	5,850	1,170	
G-Travel		2,500	2,500	500	
J-Capital Outlays		2,500	2,500	500	
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements		17,533	17,533	4,707	
9-					
<b>Total \$</b>	0	388,116	388,116	38,255	0

**III. C - Operating FTE Detail:** *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Data Consultant 1	4,723		0.1	0.1		
Data Consultant 4	7,184		0.2	0.1		
Management Analyst 3	6,198		3.0	1.5		
Management Analyst 4	7,184		0.2	0.1		
Project Manager/Sr. Specialist	10,038		0.2	0.1	0.1	
<b>Total FTEs</b>			3.7	1.9	0.1	0.0

**III. D - Expenditures By Program (optional)**

NONE

**Part IV: Capital Budget Impact**

**IV. A - Capital Budget Expenditures**

NONE

**IV. B - Expenditures by Object Or Purpose**

NONE

**IV. C - Capital Budget Breakout**

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

None.

**Part V: New Rule Making Required**

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*

# Individual State Agency Fiscal Note

<b>Bill Number:</b> 2257 HB	<b>Title:</b> Back country search & rescue	<b>Agency:</b> 245-Military Department
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## Part I: Estimates

No Fiscal Impact

### Estimated Cash Receipts to:

**Non-zero but indeterminate cost and/or savings. Please see discussion.**

### Estimated Operating Expenditures from:

**Non-zero but indeterminate cost and/or savings. Please see discussion.**

### Estimated Capital Budget Impact:

NONE

*The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.*

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Martha Wehling	Phone: 360-786-7067	Date: 01/14/2024
Agency Preparation: Regan Hesse	Phone: 253-512-7698	Date: 01/19/2024
Agency Approval: Regan Hesse	Phone: 253-512-7698	Date: 01/19/2024
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 01/19/2024



## Part II: Narrative Explanation

### II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

*Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.*

Section 1 adds definitions of "Back country search and rescue" and "search and rescue organization."

Section 2 adds to the declaration of the Emergency Management Division's policy and purpose an intent that the division provide back country search and rescue activities.

Section 3 adds a section to RCW 38.52 that establishes a new back country search and rescue grant program, and directs the Military Department to administer it. Search and rescue organizations engaged in back country search and rescue and political subdivisions which budget for or incur costs related to back country search and rescue not reimbursable through other mechanisms may receive funds from this grant program, subject to availability of funds appropriated for this purpose. Section 3 also establishes a new back country search and rescue account, which is appropriated and may receive donations.

The department currently does not have a search and rescue grant program nor does it have the personnel to perform the workload anticipated to establish, implement, and manage the grant program. The work needed to implement the grant program as directed includes developing grant requirements and prioritization scheme, developing forms for requests/proposals for funding, coordinating with partners in the search and rescue community to develop and scope the program, training and outreach to eligible recipients regarding grant eligibility and processes, contracting with awardees, tracking deliverables, managing billing and reimbursements, and providing technical assistance to awardees.

### II. B - Cash receipts Impact

*Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.*

This bill authorizes the agency to receive donations into a new back country search and rescue account. The value of these donations is indeterminate.

### II. C - Expenditures

*Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.*

Per Section 3, this program is subject to the availability of amounts appropriated for this specific purpose; therefore costs are indeterminate.

If the Military Department were to run a mature back country search and rescue grant program, costs are estimated follows:

Object A (Salaries): \$70,800/year for 1 Emergency Management Program Specialist 2 to serve as the grant coordinator

Object B (Benefits): \$33,984/year, estimated at 48% of salaries

Object E (Goods and Services): \$5000/year for computer, phone, shared services and central services costs

Object G (Travel): \$3,254/year

Object N (Grants): Unknown

Object T (Indirect Costs): \$16,956/year

Total annual known costs: \$129,994 GFS

The cost of the grants themselves would be provided out of the new back country search and rescue account.

Alternatively, if the intend of the legislation is that the Emergency Management Division is empowered to receive occasional donated funds, and use those funds to provide grants to eligible search and rescue organizations, the staffing costs would be significantly lower.

### Part III: Expenditure Detail

#### III. A - Operating Budget Expenditures

Non-zero but indeterminate cost and/or savings. Please see discussion.

#### III. B - Expenditures by Object Or Purpose

Non-zero but indeterminate cost and/or savings. Please see discussion.

**III. C - Operating FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

#### III. D - Expenditures By Program (optional)

NONE

### Part IV: Capital Budget Impact

#### IV. A - Capital Budget Expenditures

NONE

#### IV. B - Expenditures by Object Or Purpose

NONE

#### IV. C - Capital Budget Breakout

*Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.*

NONE

**IV. D - Capital FTE Detail:** *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

### Part V: New Rule Making Required

*Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.*

The bill provides that the department may adopt rules but does not require it.

# LOCAL GOVERNMENT FISCAL NOTE

Department of Commerce

**Bill Number:** 2257 HB

**Title:** Back country search & rescue

## Part I: Jurisdiction-Location, type or status of political subdivision defines range of fiscal impacts.

### Legislation Impacts:

Cities: Indeterminate revenue from potential back country search and rescue grants; costs associated with grant application.

Counties: Same as above.

Special Districts:

Specific jurisdictions only:

Variance occurs due to:

## Part II: Estimates

No fiscal impacts.

Expenditures represent one-time costs:

Legislation provides local option: Local governments may choose to apply for back country search and rescue grants.

Key variables cannot be estimated with certainty at this time: Grant funds available; number of applications from local governments

### Estimated revenue impacts to:

**Non-zero but indeterminate cost and/or savings. Please see discussion.**

### Estimated expenditure impacts to:

**Non-zero but indeterminate cost and/or savings. Please see discussion.**

## Part III: Preparation and Approval

Fiscal Note Analyst: Alice Zillah	Phone: 360-725-5035	Date: 01/17/2024
Leg. Committee Contact: Martha Wehling	Phone: 360-786-7067	Date: 01/14/2024
Agency Approval: Allan Johnson	Phone: 360-725-5033	Date: 01/17/2024
OFM Review: Val Terre	Phone: (360) 280-3973	Date: 01/18/2024

## **Part IV: Analysis**

### **A. SUMMARY OF BILL**

*Description of the bill with an emphasis on how it impacts local government.*

Sec. 1 amends RCW 38.52.010. "Back country search and rescue" is a subset of search and rescue and includes locating lost, injured, or deceased persons in remote areas. "Local director" means the director of a local organization of emergency management or emergency services. "Search and rescue organization" means a Washington domestic nonprofit corporation or a group of emergency workers recognized by and working with the local director, whose primary purpose is search and rescue, has its principal place of business established in a political subdivision of the state of Washington, and is formally recognized by the local emergency management organization of that political subdivision as being available for participation in search and rescue activities consistent with RCW 38.52.400.

Sec. 3 adds a new section to RCW 38.52. Subject to the availability of amounts appropriated for this specific purpose, the back country search and rescue grant program is established. The back country search and rescue account is created in the state treasury. Expenditures from the account may only be used by the department to provide grants to: (a) Search and rescue organizations for anticipated and incurred back country search and rescue costs by search and rescue volunteers, including planning, equipment, training, exercise, and operations; and (b) Political subdivisions which incur or budget for costs related to back country search and rescue operations that are not available for reimbursement through another mechanism.

### **B. SUMMARY OF EXPENDITURE IMPACTS**

*Expenditure impacts of the legislation on local governments with the expenditure provisions identified by section number and when appropriate, the detail of expenditures. Delineated between city, county and special district impacts.*

The legislation would have indeterminate expenditure impacts for local governments. Local governments which apply for back country search and rescue grants would incur costs associated with the application process, including staff time, legal consultation, and city council or county commissioners' approval. These costs cannot be estimated at this time.

### **C. SUMMARY OF REVENUE IMPACTS**

*Revenue impacts of the legislation on local governments, with the revenue provisions identified by section number, and when appropriate, the detail of revenue sources. Delineated between city, county and special district impacts.*

The legislation would result in indeterminate revenue for local governments.

Cities and counties would be eligible to receive grants for costs related to back country search and rescue efforts that are not available for reimbursement through another mechanism. There is no information about the amount of grant funds available, or how often local governments would seek to apply for funding.