

Individual State Agency Fiscal Note

Bill Number: 1242 HB	Title: Prof. licensing reporting	Agency: 240-Department of Licensing
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Part I: Estimates



No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2026	FY 2027	2025-27	2027-29	2029-31
Architects' License Account-State 003-1	14,000	14,000	28,000	28,000	14,000
Real Estate Commission Account-State 026-1	58,000	58,000	116,000	116,000	58,000
Real Estate Appraiser Commission Account-State 06G-1	14,000	14,000	28,000	28,000	14,000
Business and Professions Account-State 06L-1	118,000	118,000	236,000	236,000	118,000
Highway Safety Account-State 106-1	29,000	29,000	58,000	58,000	29,000
Funeral and Cemetery Account-State 15V-1	14,000	14,000	28,000	28,000	14,000
Landscape Architects' License Account-State 16B-1	14,000	14,000	28,000	28,000	14,000
Appraisal Management Company Account-State 16M-1	14,000	14,000	28,000	28,000	14,000
Geologists' Account-State 298-1	14,000	14,000	28,000	28,000	14,000
Total \$	289,000	289,000	578,000	578,000	289,000

Estimated Operating Expenditures from:

	FY 2026	FY 2027	2025-27	2027-29	2029-31
FTE Staff Years	2.0	2.0	2.0	2.0	2.0
Account					
Architects' License Account-State 003-1	14,000	14,000	28,000	28,000	28,000
Real Estate Commission Account-State 026-1	58,000	58,000	116,000	116,000	116,000
Real Estate Appraiser Commission Account-State 06G-1	14,000	14,000	28,000	28,000	28,000
Business and Professions Account-State 06L-1	118,000	118,000	236,000	236,000	236,000
Highway Safety Account-State 106-1	29,000	29,000	58,000	58,000	58,000
Funeral and Cemetery Account-State 15V-1	14,000	14,000	28,000	28,000	28,000
Landscape Architects' License Account-State 16B-1	14,000	14,000	28,000	28,000	28,000
Appraisal Management Company Account-State 16M-1	14,000	14,000	28,000	28,000	28,000
Geologists' Account-State 298-1	14,000	14,000	28,000	28,000	28,000
Total \$	289,000	289,000	578,000	578,000	578,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Megan Mulvihill	Phone: 360-786-7304	Date: 01/13/2025
Agency Preparation:	Gina Rogers	Phone: 360-634-5036	Date: 01/17/2025
Agency Approval:	Collin Ashley	Phone: (564) 669-9190	Date: 01/17/2025
OFM Review:	Kyle Siefering	Phone: (360) 995-3825	Date: 01/20/2025

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Section 1 requires DOL to begin including new information in the agency's annual professional licensing report to the legislature including:

- A breakdown of expenses by activity within the annual budget information;
- Options to reduce license renewal fees for certain professions; and
- A review and analysis of the license renewal time frame for professional licenses, including a cost analysis of moving professions with an annual renewal, to a 2-year renewal period.

Per RCW 43.24.086, the cost of administering professional and business licensing programs must be funded by those industry's licensing fees. Cash receipt impacts are driven by fee increases to satisfy this requirement.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

Please see attached fiscal note.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Please see attached fiscal note.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2026	FY 2027	2025-27	2027-29	2029-31
003-1	Architects' License Account	State	14,000	14,000	28,000	28,000	28,000
026-1	Real Estate Commission Account	State	58,000	58,000	116,000	116,000	116,000
06G-1	Real Estate Appraiser Commission Account	State	14,000	14,000	28,000	28,000	28,000
06L-1	Business and Professions Account	State	118,000	118,000	236,000	236,000	236,000
106-1	Highway Safety Account	State	29,000	29,000	58,000	58,000	58,000
15V-1	Funeral and Cemetery Account	State	14,000	14,000	28,000	28,000	28,000
16B-1	Landscape Architects' License Account	State	14,000	14,000	28,000	28,000	28,000
16M-1	Appraisal Management Company Account	State	14,000	14,000	28,000	28,000	28,000
298-1	Geologists' Account	State	14,000	14,000	28,000	28,000	28,000
Total \$			289,000	289,000	578,000	578,000	578,000

III. B - Expenditures by Object Or Purpose

	FY 2026	FY 2027	2025-27	2027-29	2029-31
FTE Staff Years	2.0	2.0	2.0	2.0	2.0
A-Salaries and Wages	153,000	153,000	306,000	306,000	306,000
B-Employee Benefits	56,000	56,000	112,000	112,000	112,000
C-Professional Service Contracts					
E-Goods and Other Services	80,000	80,000	160,000	160,000	160,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	289,000	289,000	578,000	578,000	578,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2026	FY 2027	2025-27	2027-29	2029-31
Management Analyst 3	76,607	2.0	2.0	2.0	2.0	2.0
Total FTEs		2.0	2.0	2.0	2.0	2.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact**IV. A - Capital Budget Expenditures**

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Agency 240 – Department of Licensing

Bill Number: HB 1242

Bill Title: Expanding professional licensing reporting requirements

Part 1: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts:

Revenue	Fund	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
Architects' License	003	14,000	14,000	28,000	28,000	14,000
Real Estate Commission	026	58,000	58,000	116,000	116,000	58,000
Real Estate Appraiser Commission	06G	14,000	14,000	28,000	28,000	14,000
Business and Professions	06L	118,000	118,000	236,000	236,000	118,000
Driver Training Schools	106	29,000	29,000	58,000	58,000	29,000
Funeral and Cemetery	15V	14,000	14,000	28,000	28,000	14,000
Landscape Architects' License	16B	14,000	14,000	28,000	28,000	14,000
Appraisal Management Company	16M	14,000	14,000	28,000	28,000	14,000
Geologists'	298	14,000	14,000	28,000	28,000	14,000
Account Totals		289,000	289,000	578,000	578,000	289,000

Per RCW 43.24.086, the cost of administering professional and business licensing programs must be funded by those industry's licensing fees. Cash receipt impacts are driven by fee increases to satisfy this requirement.

Estimated Expenditures:

Operating Expenditures	Fund	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
Architects' License	003	14,000	14,000	28,000	28,000	28,000
Real Estate Commission	026	58,000	58,000	116,000	116,000	116,000
Real Estate Appraiser Commission	06G	14,000	14,000	28,000	28,000	28,000
Business and Professions	06L	118,000	118,000	236,000	236,000	236,000
Driver Training Schools	106	29,000	29,000	58,000	58,000	58,000
Funeral and Cemetery	15V	14,000	14,000	28,000	28,000	28,000
Landscape Architects' License	16B	14,000	14,000	28,000	28,000	28,000
Appraisal Management Company	16M	14,000	14,000	28,000	28,000	28,000
Geologists'	298	14,000	14,000	28,000	28,000	28,000
Account Totals		289,000	289,000	578,000	578,000	578,000

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions.

- ☐ If the fiscal impact is **less than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☒ If fiscal impact is **greater than \$50,000** per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Megan Mulvihill	Phone: (360) 786-7304	Date:
Agency Preparation: Gina Rogers	Phone: (360) 634-5036	Date: 1/17/2025
Agency Approval: Collin Ashley	Phone: (360) 634-5384	Date: 1/17/2025

Request #	1
Bill #	1242

Part 2 – Explanation

2.A – Brief Description Of What The Measure Does That Has Fiscal Impact

Section 1 requires DOL to begin including new information in the agency's annual professional licensing report to the legislature including:

- A breakdown of expenses by activity within the annual budget information;
- Options to reduce license renewal fees for certain professions; and
- A review and analysis of the license renewal time frame for professional licenses, including a cost analysis of moving professions with an annual renewal, to a 2-year renewal period.

2.B - Cash receipts Impact

Per RCW 43.24.086, the cost of administering professional and business licensing programs must be funded by those industry's licensing fees.

Cash receipt impacts are driven by fee increases to satisfy this requirement.

Revenue	Fund	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
Architects' License	003	14,000	14,000	28,000	28,000	14,000
Real Estate Commission	026	58,000	58,000	116,000	116,000	58,000
Real Estate Appraiser Commission	06G	14,000	14,000	28,000	28,000	14,000
Business and Professions	06L	118,000	118,000	236,000	236,000	118,000
Driver Training Schools	106	29,000	29,000	58,000	58,000	29,000
Funeral and Cemetery	15V	14,000	14,000	28,000	28,000	14,000
Landscape Architects' License	16B	14,000	14,000	28,000	28,000	14,000
Appraisal Management Company	16M	14,000	14,000	28,000	28,000	14,000
Geologists'	298	14,000	14,000	28,000	28,000	14,000
Account Totals		289,000	289,000	578,000	578,000	289,000

2.C – Expenditures

Operating Expenditures	Fund	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
Architects' License	003	14,000	14,000	28,000	28,000	28,000
Real Estate Commission	026	58,000	58,000	116,000	116,000	116,000
Real Estate Appraiser Commission	06G	14,000	14,000	28,000	28,000	28,000
Business and Professions	06L	118,000	118,000	236,000	236,000	236,000
Driver Training Schools	106	29,000	29,000	58,000	58,000	58,000
Funeral and Cemetery	15V	14,000	14,000	28,000	28,000	28,000
Landscape Architects' License	16B	14,000	14,000	28,000	28,000	28,000
Appraisal Management Company	16M	14,000	14,000	28,000	28,000	28,000
Geologists'	298	14,000	14,000	28,000	28,000	28,000
Account Totals		289,000	289,000	578,000	578,000	578,000

Business and Professions:

Two full time employees are estimated to work on this project ongoing. They will coordinate and assist in the creation of the legislative report with internal and external partners. This work includes workload tracking, researching best methods, organizing data reports, licensure duration research and analysis, fee analysis and reduction proposals, standing up tracking mechanisms and any other project directly relevant to this project.

Support Services:

Agency Administrative Overhead is included at a rate of 24.8 percent of the direct program costs. This funding received covers agency-wide functions such as vendor payments, contract administration,

financial management, mail processing, equipment management, help desk support, and technical assistance to DOL employees. These indirect costs are shown under object E.

Part 3 – Expenditure Detail

3.A – Operating Budget Expenditures

Operating Expenditures	Fund	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
Architects' License	003	14,000	14,000	28,000	28,000	28,000
Real Estate Commission	026	58,000	58,000	116,000	116,000	116,000
Real Estate Appraiser Commission	06G	14,000	14,000	28,000	28,000	28,000
Business and Professions	06L	118,000	118,000	236,000	236,000	236,000
Driver Training Schools	106	29,000	29,000	58,000	58,000	58,000
Funeral and Cemetery	15V	14,000	14,000	28,000	28,000	28,000
Landscape Architects' License	16B	14,000	14,000	28,000	28,000	28,000
Appraisal Management Company	16M	14,000	14,000	28,000	28,000	28,000
Geologists'	298	14,000	14,000	28,000	28,000	28,000
Account Totals		289,000	289,000	578,000	578,000	578,000

3.B – Expenditures by Object or Purpose

Object of Expenditure	FY 26	FY 27	25-27 Total	27-29 Total	29-31 Total
FTE Staff Years	2.0	2.0	2.0	2.0	2.0
Salaries and Wages	153,000	153,000	306,000	306,000	306,000
Employee Benefits	56,000	56,000	112,000	112,000	112,000
Goods and Services	80,000	80,000	160,000	160,000	160,000
Total By Object Type	289,000	289,000	578,000	578,000	578,000

3.C – FTE Detail

Two full time employees are estimated to work on this project ongoing. They will coordinate and assist in the creation of the legislative report with internal and external partners. Coordinate and assist to create workload tracking, researching best methods, organizing data reports, licensure duration research and analysis, fee analysis and reduction proposals, standing up tracking mechanisms and any other project directly relevant to this project.

Quantity	Position	Job description	Ongoing or Project	Estimated Hire/End Date	BPD Section
2.0	MA3	Coordinate and assist in workload tracking, expense reporting by professional license, complaint and disciplinary action tracking by profession, minimum wage analysis, time frame review and analysis, fee analysis, reduction proposals and report writing for annual legislative report.	Ongoing	09/01/2025	OSS

Part 4 – Capital Budget Impact

None.

Part 5 – New Rule Making Required

None.