

Individual State Agency Fiscal Note

Bill Number: 6325 S SB	Title: Special license plates	Agency: 240-Department of Licensing
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

FUND	FY 2004	FY 2005	2003-05	2005-07	2007-09
Motor Vehicle Account-State 108-1		305	305	788	1,011
WSU License Plate Account-State 776-1		711	711	3,606	6,518
Total \$		1,016	1,016	4,394	7,529

Estimated Expenditures from:

	FY 2004	FY 2005	2003-05	2005-07	2007-09
FTE Staff Years	0.0	0.2	0.1	0.0	0.0
Fund					
Motor Vehicle Account-State 108-1	42,825	18,795	61,620	824	724
Total \$	42,825	18,795	61,620	824	724

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kimberly Johnson	Phone: (360) 786-7486	Date: 01/23/2004
Agency Preparation: Sam Knutson	Phone: 360-902-3644	Date: 01/23/2004
Agency Approval: Larry Dzieza	Phone: 360-902-3633	Date: 02/02/2004
OFM Review: Garry Austin	Phone: 360-902-0564	Date: 02/02/2004

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe, by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

see attachment

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

see attachment

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2004	FY 2005	2003-05	2005-07	2007-09
FTE Staff Years		0.20	0.1		
A-Salaries & Wages		11,410	11,410		
B-Employee Benefits		2,343	2,343		
C-Personal Serv Contr					
E-Goods and Services	42,825	5,042	47,867	824	724
G-Travel					
J-Capital Outlays					
M-Inter Agency Fund Transfers					
N-Grants, Benefits Services					
P-Debt Service					
S-Interagency Reimburesement					
T-Intra-Agency Reimbursement					
Total:	\$42,825	\$18,795	\$61,620	\$824	\$724

III. B - Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2004	FY 2005	2003-05	2005-07	2007-09
ITSS 3	51,864		0.2	0.1		
Total FTE's			0.2	0.1		0.0

III. C - Expenditures By Program (optional)

Program	FY 2004	FY 2005	2003-05	2005-07	2007-09
Mgmt & Support Services (100)	2,677	1,175	3,852	52	46
Information Services (200)	1,912	839	2,751	37	32
Vehicle Services (300)	38,236	16,781	55,017	735	646
Driver Services (600)					
Business and Professions (700)					
Total \$	42,825	18,795	61,620	824	724

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Part II: Explanation

This bill revises provisions of the special license plate statutes. The bill requires the department to design and issue disabled parking emblem versions of special license plates. The special license plates, displaying the universal symbol of access, may be used in lieu of the parking placard issued to persons who qualify for special parking privileges. The department may not charge an additional fee for the issuance of the special disabled parking emblem plate.

II. A – Brief Description of What the Measure Does that Has Fiscal Impact

Section 1 (1) – The department is authorized to allow personalized messages on all special license plates other than Horseless Carriage and Collector Vehicle plates issued under RCW 406.16.305 (1) and Amateur Radio status under RCW 406.16.305 (2).

Section 1 (2) – Persons who qualify for special parking privileges under RCW 46.16.381 and who have applied and paid for a special license plate (per Section 1 (1)) are entitled to receive from the Department of Licensing a special disabled parking emblem license plate. The plate may be used for one vehicle registered in the disabled person's name.

Section 1 (3) – Special disabled parking emblem license plates must be administered by the department per the provisions of Chapter 46.16.381 RCW.

Section 1 (4) – The Department of Licensing shall adopt rules as necessary to implement the provisions of this statute.

Section 5 – Section 1 of this bill is effective November 1, 2004.

<u>W o r k l o a d I n d i c a t o r</u>	<u>F Y 0 4</u>	<u>F Y 0 5</u>	<u>0 3 - 0 5 T o t a l</u>	<u>0 5 - 0 7 T o t a l</u>	<u>0 7 - 0 9 T o t a l</u>
D P / S p e c i a l i z e d P l a t e o r i g i n a l		2 5	2 5	5 2	5 2
D P / S p e c i a l i z e d P l a t e r e n e w		-	-	7 7	1 8 1
P l a t e T r a n s f e r s		-	-	2	5
			-		
			-		

II. B – Cash Receipt Impact

The following assumptions were used to develop the revenue impacts of this bill.

- There are currently 30,371 eligible disabled parking registrations.
- The ratio of eligible special plate registrations to all vehicle registrations is 0.4 percent. Thus, the total amount of expected special disabled parking emblem registrations is $30,371 \times 0.4\% = 121$.
- The department assumes these plates will be purchased over a five-year period.
- The special disabled parking emblem plates are authorized for transfer from one vehicle to a newly acquired vehicle for a fee of \$5.00. The department assumes that the same rate of transfer as documented by transfers of personalized plates will occur with the special disabled parking emblem plates. During 2003, there were 9,874 transfers of this type, of the total 211,103 personalized plates (4.68 percent). This percentage is applied to special disabled parking emblem plate renewals for purposes of this analysis. It is assumed that the plate transfers would occur after the first year of issuance. Revenue from plate transfers is deposited into the Motor Vehicle Fund.

The department has no data that would allow for an estimate of revenue distributions to the various dedicated special plate funds. There are many dedicated special plate funds that could be impacted by disabled parking emblem registration. Thus, for illustrative purposes, the department assumes that the majority of special plates purchased in Fiscal Year 2003 were the Washington State University Collegiate Plates (776 sold). All revenue from special plate disabled parking emblems is distributed to this dedicated special plate account.

Registration growth rates are based on the November 2003 forecast approved by the Transportation Revenue Forecast Council.

<u>Cash Receipts</u>	<u>FY 04</u>	<u>FY 05</u>	<u>03-05 Total</u>	<u>05-07 Total</u>	<u>07-09 Total</u>
GF- State	-	-	-	-	-
GF- Fed	-	-	-	-	-
Motor Vehicle Fund	-	305	305	788	1,011
WSU Collegiate Plate	-	711	711	3,606	6,518
	-	-	-	-	-
Total Revenue	-	1,016	1,016	4,394	7,529

II. C – Expenditures

Contract programmers (2.6 staff months) will be required to modify the existing Vehicle Field System (VFS) and agency Internet Payment Option (IPO) systems to recognize the special disabled parking emblem plates.

The department will require an Information Technology Systems Specialist 3 (ITSS3) for three months (0.20 FTE) to perform required system and user-acceptance testing.

Costs are included (\$5.00 for plate sets ¹) for additional plates for the increased number of special disabled parking emblem plates. Costs are included for additional month and year tabs.

All special plates are mailed from Department of Licensing headquarters in Olympia. Costs are included for additional postage for mail out of the plates.

The department will undertake a public information campaign costing \$1,000 to inform the public of the availability of the new special plates.

Four hours of Attorney General support would be required to assist agency staff in the review of approval of agency rules.

In addition to the direct costs associated with this fiscal note, DOL included funding to cover agency wide indirect costs. Based on the cost allocation methodology adopted by DOL in 1999 (with funding realignment approved in the 2000 and 2002 Supplemental budgets as well as funding realignment requested in the 2004 Supplemental budget) administrative support is provided to the agency at a rate of 12 percent of the direct program costs proposed in this decision package. This 12 percent is split 7 percent for Management and Support Services functions and 5 percent for Information Services functions. These costs are allocated in object E to cover agency wide handling and processing of vendor payments; equipment purchase, delivery, storage and set-up; technical assistance to employees; desktop support; contract administration; security; handling of mail; and other indirect support services functions as needed. Thus, the total cost for the decision package is: direct program cost \$55,017 + administrative support \$3,852 + information services \$2,751 = \$61,620.

Part III: Expenditure Detail

¹ Cost per plate set provided by Correctional Industries.

III. A – Expenditures by Object or Purpose

	FY 04	FY 05	03-05 Total	05-07 Total	07-09 Total
FTE Staff Years		0.20	0.10		
Salaries and Wages		11,410	11,410		
Employee Benefits		2,343	2,343		
Personal Service Contracts					
Goods and Services	42,825	5,042	47,867	824	724
Travel					
Equipment					
Inter Agency Fund Transfers					
Grants and Subsidies					
Debt Service					
Interagency Reimbursement					
Intra-Agency Reimbursement					
Other					
Total	42,825	18,795	61,620	824	724

III. A (1) – Detail of Expenditures by Sub-Object for Goods & Services

Object Breakdown:	FY 04	FY 05	03-05 Total	05-07 Total	07-09 Total
EA Plates & Tabs		148	148	446	446
EA Office Supplies		115	115		
EN Personnel Services		68	68		
EB Postage		61	61	182	182
EF Printing		6	6	18	18
EB Phone/Fax Install					
EB Phone/Fax/DP Lines					
EK Facilities Costs		1,217	1,217		
EM Attorney Gen Svcs		356	356	89	
EV Admin Hrgs Svcs					
EM Other Legal Costs					
ER Exam Costs					
ER Exam Facil Rental					
ER Exam Proctors					
EZ Other Goods & Svcs	4,589	3,071	7,660	89	78
EQ Equipment - Under \$5,000					
EL Interagency DP Svcs					
ER DP Cont Programmers	38,236	---	38,236	---	---
Total Goods & Svcs	42,825	5,042	47,867	824	724

III. A (2) – Detail of Expenditures by Fund

Additional information about assumptions and impacts is available directly from the Department of Licensing at 902-3633.

EXPENDITURE DETAIL – STAFF

III. B – Expenditures by Program (optional)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Department of Licensing